

SAN GABRIEL/POMONA **REGIONAL CENTER**

NOTICE OF MEETING

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, March 24, 2021

TIME: 7:15 p.m.

PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.

All SG/PRC Board and related Committee meetings will not be cancelled, however they will be temporarily adapted to video-conference to maintain distancing during the COVID-19 outbreak. All scheduling for such video-conferenced meetings will remain at their regularly scheduled times.

**Join Zoom Meeting:
Meeting ID: 234 566 141
Password: 916227**

The upcoming meeting will be convened via videoconference. Please check our website, sgprc.org to access the videoconference link.

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

SAN GABRIEL/POMONA
REGIONAL CENTER
75 Rancho Camino Drive
Pomona, CA 91766

MEETING AGENDA
BOARD OF DIRECTORS MEETING
 (Meets 4th Wednesday of each Month)

Wednesday, March 24, 2021 at 7:15 p.m.
Videoconference Meeting

BOARD OF DIRECTORS

Gisele Ragusa, Board President	Sheila James 1st Vice President
Julie Chetney, 2nd Vice President	Shannon Hines, Secretary
Mary Soldato, Treasurer	David Bernstein, VAC Chairperson
Georgina Molina	Preeti Subramaniam
Daniel Rodriguez	John Randall (LOA)
Natalie Webber	Penne Fode
Sherry Meng	Julie Lopez

		ACTION	MATERIAL	COLOR
7:15 - 7:25	CALL TO ORDER (Gisele Ragusa, President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
	• Minutes of January 27, 2021 and February 24, 2021	Consent	Attached	White
7:25 – 7:30	GENERAL PUBLIC INPUT	Info	None	None
7:30 – 7:50	Special Training: "Tips for Reviewing Audited Financial Statements" Kristel Maikranz, CPA Principal AGT CPAs and Advisors	Info	None	None
7:50 – 8:10	Special Discussion: "Self Determination – Education Spectrum" by Cathy Gott	Info	None	None
8:10 – 8:15	EXECUTIVE/FINANCE COMMITTEE (Gisele Ragusa, Anthony Hill & Roy Doronila) Financial Report	Action	Attached	Ivory
8:15 – 8:20	COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE (Daniel Rodriguez)	Info	Attached	Orange
8:20 – 8:25	CLIENT SERVICES/ADVISORY COMMITTEE (Shannon Hines and Sheila James)	Info	Attached	Yellow

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
8:25 – 8:30	VENDOR ADVISORY COMMITTEE (David Bernstein)	Info	Attached	Goldenrod
8:30 – 8:35	STRATEGIC DEVELOPMENT COMMITTEE (Julie Chetney)	Info	Attached	Green
8:35– 8:45	BOARD PRESIDENT’S REPORT (Gisele Ragusa) -ARCA Board Delegate Update -Board Bylaws	Info	None	None
8:45– 8:55	EXECUTIVE DIRECTOR’S REPORT (Anthony Hill, Executive Director) <ul style="list-style-type: none"> • DDS Directives • COVID-19 Testing/Vaccine Plan • ARCA Update • COVID 19 Update 	Info	None	None
8:55– 9:00	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u>				
9:00	EXECUTIVE SESSION - None	Info	None	None

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)**

January 27, 2021

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Gisele Ragusa
Sheila James
Julie Chetney
David Bernstein
Preeti Subramaniam
Shannon Hines
Natalie Webber
Georgina Molina
Penne Fode
Julie Lopez
Mary Soldato
David Bernstein

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Joe Alvarez, Associate Director of Clinical Services
Daniela Santana, Director of Client Services
Roy Doronila, Chief Financial Officer
Tricia Vannucci, Associate Director, Adult & Residential Services
Willanette Satchell, Exec. Assistant in Management
Erika Gomez, Exec. Assistant BOD

GUESTS:

Jacqueline Gaytan, DDS
Bruce Cruikshank
Sofia Cervantes, SCDD

ABSENT:

John Randall (LOA)
Daniel Rodriguez
Sherry Meng

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:20 p.m. Roll call was taken, and a quorum was established.

- The minutes for the December 9, 2020 meeting were reviewed and approved by the Board.
M/S/C (James & Hines) The Board approved the minutes.
Abstain: Soldato & Bernstein

B. PUBLIC INPUT:

None

C. SPECIAL DISCUSSION:

Supports for Aging Parents by Perla Zuniga, Manager Adult Services III shared on the following information:

- Aging Families
 - Service Coordination
 - Person Centered Process
 - Working collaboratively and in partnership to coordinate supports
- Service Coordination
 - Familiarity with generic resources
 - Familiarity with RC services and supports
 - Diverse caseloads
- Person Centered Processes
 - Mapping out the family supports
 - Who is part of the circle of supports?
 - How do these individuals provide supports?
- Relationship Map
- Coordinating supports: community resources/RC funded
- Community/Generic Resources
 - IHSS
 - SCIL
 - Convalescent Aid Society
 - Local community centers
 - Grocery store deliveries
- Planning team maximizing supports
 - Coordination of services and supports
 - Reviewing schedules ad frequency
 - Implementing and addressing emergency preparedness needs
- Resources

D. EXECUTIVE/FINANCE COMMITTEE

Roy Doronila, Chief Financial Officer, reported on the following:

SG/PRC received approval of CARES Act grant in the amount of \$538,241. These funds will offset the projected operations expenses, therefore significantly reducing

the overall budget deficit.

Financial Report

Operations

- In regional center operations, and based on the B-1 contract amendment, the allocation is projected to not meet expenditure projections, pending receipt of B-2. The operations allocation for fiscal year 2020-21 is currently at \$31,674,844 with projected expenditures of \$31,444,842. The current month's expenditure amounted to \$2,261,844 and our year-to-date expenditures is \$12,459,132, with projected remaining expenditures of \$19,265,547. This reflects a surplus of \$230,002 in regular operations.
- The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.
- The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,209,748, staff expect to spend the full amount. The Fairview program's is included in this amount.
- The Community Placement Plan (CPP) and DC ongoing Workload operations allocation is currently allocated at \$889,472. Expenditures for the year are projected to be \$1,404,309 resulting in a deficit of \$514,837 which we expect to be funded in future allocations.

Purchase of Service

The Purchase of Service Projections were based on the B-1 contract amendment and actual expenditures through December 17, 2020 claim. The B-1 POS allocation is at \$271,307,068. The current month's claim amounted to \$22,929,974 bringing the year-to-date expenditures for services to \$103,024,029. Projected expenditures and late bills remaining are in the amount of \$279,403,357 leaving a deficit of \$7,996,289. Staff expect to be funded in full in future allocations. POS expenses directly related to COVID19 are included in these projections under the other items section.

- CPP POS is in a separate line item and projected to be within the allocated amount.

Independent Audit

Mr. Doronila led a brief overview of the Independent Audit results. The Executive Finance Committee reviewed the audit extensively. The report was a clean.

M/S/C (Soldato & Subramaniam) The Board approved the Independent Audit Report.

Contracts Review - Presented by Lucina Galarza, Director of Community Services

- *Quick Transport*

The Board reviewed the contracts based on their policy for contracts over \$250,000.

M/S/C (Hines & Soldato) The Board approved the contract.

Abstain: Bernstein

E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Mr. Hill shared that at the meeting the committee reviewed the Governor's Budget and were also presented the Community Outreach Report.

F. CLIENT SERVICES ADVISORY COMMITTEE

Shannon Hines reported that the committee received a special presentation on Self Determination. Part 2 of that presentation will be shared next month. Also, the members will review the Behavior Intervention Policy the February meeting. Lastly, staff provided updates on the impact brought on by Covid-19 to individuals served and their families.

G. VENDOR ADVISORY COMMITTEE (VAC)

David Bernstein shared that in-person services are challenging at the moment. There are two vacancies that are expected to be filled next week.

H. STRATEGIC DEVELOPMENT COMMITTEE

Julie Chetney shared that due to the pandemic, recruiting is proving to be a difficult task. The members discussed ideas to work around these challenges and they came up with the following:

- Participate in SG/PRC's Onboarding sessions to encourage SCs to refer individuals served and families to consider joining the Board.
- Board members should also join in on the weekly VAC meeting to encourage vendors to refer individuals served and families to consider joining the Board.

I. BOARD OVERVIEW

Dr. Gisele Ragusa shared the following information:

- ARCA – ARCA sent out various directives. Web based trainings are available to the Board. Trainings will be every other month.
- Mr. Hill shared that ARCA is pleased with the new budget.

J. EXECUTIVE DIRECTOR'S REPORT:

Anthony Hill, Executive Director, discussed SG/PRC's continuous response to Covid-19:

- Workforce is currently at 90% working remotely.
- Established a sophisticated temperature and mask test when entering the building for those working on-site and for the public.
- Intake and Early Start assessments are operating fully with an average of 40 cases a week
- SG/PRC reached an MOU partnership with Valencia Laboratories so that SG/PRC can be a testing site.
- Mr. Hill and staff are putting their efforts into having SG/PRC become a vaccination site.
- There was a discussion about the individuals that staff are advocating for to be prioritized for the vaccine such as those in ILS and SLS programs.
- Directors continue to meet every morning to assess the latest COVID-19 information.
- SG/PRC continues to host weekly COVID-19 Vendor Advisory Committee Meetings (on Mondays) and weekly Community Meetings (on Tuesdays).
- Joe Alvarez provided individual stats on COVID-19; spoke about the spikes, presented information on the DDS report to the Board.

- Lucina Galarza reported on hot spots and updated strategies with respect to the registries.

EXECUTIVE SESSION

None

Next meeting on Wednesday, February 24, 2021 at 7:15 p.m.

BOARD MINUTES FROM THE JANUARY 27, 2020 MEETING

Submitted by:

Gisele Ragusa, Board President

Date

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)**

February 24, 2021

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Gisele Ragusa
Sheila James
Julie Chetney
David Bernstein
Preeti Subramaniam
Shannon Hines
Natalie Webber
Georgina Molina
Penne Fode
Julie Lopez
Mary Soldato
David Bernstein
Daniel Rodriguez

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Carol Tomblin, Director of Compliance
Daniela Santana, Director of Client
Services
Roy Doronila, Chief Financial Officer
Amos Byun, Outreach Specialist
Johnny Pang, IT Manager
Willanette Satchell, Exec. Assistant in
Management
Marilyn Carmona, Executive Assistant in
Compliance
Erika Gomez, Exec. Assistant BOD

GUESTS:

Jacqueline Gaytan, DDS
Bruce Cruikshank
Sally Milano
David Bernstein
Howard Chudler
Victor Lira
Rosalind Ford
Nancy Bunker
Dr. Garry Van Zee

ABSENT:

John Randall (LOA)
Sherry Meng

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:18 p.m. Roll call was taken, and a quorum was established.

B. PUBLIC INPUT:

None

C. SPECIAL PRESENTATION:

Annual Purchase of Services (POS) Expenditure Data

Carol Tomblin, Director of Compliance, shared on the following:

- Comparing the Purchase of Services (POS) Expenditures by Ethnic Group and Age from FY 14-15 and FY 19-20
- What has been accomplished since FY14-15
- Individuals Living At Home – Ages 0 – 2, Comparing FY14-15 to FY19-20
- Comparison of FY15 & FY20 Expenditures by Ethnicity Age 0-2
- Individuals Living At Home – Ages 3 – 21, Comparing FY14-15 to FY19-20
- Comparison of FY15 & FY20 Expenditures by Ethnicity Age 3-21
- Individuals Living At Home – Ages 22+, Comparing FY14-15 to FY19-20
- Comparison of FY15 & FY20 Expenditures by Ethnicity Age 22+
- What the results said
- Comparing the Top Ten Take-Aways FY 18-19 vs. FY 19-20
- FY18-19 \$919,035 awarded FY16-17; total of \$1,784,241 for 15 equity projects through FY19-20.
- FY18-19 Three significant projects creating positive change: PMI, NRCS, Person-Centered Thinking
- FY18-19 Positive change noted for Hispanic families; especially Spanish-speaking families with no POS invited to participate in PMI, NRCS
- FY18-19 Age and living arrangement powerful determiners of authorizations, expenditures, utilization. Over 80% of individuals served live at home with family.
- FY18-19 Overall SG/PRC expends more POS each year than the previous year across all ethnic groups.
- Comparison of POS Expenditures by Living Option FY19-FY20
- FY18-19 Hispanic babies and toddlers had authorizations and expenditures higher than all other major ethnic groups. Also had lowest NO POS compared to all other ethnic groups.
- Comparison of Per Person Authorizations & Expenditures Data, FY 18 to FY 20 Age 0-2 Living at Home by Ethnicity
- No POS % by Age – Hispanic Spanish vs. English Language --FY20

- FY18-19 Hispanic school-aged children and adults had the lowest authorizations and expenditures compared to other major ethnic groups. But utilization % was higher than other ethnic groups.
- Comparison of Per Person Authorizations & Expenditures Data, FY 18 to FY 20 Age 3-21 Living at Home by Ethnicity
- Comparison of Per Person Authorizations & Expenditures Data, FY 18 to FY 20 Age 22+ Living at Home by Ethnicity
- FY18-19 For Black/African-American babies, significant improvement in authorizations and expenditures, although still below average. Utilization improved from 60% to 71.2%.
- FY18-19 Asians appear to be significantly underserved by SG/PRC compared with the general population in the SG/PRC service area.
- Comparison of SG/PRC to General Population
- FY18-19 Those who speak Vietnamese, Mandarin, or Cantonese have more difficulty finding providers – particularly for adults. However, many English-speakers had no paid services, despite absence of language barrier.
- FY 19-20 NO POS All Ages Comparison by Language
- FY 19-20 NO POS Age 0-2 Comparison by Language
- FY 19-20 NO POS Age 3-21 Comparison by Language
- FY 19-20 NO POS Age 22+ Comparison by Language
- Comparing FY18-19 to FY19-20 “Take Aways”
- New Insight – Language Differences in Use of POS/Regional Center Serves for Hispanic Individuals Served
- Comparison Hispanic NO POS by Language FY 20
- Comparison English Speaking NO POS by Ethnicity FY20
- Dr. Tomblin asked the audience for input on what SG/PRC should do differently and what it should continue to do that is working.

D. BOARD TRAINING: Understanding Roles and Services of Vendors

The following is the panel that presented:

- Lucina Galarza, Director of Community Services
- Dr. Garry Van Zee – Representing Infant Programs
- Victor Lira – Representing Respite

- Howard Chudler – Representing ABA
- David Bernstein – Representing Residential Care
- Nancy Bunker – Representing ILS/SLS
- Rosalind Ford – Representing Work/Day Programs

The following information was shared:

- Dr. Garry Van Zee – Representing Infant Programs
 - Early Intervention (Ages 0-3)
 - Infant Development / Specialized Instruction – 43 vendors – 1984 infants
 - Therapies – Speech / Physical / Occupational - 112 vendors – 2633 infants
 - Total Infants served: 4,617
- Victor Lira – Representing Respite
 - Respite (Ages 3 and Up)
 - Vendors:
 - Regular Respite – 25 Programs – 3,279 individuals served
 - LVN Respite – 43 Programs – 246 individuals served
 - Total Individuals Served: 3,525
- Howard Chudler – Representing ABA
 - Behavioral Health (Applied Behavior Analysis) (Ages 3 and up)
 - Number of Vendors - 48
 - Number of Individuals Served- 501
- David Bernstein – Representing Residential Care (All Ages)
 - Community Care Facilities (Regional Center funded)
 - Number of homes - 262
 - Number of individuals served- 1,200
 - Intermediate Care Facilities (funded by Medi-Cal)
 - Number of homes – 73
 - Number of Individuals served - 600
- Nancy Bunker – Representing ILS/SLS

- Independent /Supported Living Services (Ages 18 [if out of school]and up)
- Independent Living Services
 - Number of Programs - 36
 - Number of Individuals served - 754
- Supported Living Services
 - Number of Programs – 25
 - Total Individuals served: 948
 - Number of Individuals served - 194
- Rosalind Ford – Representing Work/Day Programs (Ages 18 [if out of school]and up)
 - Day Programs (Adult Development / Behavior)
 - Number of Programs - 97
 - Number of Adults served – 2,308
 - Work Programs (Work Activity/ SEP Group / SEP Individual)
 - Number of Adults Served – 942
 - Total Served: 3,250

EXECUTIVE SESSION

None

Next meeting on Wednesday, March 24, 2021 at 7:15 p.m.

BOARD MINUTES FROM THE FEBRUARY 24, 2021 MEETING

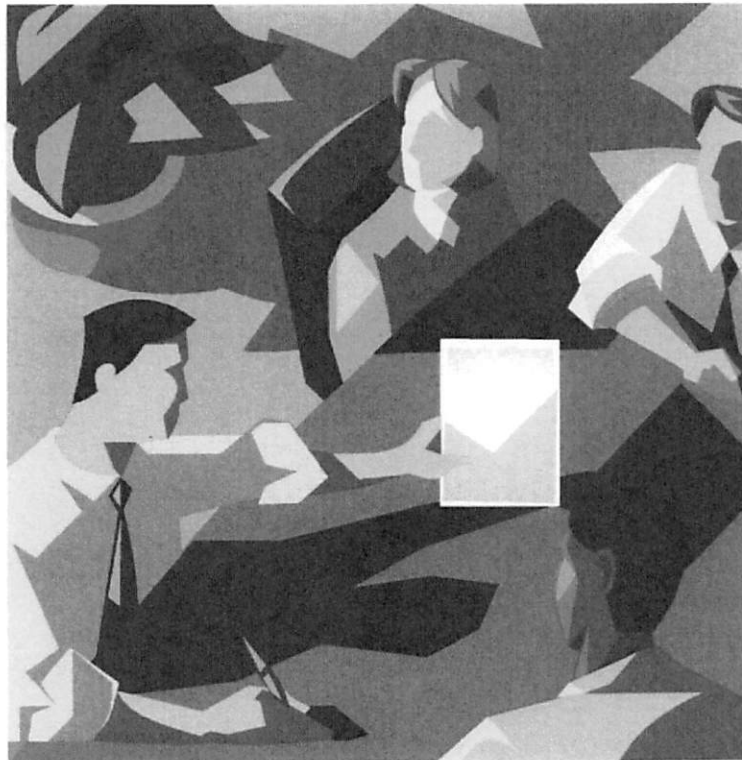
Submitted by:

Gisele Ragusa, Board President

Date

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



February – March 2021

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

March 10, 2021

PRESENT

Gisele Ragusa, President
Sheila James, 1st VP
Julie Chetney, 2nd VP
Shannon Hines, Secretary
Mary Soldato, Treasurer
Natalie Webber, Director

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Roy Doronila, Chief Financial Officer
Daniela Santana, Director of Client Services
Joe Alvarez, Director of Clinical Services
Willanette Steward-Satchell, Exec. Asst. (Mgmt.)
Erika Gomez, Executive Assistant - BOD

GUESTS:

ABSENT:

Daniel Rodriguez, Director

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE
PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board. The actions taken by the Executive/ Finance Committee at this meeting were:

Approval of Financial Report- For the month of January 2021, for services paid through February 18, 2021.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, Board President, called the meeting to order at 7:17 pm. A quorum was established.

The committee reviewed the agenda and requested that Bylaws be removed.

The committee reviewed and approved the minutes from the February 10, 2021 meeting.

(M/S/C James & Chetney) The committee approved the minutes.

B. PUBLIC INPUT:

None

C. FINANCIAL REPORT

Roy Doronila, Chief Financial Officer, reported on the following:

Financial Report

In regional center operations, and based on the B-2 contract amendment, the allocation is projected to meet expenditure projections. The projections include estimated cost of wage enhancements, vacation buyouts and continuation of projects identified in the prior year. The operations allocation for fiscal year 2020-21 is currently at \$32,144,211 with projected expenditures of \$31,967,912. The current month's expenditure amounted to \$3,487,737 and the year-to-date expenditures is \$18,272,494, with projected remaining expenditures of \$13,695,418. This reflects a surplus of \$176,300 in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,209,748, staff expect to spend the full amount. The Fairview program is included in this amount. The Community Placement Plan (CPP) and DC ongoing Workload operations allocation is currently allocated at \$1,688,719. Expenditures for the year are projected to be within the allocated amount.

The Purchase of Service Projections were based on the B-2 contract amendment and actual expenditures through February 18, 2021 claim. The B-2 POS allocation is at \$271,307,068. The current month's claim amounted to \$22,918,499 bringing the year-to-date expenditures for services to \$147,658,749. Projected expenditures and late bills remaining are in the amount of \$128,837,482 leaving a deficit of \$5,189,163. Staff expect to be funded in full in future allocations. POS expenses directly related to COVID19 are included in this projection under the other items section. CPP POS is in a separate line item and projected to be within the allocated amount.

(M/S/C – Hines & James) The committee approved the Financial Report.

D. BOARD OVERVIEW

Board President Dr. Gisele Ragusa reported on the following:

- Agenda for the March 24, 2021 Board Meeting:

- Training from Auditor
- Issues Forum Topic: Self Determination – Education Spectrum
- Bylaws
- PPP – DDS Directive – March 7, 2020
- ARCA Board Delegate Report
- Covid 19 Update
- Agenda items for the April 14, 2021 Executive Finance Committee meeting:
 - Financial Report
 - Covid-19

E. COVID-19 UPDATE:

Anthony Hill, Executive Director, and staff reported the following regarding Covid-19:

- Vendor Audits- DDS issued a waiver to vendors that exempted them from regional center audits. However, vendors must still complete their independent audit. DDS is working with regional centers to ensure that vendors are in compliance with their audits. SG/PRC has a committee that will contact those that have yet to complete their audit.
- PPP- DDS Directive – March 7, 2020 – If a vendor received the Payroll Protection Plan and it matured then they would have to pay back those dollars to regional center. Attorney, Chad Carlock, representing the vendor community, wrote a letter to DDS but there is yet to be policy adjustments from it.
- Carol Tomblin, Director of Compliance, is retiring after 40 years in April.
- 56% of SG/PRC staff has had at least the first dose of the vaccine.
- DDS issued a directive yesterday regarding Covid 19 testing and vaccine plans. Regional centers are required to inform 4,000 individuals served, ages 16-64, of their eligibility to get the vaccine starting on March 15, 2021. SG/PRC had already done this but will do a second notification.
- Joe Alvarez provided individual stats on COVID-19; spoke about the downward trend, presented information on the DDS report.
- Blue Shield of California signed a contract to administer the vaccine that is being implemented on March 31, 2021. They plan to address communities underserved. As of today, not a single county has signed on with Blue Shield of California. Los Angeles County and Ventura County requested to opt out.
- Vaccine Place of Distribution-SG/PRC has enrolled to become a vaccination site through the State Council and FEMA but have not heard back. Staff will meet with Albertson's Pharmacy tomorrow to find out if SG/PRC can be a mobile site. Staff have also partnered with Western University to give SG/PRC families the opportunity to be prioritized when they have vaccines available.

- COVID-19 Testing Site SG/PRC- In partnership with Valencia Laboratories SG/PRC will be a testing site with a soft opening planned for April targeted for staff, individuals served and providers. Staff will go to San Diego Regional Center this week to observe their process as they are a testing site.
- DDS wants the Quality Assurance Specialists to do full scope, in person investigations.
- Motivational Speaker, Chris Littlefield, will present to the community, "Stay Resilient during the Pandemic" next Tuesday. The members are invited.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on April 14, 2021 at 7:15 p.m. via teleconference.

CLOSED SESSION

None

San Gabriel Pomona Regional Center

To: The Board of Directors
From: Roy Doronila, CFO
Date: March 3, 2021
Subject: Financial Report Notes

We received the B-2 amendment and is included in this report. In this allocation we received the anticipated funding for the CPP/DC Closure On-going workload positions and Start-up contracts as well as the allocation for Specialized Home Monitoring.

Attached, for your review and approval are the Draft Copies of the Operations and Purchase of Services monthly financial reports for the month of January 2021, for services paid through February 18, 2021. These will be presented at the Executive Finance Committee meeting Wednesday evening, March 10, 2021.

In regional center operations, and based on the B-2 contract amendment, our allocation is projected to meet expenditure projections. Our projections include estimated cost of wage enhancements, vacation payouts and continuation of projects identified in the prior year. Our operations allocation for fiscal year 2020-21 is currently at \$32,144,211 with projected expenditures of \$31,967,912. The current month's expenditure amounted to \$3,487,737 and our year-to-date expenditures is \$18,272,494, with projected remaining expenditures of \$13,695,418. This reflects a surplus of \$176,300 in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,209,748, we expect to spend the full amount. The Fairview program's is included in this amount. The Community Placement Plan (CPP) and DC ongoing Workload operations allocation is currently allocated at \$1,688,719. Expenditures for the year are projected to be within the allocated amount.

The Purchase of Service Projections were based on the B-2 contract amendment and actual expenditures through February 18, 2021 claim. The B-2 POS allocation is at \$271,307,068. The current month's claim amounted to \$22,918,499 bringing the year-to-date expenditures for services to \$147,658,749. Projected expenditures and late bills remaining are in the amount of \$128,837,482 leaving a deficit of \$5,189,163. We expect to be funded in full in future allocations. POS expenses directly related to COVID19 are included in this projection under the other items section. CPP POS is in a separate line item and projected to be within the allocated amount.

SAN GABRIEL MONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2020-21

PAYMENTS THROUGH FEBRUARY 18, 2021 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2021

58.3% OF YEAR ELAPSED

**DRAFT
 COPY**

CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Covid	Total			
							D plus F	A minus G	
Preliminary Allocation	25,975,869					25,975,869			
B-1 Allocation	5,698,975	889,472	154,564	1,209,748		7,952,759			
B-2 Allocation	386,367	799,248				1,185,615			
B-3 (estimated)	83,000					83,000			
						0			
						0			
Total Operations Contract Allocation	32,144,211	1,688,720	154,564	1,209,748	-	35,197,243			
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent
Total Operations - Actual and Projected Expenditures	35,197,243	100.00%	3,568,354	19,163,130	54.4%	15,857,812	35,020,942	176,300	0.50%
PERSONAL SERVICES (REGULAR OPERATIONS)									
Salaries	22,179,365	69.00%	2,553,931	12,644,972	39.3%	9,525,077	22,170,049	9,316	0.03%
Temporary Staff	13,791	0.04%	2,598	12,203	0.0%	0	12,203	1,589	0.00%
Retirement (includes 403B)	2,802,800	8.72%	316,293	1,569,818	4.9%	1,160,899	2,730,717	72,083	0.22%
Social Security (OASDI)	161,170	0.50%	(9,316)	58,708	0.2%	51,009	109,717	51,453	0.16%
Health Benefits/Long Term Care	1,967,310	6.12%	170,948	1,309,098	4.1%	655,798	1,964,896	2,414	0.01%
Worker's Comp Insurance	183,140	0.57%	10,984	101,211	0.3%	78,042	179,253	3,887	0.01%
Unemployment Insurance	108,000	0.34%	0	0	0.0%	108,000	108,000	0	0.00%
Non-Industrial Disability/Life Insurance	121,543	0.38%	16,327	63,676	0.2%	45,483	109,159	12,384	0.04%
Clinical Consultants - Consumer Services	0	0.00%	0	0	0.0%	0	0	0	0.00%
Total Personal Services (Regular Operations)	27,537,118	85.67%	3,061,765	15,759,685	49.0%	11,624,309	27,383,993	153,125	0.48%
OPERATING EXPENSES (REGULAR OPERATIONS)									
Equipment Rental	60,000	0.19%	12,871	42,195	0.1%	17,565	59,760	240	0.00%
Equipment Maintenance	22,000	0.07%	2,108	14,347	0.0%	7,174	21,521	479	0.00%
Facility Rent	2,628,000	8.18%	219,000	1,752,000	5.5%	876,000	2,628,000	0	0.00%
Facility Maintenance	51,000	0.16%	20,962	29,554	0.1%	21,110	50,665	335	0.00%
Communications (postage, phones)	348,000	1.08%	36,621	128,728	0.4%	218,949	347,677	323	0.00%
General Office Expense	303,573	0.94%	35,024	79,729	0.2%	223,206	302,936	637	0.00%
Printing	9,000	0.03%	68	5,085	0.0%	3,632	8,718	282	0.00%
Insurance	220,000	0.68%	44,410	138,767	0.4%	81,000	219,767	233	0.00%
Data Processing	116,000	0.36%	8,382	32,563	0.1%	83,260	115,823	177	0.00%
Data Processing Maintenance / Licenses	272,000	0.85%	10,135	164,399	0.5%	105,925	270,325	1,675	0.01%
Interest Expense	18,000	0.06%	0	15,285	0.0%	0	15,285	2,715	0.01%
Bank Service Fees	1,500	0.00%	0	130	0.0%	93	223	1,277	0.00%
Legal Fees	215,000	0.67%	5,075	25,682	0.1%	188,408	214,089	911	0.00%
Board of Directors Expense	10,000	0.03%	30	100	0.0%	9,572	9,672	328	0.00%
Accounting Fees	65,000	0.20%	0	0	0.0%	65,000	65,000	0	0.00%
Equipment Purchases	55,000	0.17%	3,585	35,541	0.1%	15,322	50,864	4,136	0.01%

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2020-21

PAYMENTS THROUGH FEBRUARY 18, 2021 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2021

58.3% OF YEAR ELAPSED

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	A	B	C	D	E	F	D plus F G	A minus G H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	253,520	0.79%	14,023	81,126	0.3%	169,702	250,829	2,691	0.01%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	55,000	0.17%	780	10,156	0.0%	43,186	53,342	1,658	0.01%
ARCA Dues	0	0.00%	0	0	0.0%	0	0	0	0.00%
General Expenses	17,500	0.05%	20,452	34,535	0.1%	(20,068)	14,467	3,033	0.01%
Total Operating Expenses (Regular Operations)	4,720,093	14.68%	433,529	2,589,926	8.1%	2,109,036	4,698,962	21,131	0.07%
Total Personal Services & Operating Expenses (Regular Operations)	32,257,211	100.35%	3,495,294	18,349,610	57.1%	13,733,345	32,082,955	174,256	0.54%
OTHER INCOME									
Interest & Other Income	(113,000)	-0.35%	(7,557)	(77,116)	-0.2%	(37,927)	(115,043)	2,043	0.01%
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	32,144,211	100.00%	3,487,737	18,272,494	56.8%	13,695,418	31,967,912	176,300	0.55%
RESTRICTED FUNDS									
Family Resource Center Expenses	154,564	100.00%	12,739	69,501	45.0%	85,063	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,209,748	100.00%	67,878	515,143	42.6%	694,604	1,209,748	0	0.00%
Community Placement Plan Expenses	1,688,719	100.00%	0	305,992	18.1%	1,382,727	1,688,719	0	0.00%
Total Restricted Funds	3,053,031		80,617	890,636	99.2%	2,162,394	3,053,031	0	0.00%
Total Expenses (Including Restricted Funds)	35,197,242		3,568,354	19,163,130	54.4%	15,857,812	35,020,942	176,300	0.50%
Total Allocation Balance (Deficit)								176,300	

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2020-21

PAYMENTS THROUGH FEBRUARY 18, 2021 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2021

58.3% OF YEAR ELAPSED

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CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Total			
Preliminary Allocation (Regular POS)	200,879,483			200,879,483			
B-1 Allocation	70,427,585	100,000		70,527,585			
B-2 Allocation		800,069		800,069			
				0			
				0			
Total Contract Allocation	271,307,068	900,069	0	272,207,137			
	C plus E						
	A	B	C	D	E	G	
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Total POS Actual & Projected Expenditures		22,918,678	147,658,927	54.2%	129,737,372	277,396,300	101.9%
<u>OUT OF HOME CARE</u>							
Community Care Facilities		7,974,919	53,776,477	19.8%	46,321,434	100,097,911	36.9%
ICF/SNF Facilities		26,400	110,055	0.0%	199,250	309,305	0.1%
Total Out of Home Care		8,001,319	53,886,533	19.9%	46,520,684	100,407,216	37.0%
<u>DAY PROGRAMS</u>							
Day Care		1,273,880	6,133,290	2.3%	6,189,479	12,322,769	4.5%
Day Training		3,843,090	28,761,490	10.6%	23,519,136	52,280,627	19.3%
Supported Employment		491,863	2,740,461	1.0%	3,266,814	6,007,275	2.2%
Work Activity Program		276,828	1,007,926	0.4%	1,410,534	2,418,459	0.9%
Total Day Programs		5,885,660	38,643,167	14.2%	34,385,963	73,029,130	26.9%
<u>OTHER SERVICES</u>							
Non-Medical: Professional		572,454	3,935,562	1.5%	3,817,118	7,752,680	2.9%
Non-Medical: Programs		1,251,200	8,565,198	3.2%	10,100,700	18,665,898	6.9%
Home Care: Programs		210,957	1,379,760	0.5%	1,529,234	2,908,994	1.1%
Transportation		451,060	3,682,926	1.4%	3,091,283	6,774,210	2.5%
Transportation Contracts		461,826	4,047,360	1.5%	3,371,809	7,419,168	2.7%
Prevention		1,040,243	6,232,693	2.3%	5,466,752	11,699,445	4.3%
Other Authorized Services		1,488,068	8,576,460	3.2%	7,324,436	15,900,896	5.9%
Personal and Incidentals		12,988	91,145	0.0%	69,509	160,654	0.1%
Hospital Care		174,735	847,712	0.3%	816,382	1,664,094	0.6%

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2020-21

PAYMENTS THROUGH FEBRUARY 18, 2021 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2021

58.3% OF YEAR ELAPSED

**DRAFT
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	C plus E					G YTD & Projected as percent of Allocation	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures		Total Projected Expenditures
Medical Equipment		2,038	15,247	0.0%	21,050	36,297	0.0%
Medical Service: Professional		131,078	867,107	0.3%	1,106,122	1,973,229	0.7%
Medical Service: Programs		121,930	902,725	0.3%	675,969	1,578,695	0.6%
Respite: In Own Home		1,292,437	7,856,016	2.9%	6,559,234	14,415,250	5.3%
Respite: Out of Home		0	3,243	0.0%	8,645	11,888	0.0%
Camps		240	240	0.0%	0	240	0.0%
Total Other Services		7,211,253	47,003,394	17.3%	43,958,243	90,961,637	33.5%
Total Estimated Cost of Current Services		21,098,233	139,533,093	51.4%	124,864,890	264,397,983	97.5%
<u>OTHER ITEMS</u>							
Estimated Cost of COVID19 expenses		2,264,496	11,432,048	4.2%	6,466,200	17,898,248	6.6%
Total Other Items		2,264,496	11,432,048	4.2%	6,466,200	17,898,248	6.6%
Total Purchase of Services		23,362,729	150,965,141	55.6%	131,331,090	282,296,231	104.1%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(444,230)	(3,306,393)	-1.2%	(2,493,607)	(5,800,000)	-2.1%
Expenditures Regular POS (Net of CPP)	271,307,068	22,918,499	147,658,749	54.4%	128,837,482	276,496,231	101.9%
Projected Allocation Balance (Deficit) Regular POS						(5,189,163)	-1.9%
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	900,069	179	179	0.0%	899,890	900,069	100.0%
Allocation Balance (Deficit) CPP and HCBS						0	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						(5,189,163)	-1.9%

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/
LEGISLATIVE COMMITTEE**

MINUTES FROM THE FEBRUARY 17, 2021 MEETING

The following committee members were present at said meeting:

PRESENT

Daniel Rodriguez (Chair)
Penne Fode
Joseph Huang
Rachel McGrath
Gisele Ragusa
Natalie Webber

STAFF:

Anthony Hill, Executive Director
Daniela Santana, Director of Client Services
Joe Alvarez, Associate Director of Clinical Services
Carol Tomblin, Director of Compliance
Yvonne Gratianne, Manager of Communications &
Public Relations
Isabella Jimenez, SG/PRC Intern
Willanette Steward-Satchell, Executive Assistant
(Management)
Erika Gomez, Executive Assistant - BOD

GUESTS

ABSENT:

Georgina Molina

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:

None

CALL TO ORDER

Daniel Rodriguez, called the meeting to order at 6:01 pm. A quorum was established.

The minutes from January 20, 2021 were reviewed and approved.

M/S/C (Huang & Fode) The committee approved the minutes.

PUBLIC INPUT

None

COMMUNITY OUTREACH MONTHLY REPORT*

Carol Tomblin, Director of Compliance, presented the monthly Outreach Report for January 2021. The Community Outreach Specialist have focused on the following projects:

- Progress/Status of Continuing POS Equity Projects Funded by DDS FY 19-20 Disparity Program Grants
- Ongoing Projects Previously Funded
- Other Equity-Related Activities not supported with Disparity Grant Funds.
- Family Support/ Training

She also shared that the first information forum with the community to talk about POS Expenditure Data will take place next week.

LEGISLATIVE ISSUES & OTHER INFORMATION

Anthony Hill, Executive Director, and staff reported the following:

- Governor Newsom's Budget Proposal- The budget was passed. There was a reduction in caseloads for regional centers. 21 positions for emergency coordinators were added. ARCA released their positions paper. ARCA is moving forward with advocating for caseloads to go from 175 to 162.
- McCullough V. DDS- The Disability Rights of California is suing DDS regarding allegations that services for those that are deaf and hard of hearing are denied equal access. There are settlement negotiations going on right now.
- Virtual Dance Party- Isabella Jimenez, intern from Azusa Pacific, shared the flyer announcing the upcoming virtual dance, "Bring Back the 80s," scheduled for March 19th.
- An overview on Covid 19 Vaccines by Dr. Yin – The members and the community are invited for this event taking place on February 25, 2021.
- Being Resilient in a Pandemic by Chris Littlefield - The members and the community are invited for this event taking place on March 9, 2021.
- Infographic put out by ARCA- This was sent out; it shows how are regional centers support the community during the pandemic.
- Job Fair Event- A virtual job fair will take place on March 17th. Staff are partnering with school districts. The flyer is in the works.

COVID-19 UPDATE:

Anthony Hill, Executive Director, and staff reported the following:

- Intake and Eligibility-SG/PRC remains the only regional center that offers in person intake and eligibility. For Early intervention, there were

141 new referrals in January. There were 112 eligibility reviews (via zoom), 107 children were found eligible and 387 existed EI services. For Lanterman intake, there were 32 referrals, 17 were found eligible and 40 that exited.

- DDS Directive 1-29-2021- Planning COVID-19 Activities – This requires that service coordinators contact individuals served in the next 30 days if contact has not already been made. Regional centers must also keep contact with hospitals. And it requires each regional center to have a communication plan on testing and vaccines. All regional centers are required to submit a plan to DDS in 30 days.
- SG/PRC has had a check in program and a focused check in program that started a month ago. Staff also started to check in twice a week with individuals living independently with supports. The check in program also includes emails for those that prefer that method. Staff will contact those with behaviors. Staff will send letters if calls and emails are not successful. Staff will document the check ins and collect data about vaccinations. There was a script to be used developed by client services directors across the state.
- Vaccine Prioritization/Individuals Served- The course of advocacy has helped. On March 15th individuals with developmental disabilities will have access to the vaccine. SG/PRC will provide a letter for those in the categories eligible. Those eligible should anticipate having the letter ready before March 15th.
- Vaccine -Letter -Family/Health Care Workers – SG/PRC has been providing letters, and SG/PRC is the only regional center that has not had a letter rejected. Staff used the language that LA County Department of Health uses.
- Vaccine Letter- SLS/ILS Participants- A strategy was created for individuals that receive ILS/SLS services. They were categorized as living in a congregate living setting.
- Vaccine Letter- Family Home Agency – The 49 individuals received their letters.
- Vaccine Letter- Non-Residential Services- Nonresidential providers got a letter that used verbiage that indicated they were healthcare workers, there have been no issues with anyone using the letter.
- Licensed Day Programs will have to let pharmacies know that they have participants who live at home that will need to be considered because they will be in a congregate setting when attending the program.
- Vaccine Letter- SG/PRC Employees- A letter was issued 3 weeks ago. Staff have had difficulty with accessing appointments. 32% of staff have had at least one dose.

- Vaccine Place of Distribution-SG/PRC has enrolled to become a vaccination site through the State Council and FEMA. Staff have partnered with a pharmacy in Artesia to accommodate 4 or 5 potential vaccination clinics.
- COVID-19 Testing Site SG/PRC- In partnership with Valencia Laboratories SG/PRC will be a testing site with a soft opening planned for March targeted for staff, individuals served and providers.
- COVID -19 Report – Joe Alvarez provided individual stats on COVID-19; spoke about the spikes, presented information on the DDS report to the Committee.
- COVID-19 Surge/Resources – Lucina Galarza shared that two surge homes will be lost in the month of March, but numbers are going down and hopefully staff will not have another surge.

ADJOURNMENT:

The next meeting is on March 17, 2021.

Community Outreach Team Monthly Report

Community Outreach Team	Director: Carol Tomblin Community Outreach Specialists: Xochitl Gonzalez, Amos Byun. Administrative Assistant, Marilyn Carmona
Report Date	Month of January 2021
Report to	Community Relations Committee of the SG/PRC Board of Directors
<p>Progress/ Status of Continuing Equity Projects Funded by DDS FY19-20 Disparity Program Grants</p>	<ul style="list-style-type: none"> • <u>Parent Mentor Initiative (PMI)</u> – Please note that Alma Family Services provides monthly reports for the Parent Mentor Initiative (PMI) project on the 15th of each month for the previous month. The reports to this committee are prepared the week prior to receipt of the PMI reports. Consequently, this section will always reflect a prior month’s activities. <p>Alma continues to provide support remotely to the families participating in PMI. In the month of December, there were two (2) additional referrals, for a total of 423 parents referred and 349 initially matched to a mentor since the inception of PMI. Two (2) families were matched this month. There were three (3) graduates in December, for a total of 134. There were 121 hours of mentoring provided to 51 participants. To date, 6588 hours of PMI mentoring have been provided to 227 SG/PRC families who have participated since the start of this project. Families that graduated have offered positive feedback and 81% (26 out of 32) of parents experienced an increased level of confidence in SG/PRC through their participation in the PMI program. 63% of parents (15 out of 32) reported an increase in their perception of how helpful their service coordinators were after participating in PMI. During the pandemic Parent Mentors continue to connect parents to support groups, additional trainings and many have participated in Navigating the Regional Center.</p> • <u>Navigating the Regional Center System (NRCS)</u> – The NRCS-4 English Series began in January. These modules were scheduled on Tuesdays, from 6 pm to 8 pm. Dates: 1/12/21; 1/19/21; 1/26/21; (also next month for 2/2/21 and 2/9/21). Registered: By end of January, 61 persons registered. <ul style="list-style-type: none"> • Module 1 - 16 Participants • Module 2 - 28 Participants • Module 3 - 26 Participants <p>(Module 4 and 5 participants and graduates will be reported in February.)</p> <p>This is the highest number of participants in comparison with previous NRCS workshops. Some are taking the class through the online LMS Parent Portal to graduate with this group. For participants who have had to stop attending, they will be encouraged to attend future NRCS series or complete by participating in the online modules. We had 3 separate parents that stopped attending because they contracted Covid-19. Graduates will be reported next month.</p> • <u>Webinar development and hosting for parent training</u> – Amos started creating the online version for both English and Spanish versions of the Appeal and Fair Hearing Process webinars in January 2021. Both webinars will be posted on the SG/PRC Parent Portal by the end of February 2021.

	<ul style="list-style-type: none"> • <u>Vietnamese Outreach Specialists (VOS)</u> – VOS translated a flyer for Vietnamese Support Group (VSG) January 2021 meeting. VOS reached out to VSG members by making 87 calls to contact 45 parents, sending 50 text messages and 82 emails to invite Vietnamese families to monthly VSG meeting. VOS participated and provided verbal translation at January VSG meeting on 1/21/2021.
<p>On-going projects previously funded</p>	<ul style="list-style-type: none"> • <u>Understanding My Child’s Disability (UMCD) Online Series (Previously known as Introductory Curriculum for Families)</u> – This UMCD project was supposed to be completed in December 2020; however, this completion of project was postponed to the end of March 2021 due to various delays. Amos has been using Adobe Captivate application to create Captivate files which will be published and uploaded on the SG/PRC Parent Portal. In January 2021, Amos completed updating English version of UMCD modules and also created five (5) Captivate files for translation. Amos sent total of ten (10) module design files, five (5) for English version update and the other five (5) for translation version of five (5) UMCD modules to the translation contractor. The progress of UMCD translation to Spanish, Chinese, Vietnamese and Korean and the rest of process will be reported in future monthly reports.
<p>Other Equity-Related Activities not supported with Disparity Grant Funds.</p>	<ul style="list-style-type: none"> • <u>Person-Centered Conversations (PCC)</u> – During the pandemic, any PCC meeting is conducted remotely through telephone call or Zoom meeting. On 1/5/2021 and 1/6/2021, Amos had a PCC with Korean mother who didn’t receive services from Medi-Cal or regional center after they moved in due to COVID-19 and lack of information. • <u>Support of CBO Equity Project - Parenting Black Children (PBC)</u> – On Thursday 1/13/21 at 6 pm and Saturday 1/30/21 at 10 am, PBC held their support group meeting, topic “to Strive for an Maintain Unity in the Family, Community, Nation and Race. These meetings continue to be recorded and are made available to members that want the information. PBC began securing key staff to launch their education and outreach in college setting, targeting black sorority and fraternities. • <u>Cultural Specialist Meetings with DDS:</u> On 1/12/21, Xochitl participated in monthly meeting. It was a combined Cultural Specialist and CBO training to benefit from the guest speakers and topics. <ol style="list-style-type: none"> 1. <i>The CLASE Community of Practice: Building a Community</i>, Beth Burt, presented by Executive Director, <u>Autism Society Inland Empire</u> 2. <i>Building Bridges: Connecting Southeast Asian Minorities with Regional Center Services and Nuestra Comunidad: Building the Disparity Gap in the Latinx Community</i> presented by Meuy Lee, Executive Director, <u>Level Up NorCal</u>
<p>Family Support/ Training</p>	<ul style="list-style-type: none"> • <u>The Vietnamese Support Group (VSG) meeting through Zoom</u> -- Amos organized VSG Zoom meeting on 1/21/21 with a topic of ‘Free Online ABA -- ADEPT ABA’ presented by Amos to introduce currently available webinars through SG/PRC Parent Portal. Seven (7) Vietnamese parents participated the Zoom meeting. • <u>Translation for Korean families</u> – Amos translated POS Expenditure Data Community Meeting Schedule and provided to Korean support groups. Amos also completed translating

	<p>Paid Internship Program (PIP) brochure draft. Amos will review with Korean parents who have adult individuals and will provide the final version to SG/PRC Employment Specialist, Linh Lee, and Korean support groups. Amos provided Korean verbal translation for a remote psychiatric meeting on 1/12/21, for a remote Annual Meeting on 1/26/21, and for telephone calls and emails for Korean parents who are assigned to non-Korean speaking Service Coordinators.</p> <ul style="list-style-type: none"> • Filipino American Support Group – on 1/30/21, Hector Ochoa, Program Director of SCRS-IL, presented the latest information on COVID-19 and the vaccination roll out as part of the Filipino American Support Group meeting. Thirty-four (34) parents attended. After the presentation, parents stayed on Zoom to connect at a personal level and provide support to each other. • Informate – On Saturday 1/23/21, Hector Ochoa, Program Director of SCRS-IL, presented in Spanish the latest information on COVID-19 and the vaccination roll out. It was a well-attended educational forum with 75 participants. • Critical Issues Forum –The next Critical Issues Forum is scheduled for 2/24/21 from 10 am to 12 pm. The topic will be the Annual POS Expenditure Data from FY19-20, with simultaneous translation in Spanish. • Facilitating ADEPT ABA Korean Study Group – Amos recruited and organized facilitation for three (3) Korean parents with children under 15 and another three (3) Korean parents with individuals older than 18. Amos will provide facilitation from February 2021 through Zoom.
<p>Outreach/ Events Participation</p>	<ul style="list-style-type: none"> • <u>Connecting with existing groups to provide remote training opportunities for families</u> – Amos reached out to Chinese support groups, FFDY (Foundation For Disabled Youth), UniLove, and CPAD (Chinese Parents Association for the Disabled), and Korean support groups, COF (Circle Of Friends in Love) and KPSG CA (Korean Parent Support Group California) to organize POS Expenditure Data Community Meeting. Amos also had a remote meeting with FFDY board president to organize workshop in February 2021 for Chinese parents.
<p>Other Major Activities of the Compliance and Outreach Department</p>	<ul style="list-style-type: none"> • Weekly Community Meetings: Xochitl continues to assist Edith Aburto, who provides Spanish translation for the weekly Community Zoom meetings, by managing the questions submitted through the Chat function. Spanish speaking individuals are regularly attending this forum. Translations will continue. • Using the new reporting format adopted by DDS for the Service Access and Equity (SAE) Grants, called Grant Vantage, Carol and Xochitl completed the reports for the FY19 grants due by the end of January for the October through December 2020 Quarter. There is one grant funded in FY18, the Webinar project, and Amos prepared that report using the former reporting format for submission to DDS. • The Outreach Team developed and posted the Community Meeting schedule for sharing the FY19-20 Annual POS Expenditure Data in the months of February and March. Amos and Carol began creating the data charts to be included in the power point presentations.



SAN GABRIEL/POMONA
REGIONAL CENTER

Client Services/Advisory Committee
Wednesday, March 24, 2021 at 6:00 p.m.
Videoconference Meeting

Committee Members:

Staff:

Shannon Hines, Co-Chairperson
Sheila James, Co-Chairperson
Mary Soldato
Preeti Subramaniam
Daniel Clancy
Herminio Escalante
David Grisey (LOA)

Jenny Needham
Julie Lopez
Sherry Meng
Ning Yang
Louis Jones
John Randall (LOA)
Victor Guzman
Ardena Bartlett

Anthony Hill
Lucina Galarza
Daniela Santana
Joe Alvarez
Erika Gomez
Elisa Herzog

AGENDA

- **Call to Order – Chairperson, Shannon Hines (6:00 – 6:05)**
- Approve Minutes of January 27, 2021 and February 24, 2021 Meeting

- Public Comment (6:05 – 6:10)

- Action Item: None
 - Client Advocate – Elisa Herzog (6:10 – 6:15)

(6:15 – 6:45) – Special Presentation – Mental Health – By Jacqueline Niedzwiecki, Mental Health Specialist

(6:45 – 7:00) Committee Information

Shannon Hines and Sheila James, Chairs, Lucina Galarza, Director of Community Services and Daniela Santana, Director of Client Services

-Future Training Topics

-April 28, 2021 – What is Family Home Agency?

-May 26, 2021 – CAL ABLE

-June 23, 2021 – Dental Desensitization Program

- **Behavioral Intervention Policies**
- **Self Determination Advisory Committee Meetings & Updates**
- **Coronavirus Update**
- **Agenda for Mach 24, 2021**

SAN GABRIEL/POMONA REGIONAL CENTER

DEVELOPMENTAL SERVICES, INC.

Minutes of the Meeting of the Client Services /Advisory Committee

January 27, 2021

A regular meeting of the Client Services/Advisory Committee was held on Wednesday, October 28, 2020. The following committee members were present at said meeting:

PRESENT

Pretti Subramaniam
Shannon Hines
Sheila James
Ardena Bartlett
Jenny Needham
Julie Lopez
Mary Soldato
Herminio Escalante

STAFF:

Anthony Hill
Lucina Galarza
Daniela Santana
Joe Alvarez
Erika Gomez

ABSENT:

Victor Guzman
Daniel Clancy
David Grisey (LOA)
John Randall
Sherry Meng
Ning Yang
Louis Jones

GUESTS:

None

ITEMS DISCUSSED

CALL TO ORDER

Shannon Hines called the meeting to order at 6:03 pm
A quorum was established.

The minutes of the December 9, 2020 meeting were reviewed and approved.
M/S/C (James & Subramaniam) The committee approved the minutes.
Abstain: Soldato

PUBLIC COMMENT – Mr. Hill wished everyone a Happy New Year.

CLIENT ADVOCATE – Elisa Herzog shared the information for “Client Hangout” that she will host virtually. It will be the first virtual meet up for individuals served to hang out and reconnect.

SPECIAL PRESENTATION – Self Determination

Lucina Galarza, Director of Community Services, shared about the following:

- What is Self Determination
 - SG/PRC Stats
 - Self Determination Program Overview
 - History of Self Determination
 - Points to remember
 - Person centered planning

FUTURE TRAINING TOPICS –The committee agreed on the following training topics:

- **February 24, 2021 – Self Determination (part 2)**
- **March 24, 2021 -Mental Health (Josh Trevino)**
- **April 28, 2021 – What is Family Home Agency?**
- **May 26, 2021 – CAL ABLE**
- **June 23, 2021 – Dental Desensitization Program**

BEHAVIORAL INTERVENTION POLICIES

The committee reviewed the policies last year but when Covid 19 hit, the committee did not present it to the Board for approval. They will review it again at the next couple of meetings.

SELF DETERMINATION

- People continue to be put through, there are 6-8 people in the queue.

COVID-19 DIRECTOR'S REPORT -Anthony Hill, Executive Director

Mr. Hill, Executive Director and staff shared the following:

- The budget allocated 5.3 million to the Family Resource Center. It also allocated for an Emergency Response Coordinator and five positions for Forensic Specialists.
- Workforce is currently at 90% working remotely.
- Intake and Early Start assessments are operating fully with an average of 40 cases a week
- SG/PRC reached an MOU partnership with Valencia Laboratories so that SG/PRC can be a testing site.
- Mr. Hill and staff are putting their efforts into having SG/PRC become a vaccination site.
- There was a discussion about the individuals that staff are advocating for to be prioritized for the vaccine such as those in ILS and SLS programs.

- Directors continue to meet every morning to assess the latest COVID-19 information.
- SG/PRC continues to host weekly COVID-19 Vendor Advisory Committee Meetings (on Mondays) and weekly Community Meetings (on Tuesdays).
- Joe Alvarez provided individual stats on COVID-19; spoke about the spikes, presented information on the DDS report to the Committee.
Lucina Galarza reported on hot spots and updated strategies with respect to the registries.

ADJOURN

Chairperson Shannon Hines adjourned the meeting.

The next Client Services/Advisory Committee meeting is scheduled for Wednesday, February 24, 2021 via videoconference.

SAN GABRIEL/POMONA REGIONAL CENTER

DEVELOPMENTALSERVICES, INC.

Minutes of the Meeting of the Client Services /Advisory Committee

February 24, 2021

A regular meeting of the Client Services/Advisory Committee was held on Wednesday, February 24, 2021. The following committee members were present at said meeting:

PRESENT

Pretti Subramaniam
Shannon Hines
Sheila James
Ardena Bartlett
Jenny Needham
Mary Soldato
Herminio Escalante

STAFF:

Anthony Hill
Lucina Galarza
Daniela Santana
Erika Gomez
Elisa Herzog
Johnny Pang
Willanette Satchell
Erika Gomez

GUESTS:

Sam Yi

ABSENT:

Victor Guzman
Daniel Clancy
David Grisey (LOA)
John Randall
Sherry Meng
Ning Yang
Louis Jones
Julie Lopez

ITEMS DISCUSSED

CALL TO ORDER

Shannon Hines called the meeting to order at 6:04 pm
A quorum was not established.

The minutes of the January 27, 2021 meeting were tabled.

PUBLIC COMMENT – None

CLIENT ADVOCATE – Elisa Herzog shared information about the “Client Hangout” that she hosted virtually. It was the first virtual meet up for individuals served to hang out and reconnect. A total of 17 individuals participated.

SPECIAL PRESENTATION – Self Determination (Part 2)

Lucina Galarza, Director of Community Services, shared about the following:

- Paying for Services and Supports
 - Overview
 - Individual Budget
 - Spending Plan
 - Financial Management Services
- The Rights and Safety
- Next Steps

FUTURE TRAINING TOPICS –The committee agreed on the following training topics:

- **March 24, 2021 -Mental Health**
- **April 28, 2021 – What is Family Home Agency?**
- **May 26, 2021 – CAL ABLE**
- **June 23, 2021 – Dental Desensitization Program**

BEHAVIORAL INTERVENTION POLICIES

The committee reviewed the policies last year but when Covid 19 hit, the committee did not present it to the Board for approval. This agenda item was tabled. It will be reviewed at the next meeting.

DIRECTOR’S REPORT -Anthony Hill, Executive Director

Mr. Hill, Executive Director and staff shared the following:

- Isabella Jimenez, intern from Azusa Pacific, shared the flyer announcing the upcoming virtual dance, “Bring Back the 80s,” scheduled for March 19th.
- Joe Alvarez was not present, but Mr. Hill reported on the downward trend of Covid 19 cases.
- On March 15th individuals with developmental disabilities will have access to the vaccine. SG/PRC will provide a letter for those in the categories eligible. Those eligible should anticipate having the letter ready before March 15th.
- SG/PRC has enrolled to become a vaccination site through the State Council and FEMA. Staff have partnered with a pharmacy in Artesia to accommodate 4 or 5 potential vaccination clinics.
- In partnership with Valencia Laboratories SG/PRC will be a testing site with a soft opening planned for March targeted for staff, individuals served and providers.

ADJOURN

Chairperson Shannon Hines adjourned the meeting.

The next Client Services/Advisory Committee meeting is scheduled for Wednesday, March 24, 2021 via videoconference.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

March 4, 2021

The following committee members were in attendance at said meeting:

PRESENT:

David Bernstein, Chairperson
Olaf Luevano
Valerie Donelson
Bryan Chacon
Bryan Chacon
Charmayne Ross
Jose Mendoza
Nicole Mirikitani
Rosalind Ford
Vanessa Besack
Susan Stroebel
Nancy Bunker

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director Community
Services
Daniela Santana, Director of Client
Services
Carol Tomblin, Director of Compliance
Jaime Anabalon, QA Manager
Erika Gomez, Exec. Assistant – BOD
Willanette Satchell, Exec. Assistant -
Management

MEMBERS ABSENT:

Baldo Paseta

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

David Bernstein called the meeting to order at 10:05 a.m. A quorum was established. Introductions were made of the VAC members.

The minutes from the February 4, 2021 meeting were approved.

M/S/C (Mirikitani & Chacon) The committee approved the minutes.

Mr. Bernstein shared that Jay Bhavsar passed away. When the meeting adjourns, it will be in his honor.

B. SPECIAL PRESENTATION:

Annual Purchase of Services (POS) Expenditure Data

Carol Tomblin, Director of Compliance, reported information on the following:

- Historical Demographics
- What has been accomplished over the past five years
- Comparing the Top Ten Take-Aways, FY18-19 vs. FY19-20
 1. FY18-19 \$919,035 awarded FY16-17; total of \$1,784,241 for 15 equity projects through FY19-20.
 2. FY18-19 Three significant projects creating positive change: PMI, NRCS, Person-Centered Thinking
 3. FY18-19 Positive change noted for Hispanic families; especially Spanish-speaking families with no POS invited to participate in PMI, NRCS
 4. FY18-19 Age and living arrangement powerful determiners of authorizations, expenditures, utilization. Over 80% of individuals served live at home with family.
 - General Facts - By Residence FY17-FY20
 5. FY18-19 Overall SG/PRC expends more POS each year than the previous year across all ethnic groups.
 - Comparison of POS Expenditures by Living Option FY19-FY20
 6. FY18-19 Hispanic babies and toddlers had authorizations and expenditures higher than all other major ethnic groups. Also had lowest NO POS compared to all other ethnic groups.
 - Comparison of Per Person Authorizations & Expenditures Data FY 18 to FY 20 Age 0-2 Living at Home by Ethnicity
 - No POS % by Age – Hispanic Spanish vs. English Language -- FY20
 7. FY18-19 Hispanic school-aged children and adults had the lowest authorizations and expenditures compared to other major ethnic groups. But utilization % was higher than other ethnic groups.
 - Comparison of Per Person Authorizations & Expenditures Data FY 18 to FY 20 Age 3-21 Living at Home by Ethnicity
 - No POS % by Age --Hispanic Spanish vs. English Language -- FY20
 - Comparison of Per Person Authorizations & Expenditures Data FY 18 to FY 20 Age 22+ Living at Home by Ethnicity
 - No POS % by Age – Hispanic Spanish vs. English Language – FY20
 8. FY18-19 For Black/African-American babies, significant improvement in authorizations and expenditures, although still below average. Utilization improved from 60% to 71.2%.

- Comparison of Per Person Authorizations & Expenditures Data FY 18 to FY 20 Age 0-2 Living at Home by Ethnicity
- 9. FY18-19 Asians appear to be significantly underserved by SG/PRC compared with the general population in the SG/PRC service area.
 - Comparison of SG/PRC to General Population
- 10. FY18-19 Those who speak Vietnamese, Mandarin, or Cantonese have more difficulty finding providers – particularly for adults. However, many English-speakers had no paid services, despite absence of language barrier.
 - FY 19-20 NO POS All Ages Comparison by Language
 - FY 19-20 NO POS Age 0-2 Comparison by Language
 - FY 19-20 NO POS Age 3-21 Comparison by Language
 - FY 19-20 NO POS Age 22+ Comparison by Language
- Comparing the Top Ten Take-Aways, FY18-19 vs. FY19-20
 - New Insight – Language Differences in Use of POS/Regional Center Serves for Hispanic Individuals Served
 - Comparison Hispanic NO POS by Language FY 20
 - Comparison Hispanic NO POS by Language FY20
 - Comparison Hispanic NO POS by Language FY20
 - Comparison Hispanic NO POS by Language FY20
 - Comparison English Speaking NO POS by Ethnicity FY20
 - The equity/disparity puzzle is very complex
 - We don't know all the pieces of the puzzle
 - Only the largest group – Hispanic – provides a relative consistent picture.
 - The pattern within an ethnic group is not consistent across all ages or from year to year.
 - The “Other” group is the fastest growing
 - SG/PRC equity projects have positive effects
- There was an opportunity for the participants to give input about how SG/PRC should do things differently and what seems to be working.

C. TRANSITION FAIR

The San Gabriel Valley Transition Task Force in partnership with San Gabriel/Pomona Regional Center are hosting the Annual Collaborative Transition Fair on March 17, 2021. This will be held virtually.

D. IMPACT OF COVID 19 AREAS OF DISCUSSION

With more and more vaccines being distributed, there seems to be a sense of hope. Things have quieted down some. Individuals served, ages 16-64, will all be

eligible to get the vaccine. Letters for those individuals have gone out.

E. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano and Vanessa Besack shared that their first subcommittee will be held on March 25, 2021 at 10am. Olaf also shared that his site is being considered to be a FEMA site for vaccination distribution.

Adult Day – Rosalind Ford and Jose Mendoza will plan to have a subcommittee meeting. They would like Nancy Bunker, representative of SLS, present on the panel to help brainstorm ideas on how to better deliver services for everyone. A lively discussion followed about everyone working together, across all the categories, to learn what is working and what has not been. Some vendors expressed concern about not all vendors providing the same type of quality and consistent services across the board. But, there is an understanding that when programs are audited, those not showing up as they should for the people they serve, will have to face consequences.

Infant & Children Services

Infant Development Program – Charmayne Ross shared that families are feeling more comfortable with in person services.

Transportation

Baldo Paseta was not present.

Independent Living Services

ILS Services – Nicole Mirikitani reported that some individuals served are starting to be able to see more people. She too is concerned for those providers that have not provided quality services and will have to face an audit in the future.

SLS Services – Nancy Bunker shared that during the holidays, she had a staff isolate with an individual served as they had both been exposed. This person gave up being with his family and fortunately, he did not test positive for Covid 19.

Residential Services

Specialized – Mr. Bernstein reported that Community Care Licensing issued a PIN directing programs to have staff test for TB 30 days after getting the vaccine.

CCF – Valerie Donelson had nothing to report.

ICF- Grace Kano shared that on February 10, 2021, CMS issued a QSO specifically to ICFs regarding visitations. She also shared that the annual HVA is due by March 8, 2021.

Other Vendored Services- Bryan Chacon was not present during this time.

At Large- Susan Strobel reported that a lot more families want face to face services, and clinics are getting busier. For the homes who do not have people engaged, she put a link for impact classes in Mt. Sac for free. Brenda Leon would also like a best practices panel with all the representatives. She also shared that in her opinion, in there is no difference between in person services and teletherapy. She supports teletherapy services, the outcome can be good.

F. **LEGISLATIVE UPDATE**

Susan Stroebel provided a document of ARCA updates of what they support and what they oppose.

G. **SG/PRC STAFF UPDATES**

Executive Director, Anthony Hill, expressed his gratitude for the vendor community. SG/PRC cannot do its mission without providers.

PUBLIC COMMENTS

None

MEETING ADJOURNED

Mr. Jay Bhavsar will be greatly missed. We appreciate his dedication and service on the VAC.

The next regular meeting will be held on April 1, 2021 at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

March 10, 2021

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney, Chairperson
Bruce Cruickshank
Anabel Franco
Bill Stewart

STAFF:

Anthony Hill, Executive Director
Lucina Galarza, Director of Community Services
Joe Alvarez, Director of Clinical Services
Daniela Santana, Director of Client Services
Willanette Steward-Satchell, Executive Assistant
(Management)
Erika Gomez, Executive Assistant - BOD

GUESTS:

MEMBERS ABSENT:

Gisele Ragusa

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

None.

ITEMS DISCUSSED

A. CALL TO ORDER

Julie Chetney called the meeting to order at 6:02 p.m. A quorum was established.

The Minutes from the February 10, 2021 meeting were approved.

M/S/C (Stewart & Cruickshank) The committee approved the minutes.

Abstain: Franco

B. PUBLIC INPUT

None

C. GOALS AND OBJECTIVES

Strategic Plan Taskforce – To evaluate the Strategic Timeline

- After some discussion, the members agreed it was best to meet as a committee as oppose to as an individual taskforce.
 - They agreed to meet on Wednesday, March 31, 2021 at 4pm.

D. BOARD COMPOSITION

- The members talked about the upcoming Transition Fair, scheduled for March 17, 2021, which will be held virtually, as an event that Julie Chetney and Bruce Cruickshank could potentially attend to.
- SG/PRC got a response from DDS about the Board composition. DDS stated that SG/PRC's Board is not in compliance and Mr. Hill replied with a letter that contends their claim.
 - The Board currently has a vacancy.
 - Julie Chetney volunteered to attend the next Community Meeting to encourage the participants to consider serving on the Board.
 - Mr. Hill suggested the following methods for recruiting:
 - Eblast
 - Community Outreach Specialists
 - Indeed

E. STAFF ANNOUNCEMENT

Mr. Hill shared that after 40 years of working at SG/PRC, Carol Tomblin, Director of Compliance, is retiring in April.

F. COVID REPORT

Mr. Hill and staff provided an update on how Covid 19 has impacted operations.

- Lucina Galarza reported on hot spots and updated strategies with respect to the registries. All the surge homes are empty. A Day Program is available to serve as a surge home if needed.
- Joe Alvarez provided individual stats on COVID-19; spoke about the downward trend, presented information on the DDS report to the Committee.
- Intake and Eligibility-SG/PRC remains the only regional center that offers in person intake and eligibility.
- COVID-19 Testing Site SG/PRC- In partnership with Valencia Laboratories SG/PRC will be a testing site with a soft opening planned for April targeted for staff, individuals served and providers. Staff will go to San Diego Regional Center this week to observe their process as they are a testing site.
- Vaccine Place of Distribution-SG/PRC has enrolled to become a vaccination site through the State Council and FEMA but have not heard back. Staff will meet with Albertson's Pharmacy tomorrow to find out if SG/PRC can be a mobile site. Staff have also partnered with Western University to have SG/PRC's families prioritized when they have vaccines available.

G. AGENDA FOR NEXT MEETING

Strategic Plan Taskforce

Board composition – Recruitment strategies

H. ADJOURNED

Meeting adjourned.

The next Strategic Development Committee meeting is scheduled for April 14, 2021.

SAN GABRIEL/POMONA REGIONAL CENTER

March 17, 2021

TO: Dr. Gisele Ragusa, Board President & Board of Directors
San Gabriel / Pomona Valleys Developmental Services, Inc.

FROM: Anthony Hill, M.A. J.D. Esq.
Executive Director

RE: Executive Director's Report

Cesar Chavez Day March 31, 2021

Cesar Chavez' birthday on March 31 is recognized every year. This year we observe Cesar Chavez Day on March 29, 2021. The SG/PRC office will be closed. However, after hours supports are available to meet the needs of individuals served and their families. We can be reached at (909)-620-7722.

Cesar Chavez' leadership and advocacy changed laws and public policy that failed to protect civil liberties and working conditions for farmworkers and employees in general. Cesar Chavez awakened our spirits and consciousness for encouraging and advocating for fairness, equity and serving others as things that we must practice and perfect throughout our life's journey.

"We cannot seek achievement for ourselves and forget about progress and prosperity for our community... Our ambitions must be broad enough to include the aspirations and needs of others, for their sakes and for our own."

Cesar Chavez

SG/PRC's Critical Business Functions

The SG/PRC office remains open to the public on an appointment only basis. We are pleased to report that all critical functions including Intake/Eligibility, Fiscal, Clinical, Human Resources, Quality Assurance and Information Technology are at optimal levels. Our remote workforce fluctuates between 85%-95% percent.

All visitors are required to wear a face mask and pass a contactless electronic temperature screening device. Our porter sanitizes and disinfects our office space during business hours. SG/PRC is the only regional center throughout the pandemic that has continued to safely provide in-person intake and eligibility services and Early Intervention service clinics.

We are pleased to report that throughout the pandemic parents and their children continue to spend time with us, being greeted by SG/PRC staff, waiting in our lobby, and thereafter receiving diagnostic, counselling, clinical, early intervention, and intake services.

The following reflects our data ending February 2021 (See Attachment A).

Early Intervention/Intake	Lanterman/Intake
1061 New Referrals	198 New Referrals
1009 Eligibility Reviews	713 Eligibility Reviews
45 Reactivations	101 Reactivations
955 children found eligible	400 Eligible (Plus/EI transitions)

Dr. Carol Tomblin's Retirement

With happiness for Dr. Carol Tomblin, we announce that Carol has notified us that she intends to retire, effective April 15th, 2021. Carol has told us that she is ready to spend time with her family, travel, and simply enjoy life.

Carol is a SG/PRC Icon, as she has served our SG/PRC community for well over 40 years. Carol began her career at SG/PRC during 1981 as a Client Program Coordinator (Service Coordinator) and was promoted to Program Manager School Age (4) years later.

Within (4) years afterward, during 1989, Carol was promoted to serve as our Chief of Community Services. That role was later re-titled Director of Community Services, where Carol was responsible for resource development, quality assurance, transportation, vendorization, vendor appeals, provider rates, and Community Placement Plan developments.

During 1993, Carol was the Interim SG/PRC Executive Director, after the retirement of the former Executive Director.

During 2016 Carol shifted roles and began serving as SG/PRC's Director of Community Outreach and Compliance with oversight over SG/PRC's statutory compliance, Fair Hearings, Performance Contract, National Core Indicators, Disparity Grants, Educational & Cultural Specialists, and the Foster Grandparents & Senior Companions programs.

Carol's leadership is sheer brilliance demonstrated through her commitment to our mission and vision creating innovative service delivery approaches with a goal to move all of us closer to the Lanterman Promise for equity, full inclusion, normalcy, and community life for individuals with developmental disabilities. Carol, your goodwill, mentoring and support that you provided us throughout your career created a leadership model that all of us seek to emulate. Carol, we will miss you and please know that you are always a member of the SG/PRC family. Happy Retirement Carol!

COVID-19 LA County Surge / SG/PRC Risk Mitigation Efforts

We are very thankful, and we appreciate the nurses, doctors, clinical workers, hospital staff, and all essential workers, residential and non-residential service providers, SG/PRC staff and our community working together to slow down the spread of COVID-19. It has been nearly a year since Governor Newsom's **stay at home** order, and we have experienced peaks and valleys illustrating the rate of COVID-19 transmissions in Los Angeles County.

Recently, positive COVID-19 testing rates have steadily declined. According to Los Angeles County Department of Public Health statistics archived within its dashboard on March 15, 2021, the COVID-19 positivity rate is 2.5% percent and case rate is 5.2 per 100,000 individuals moving Los Angeles County from widespread to substantial within the statewide tier system. This change will allow reopening of various business activities in Los Angeles County with modifications and capacity limitations (See Attachment B).

SG/PRC's COVID-19 data demonstrates a sharp decline in positive COVID-19 testing results for individuals served, service provider staff, and SG/PRC staff (See Attachment C). As expected, we do not have any hotspots that are operationally defined as (1) positive individual served living in a licensed congregate living setting.

Vaccine Prioritization for Individuals Served

The vaccines are here. We are thrilled that effective March 15th, 2021 COVID-19 vaccines are available for all individuals with developmental disabilities ages 16 through 64 if supply is not outpaced by demand (See Attachment D). Prior to March 15th, 2021, we have provided vaccine prioritization letters to individuals served receiving independent and supported living services, living in adult family homes, family member healthcare workers, non-residential service providers / their staff and SG/PRC staff.

On February 12, 2021, the Department of Developmental Services (DDS) issued a Directive requiring regional centers to contact individuals served age 65 and older notifying them of their eligibility to receive COVID-19 vaccines. Also, within this directive, individuals served ages 16-64 were designated by Governor Newsom as being eligible to receive COVID-19 vaccines effective March 15, 2021 (See Attachment E).

On February 19, 2021, SG/PRC sent letters addressed to individuals served specifically 65 years and older and ages 16 through 64 affirming their eligibility for COVID-19 vaccines according to prevailing guidance. On February 22, 2021 SG/PRC sent a letter to all individuals served as a feature of our community outreach strategy (See Attachment F).

On March 9, 2021, regional centers received additional guidance through DDS Directive requiring regional centers to notify individuals served within the mention classification regarding their eligibility to receive vaccines, to share information on how to schedule appointments, and to help with securing transportation or other community supports.

Additionally, Regional Centers were required to use a DDS template letter with joint signatures from the DDS Director and Regional Center Director (See Attachment G). On March 11, 2021, SG/PRC relied on mail merge programs creating individually addressed DDS template letters that were sent to approximately 4204 individuals served that are between the ages 16 and 64.

SG/PRC COVID-19 Community Outreach

On January 29, 2021 DDS issued a directive requiring that regional centers contact individuals served within 30 days if contact had not been made prior to January 1, 2021 (See Attachment H). Within that directive, regional centers were required to develop COVID-19 testing and vaccination plans (See Attachment I).

Currently, SG/PRC is under contract with California Health and Human Services Agency, and Valencia Laboratories for the purpose of offering COVID-19 testing for individuals served, their family members, service provider staff and SG/PRC staff. We are in the planning stages. We will have a soft opening during the first week of April. We will offer COVID-19 testing every Thursday through August 2021.

We are having conversations with Los Angeles County Department of Public Health, Kaiser Permanente, Western University, and private pharmacies to become a vaccination administration location or alternatively to establish vaccine appointment scheduling portals and mobile testing options specifically for individuals served through SG/PRC.

SG/PRC Community Events

Every Monday at 10 a.m. through 12 p.m. we have a conversation with our service providers through Zoom to discuss DDS Directives, and Public Health Policy related to COVID-19.

Every Tuesday from 10 a.m. through 11 a.m. we have a conversation with individuals served, their families, and community partners through Zoom to discuss DDS Directives impacting individuals served, offer an overview of SG/PRC's resources and supports, community resources, Parents' Place update and review of SG/PRC's COVID-19 data. We encourage members of our community to attend and connect with us.

On Friday, March 19, 2021 from 6 p.m. to 9 p.m. in partnership with Azusa Pacific University, SG/PRC is hosting a virtual dance party for individuals served 18 years and older. The theme is the 80's. There will be a costume contest, music and a lineup of fun activities and prizes. DJ Jose Deleon and a guest DJ will be revving up the sounds of the eighties.

On Saturday, March 27, 2021, we will host our quarterly dental clinic. This event is our second dental clinic occurring during the COVID-19 pandemic. We anticipate at least 70 individuals served will be seen. The purpose of our dental clinic is to conduct screenings, and connect individuals served with a permanent dental provider. The clinic will be held outdoors in the SG/PRC parking area relying on tents creating social distancing and ensuring conformity with the guidance from the Centers for Disease Control and Prevention (CDC) and Local Public Health Policy and Guidance.

SG/PRC Budget FY 20/21

SG/PRC's OPS allocation for FY 20/21 is \$32,144,211 projecting at \$31,967,912 at the end of the fiscal year. Current month expenditures are \$3,487,737 and year to date expenditures are \$18,272,494.

SG/PRC's POS allocation is \$271,307,068. Current month claims are \$22,918,499. Year to date expenditures is \$147,658,749. We anticipate a deficit reflecting \$5,189,163 derived from COVID-19 Health and Safety Exemption expenditures. All regional centers are required to track COVID-19 expenditures and report those specific costs to DDS. Anticipated future allocations related to COVID-19 expenditures will yield a balanced year end budget outcome.

Department of Developmental Services

February 18, 2021- DDS Directive Extension of Waivers/Modifications

This DDS Directive extends the expiration date for prior directives (See Attachment J). Within this Directive, an April 15th, 2020 Directive is modified removing conditional language that fails to waive regional centers' requirements to conduct vendor audits. As a result, regional centers now have an absolute waiver of requirement to conduct vendor audits during Fiscal Year 2019-20 retroactive to July 15th, 2020.

Accordingly, the amendment does not waive or disturb regional center's requirement to ensure that service providers complete an independent review or audit of their fiscal records. This standard is controlled by the dollar amount claimed by the vendor annually. The regional center does not have legal authority to waive this requirement. However, the audit requirement does include a waiver of the requirement defined as an exemption when the service provider's independent review or audit result is an unmodified opinion or a qualified opinion with issues that are not material (See Attachment K).

March 1, 2021- DDS Directive Purchase of Services Disparities Data Meetings and Reporting

This DDS Directive extends timelines regional centers are required to hold public meetings regarding purchase of service disparity data, submission of associated reports to the DDS liaison, and posting of reports to regional centers' website (See Attachment L).

Association of Regional Center Agencies (ARCA) Updates

The Association of Regional Center Agencies (ARCA) represents the 21 non-profit regional centers that advocate on behalf of and coordinates services for California's over 350,000 people with developmental disabilities. The Association functions as a leader and advocate in promoting the continuing entitlement of individuals with developmental disabilities to achieve their full potential and highest level of self-sufficiency. The Association participates in the development of public legislative policy that impact individuals with developmental disabilities and their families.

Assembly Concurrent Resolutions

ACR 28-Support

On February 17, 2021, ARCA issued a letter for support of Assembly Concurrent Resolution (ACR)-28 to Assemblymember Calderon recognizing February 19th as National Caregivers Day. In particular, *"Increasing awareness of caregivers' unique role, and the positive impact an appropriately-funded caregiving can make in the lives of people who are aging or have a disability, is a worthy goal"* (See Attachment M).

ACR 35-Support

On March 5th, 2021 ARCA issued a letter to Assemblymember Chau, supporting the designation of April 2, 2021 as "World Autism Awareness Day." *"Autism is rapidly becoming the most common developmental disability affecting people in California- and around the country"* (See Attachment N).

ACR 39- Support

On March 5, 2021 ARCA issued a letter for support of ACR-39 to Assemblymember Holden, recognizing May as "Roxie Forbes Drowning Prevention Month." Roxie Forbes was a non-swimmer and while attending summer camp she drowned. The purpose of this resolution is to raise awareness of the risk of drowning (See Attachment O).

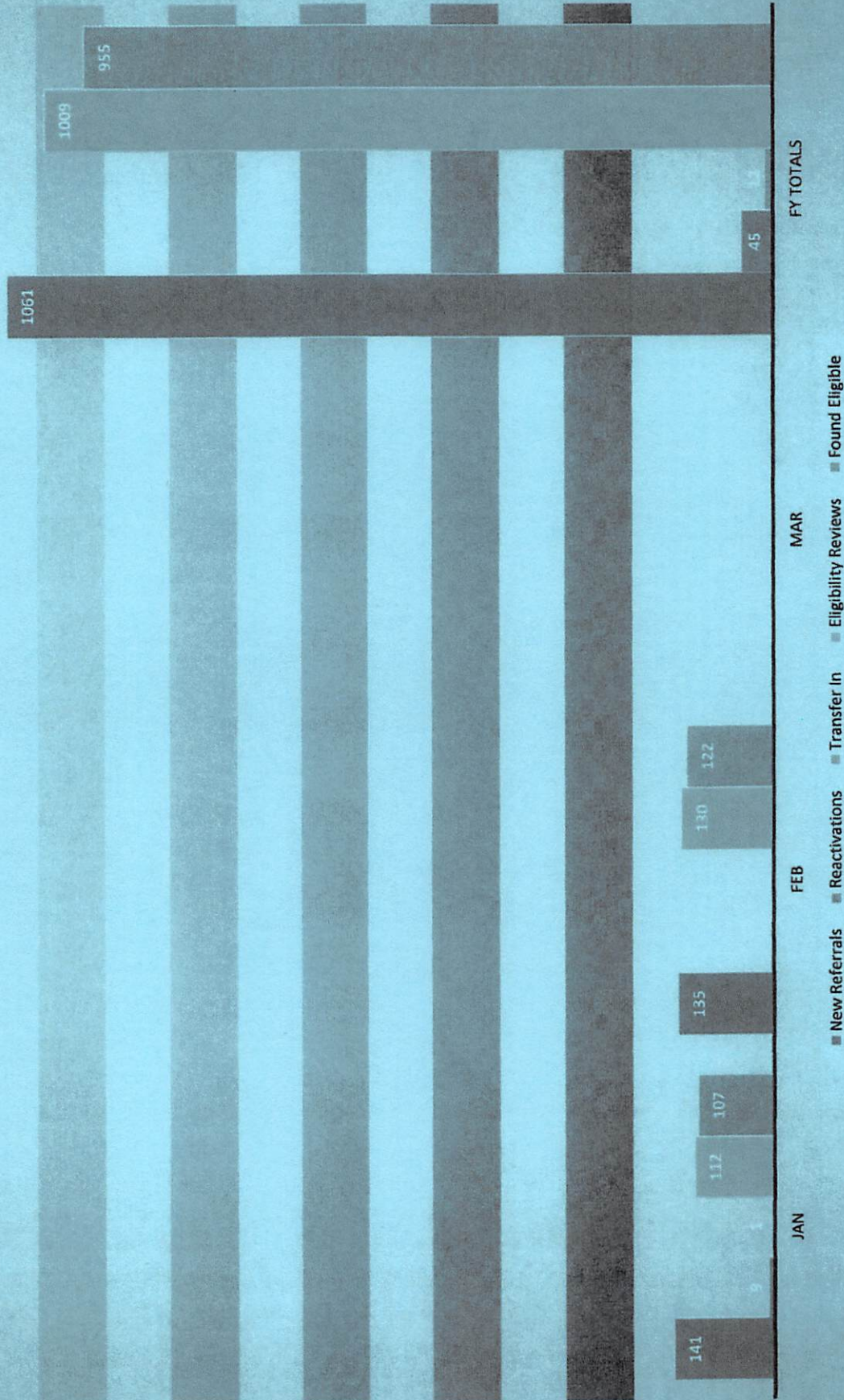
Assembly Bills

(AB)- 445-Support/Sponsor

On March 10, 2021 ARCA issued a letter supporting AB-445 to Assemblymember Calderon modifying language within the Lanterman Act terminating the requirement that regional centers collect parental information including the parent's social security number. This requirement creates an unintentional barrier preventing access to needed services for the individual served, if the parent does not have a social security number and at the same time raises privacy concerns connected to residency status (See Attachment P).

Early Start Referrals & Eligibility Reviews Third Quarter-FY 2020-2021

ATTACHMENT A



County risk level

New cases

positive tests

WIDESPREAD

More than 7

More than 8%

Many non-essential indoor business operations are closed

daily new cases (per 100k)

positive tests

SUBSTANTIAL

4 - 7

5 - 8%

Some non-essential indoor business operations are closed

daily new cases (per 100k)

positive tests

MODERATE

1 - 3.9

2 - 4.9%

Some indoor business operations are open with modifications

daily new cases (per 100k)

positive tests

MINIMAL

Less than 1

Less than 2%

Most indoor business operations are open with modifications

daily new cases (per 100k)

positive tests

California COVID-19 Data

Total Cases: 3,523,563
 Hospitalizations: 3,812
 Deaths: 55,095

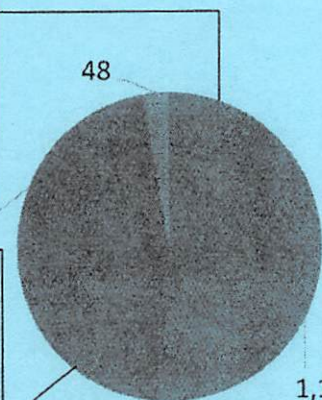
San Gabriel Pomona Regional Center COVID-19 Report Week of 3/15/21

San Gabriel Pomona Regional Center Positive COVID-19 Cases 2020/2021

SG/PRC TOTAL COVID-19 CASES 2020/2021

Living Situation

Family: 445
 Res. Facility: 366
 ICF: 226
 SNF: 38
 ILS/SLS: 62
 Other: 19

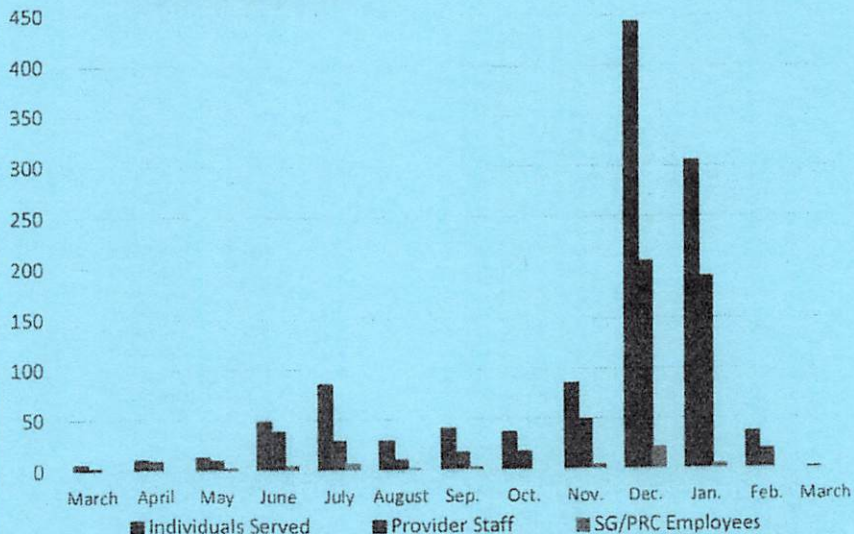


Age Range

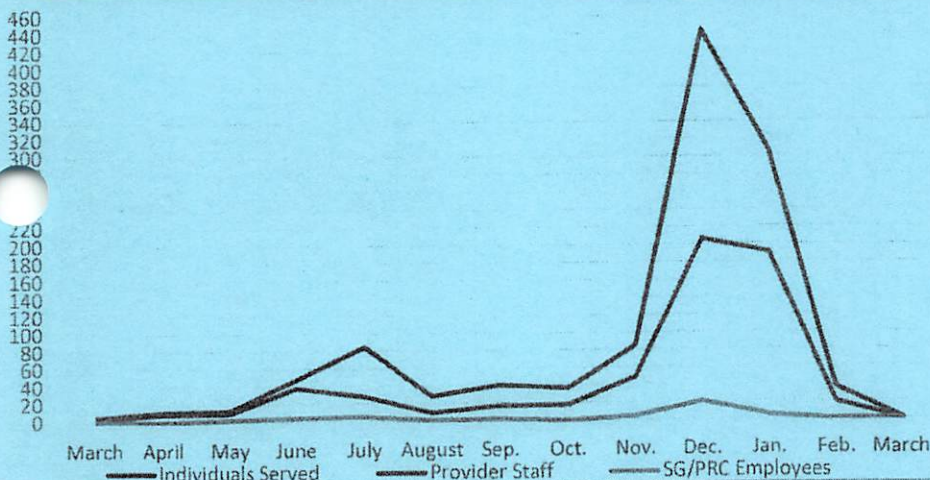
0-17 → 170
 18-40 → 411
 41-64 → 371
 65+ → 203

*2 Week Total: 4 New cases

■ Individuals Served ■ Provider Staff ■ SG/PRC Staff



San Gabriel Pomona Regional Center Positive COVID-19 Cases 2020/2021



COVID-19 Deaths of Individuals Served

***2020 Total Deaths	28
2021	
January	19
February	10
March	0
2020/2021 TOTAL	57

Los Angeles County Public Health Data

2 Day Weekend Total	740
Total Cases	1,209,632 (+6,480 cases)
Current Hospitalizations	979 (25% - ICU Capacity)
Total Deaths	22,446
7 Day Daily Testing Average	46,265
Positivity Rate	2%
New Cases per 100,000	5.2 total daily
SG/PRC SERVICE AREA HOTSPOTS / TOTAL CASES	
Pomona	23,916
El Monte	16,957
Baldwin Park	12,936
West Covina	12,548

Los Angeles County Tier Assignment

WIDESPREAD Most non-essential indoor business operations are closed.	More than 7 Daily new cases (per 100k)	More than 8% Positive tests
SUBSTANTIAL Some non-essential indoor business operations are closed.	4-7 Daily new cases (per 100k)	5-8% Positive tests
MODERATE Some business operations are open with modifications.	1-3.9 Daily new cases (per 100k)	2-4.9% Positive tests
LOW Most business operations are open with modifications.	Less than 1 Daily new cases (per 100k)	Less than 2% Positive tests

ATTACHMENT D



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

Health Care Information Notice

March 11, 2021

To: Licensed Clinicians

Subject: COVID-19 Vaccine Eligibility for People with High-Risk Medical Conditions or Disabilities

This notice is to inform clinicians that people with certain significant, high-risk medical conditions or disabilities will become eligible for COVID-19 vaccination statewide on March 15, 2021. The California Department of Public Health requests that you reach out to your patients that meet the eligibility requirements listed below about their vaccination eligibility to help save the lives of those who are at high-risk of death and severe complications from COVID-19.

The national supply of the vaccine remains limited, so appointments for the estimated 4.4 million Californians with these conditions or disabilities will not immediately be available to all who are eligible. Providers should use their best judgment in identifying and prioritizing those who meet the eligibility requirements.

People ages 16-64 can be eligible if they are deemed to be at the very highest risk to get very sick from COVID-19:

EITHER because they have one or more of the following severe health conditions:

- **Cancer**, current with weakened immune system
- **Chronic kidney disease**, stage 4 or above
- **Chronic pulmonary disease**, oxygen dependent
- **Down syndrome**
- **Solid organ transplant**, leading to a weakened immune system
- **Pregnancy**
- **Sickle cell disease**
- **Heart conditions**, such as heart failure, coronary artery disease, or cardiomyopathies (but not hypertension)
- **Severe obesity** (Body Mass Index ≥ 40 kg/m²)
- **Type 2 diabetes mellitus** with hemoglobin A1c level greater than 7.5%

California Department of Public Health
P.O. Box 997377 • MS 0500 • Sacramento, CA 95899-7377
Internet Address: www.cdph.ca.gov



OR if, as a result of a developmental or other significant, high-risk disability, one or more of the following criteria applies:

- A COVID-19 infection is likely to result in severe life-threatening illness or death; OR
- Acquiring COVID-19 will limit the individual's ability to receive ongoing care or services vital to their well-being and survival; OR
- Providing adequate and timely COVID care will be particularly challenging as a result of the individual's disability.

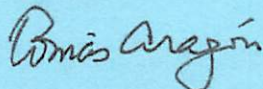
These three criteria include people with a range of significant physical or behavioral disabilities. Examples include: (a) people with serious mental illness (SMI) or serious substance use disorder (SUD), (b) enrolled consumers of Regional Centers, Independent Living Centers, In Home Supportive Services, Community Based Adult Services/Adult Day Health Centers, Medi-Cal HIV/AIDS Waiver, Medi-Cal Home and Community-Based Alternatives Waiver, Medi-Cal Assisted Living Waiver, Program of All-Inclusive Care for the Elderly, California Children's Services Program (if the child is 16-21 years old), and California Genetically Handicapped Persons Program.

To protect confidentiality, verification documentation of the diagnosis or type of disability is not required but instead anyone meeting the eligibility requirements will be asked to sign a self-attestation that they meet the criteria for high-risk medical conditions or disabilities.

For more information on how and where these patients can access the vaccine, please see:

- Fact Sheet for Public
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/vaccine-high-risk-factsheet.aspx>
- CDPH updated Provider Bulletin
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Provider-Bulletin-2-12-21.aspx>

Sincerely,



Tomás J. Aragón, M.D., Dr.P.H.,
Director and State Health Officer

FACT SHEET

Vaccines for People with High-Risk Medical Conditions or Disabilities

March 11, 2021

On March 15, people with certain significant, high-risk medical conditions or disabilities will become eligible for vaccines statewide, to help save the lives of people who are at high-risk of death and severe complications from COVID-19. **The national supply of the vaccine remains limited, so appointments for the estimated 4.4 million Californians with these conditions or disabilities will not immediately be available to all who are eligible.** As supply increases throughout the spring, more appointments for vaccines will become available.

What high-risk conditions or disabilities make a person under 65 eligible for a vaccine after March 15?

People ages 16-64 can be eligible if they are deemed to be at the very highest risk to get very sick from COVID-19

EITHER because they have one or more of the following severe health conditions:

- **Cancer**, current with weakened immune system
- **Chronic kidney disease**, stage 4 or above
- **Chronic pulmonary disease**, oxygen dependent
- **Down syndrome**
- **Solid organ transplant**, leading to a weakened immune system
- **Pregnancy**
- **Sickle cell disease**
- **Heart conditions**, such as heart failure, coronary artery disease, or cardiomyopathies (but not hypertension)
- **Severe obesity** (Body Mass Index ≥ 40 kg/m²)
- **Type 2 diabetes mellitus** with hemoglobin A1c level greater than 7.5%

OR if, as a result of a developmental or other significant, high-risk disability, one or more of the following criteria applies:

- A COVID-19 infection is likely to result in severe life-threatening illness or death; OR
- Acquiring COVID-19 will limit the individual's ability to receive ongoing care or services vital to their well-being and survival; OR
- Providing adequate and timely COVID care will be particularly challenging as a result of the individual's disability.

These three criteria include people with a range of physical and behavioral disabilities. Examples include: all enrolled consumers of Regional Centers, In Home Supportive Services, Independent Living Centers, Community Based Adult Services/Adult Day Health Centers, Medi-Cal HIV/AIDS Waiver, Medi-Cal Home and Community-Based Alternatives Waiver, Medi-Cal Assisted Living Waiver, Program of All-Inclusive Care for the Elderly, California Children's Services Program (if the child is 16-21 years old), and California Genetically Handicapped Persons Program.

See CDPH's Provider Bulletin from February 12 for details on the eligibility policy.

How do people with these high-risk conditions or disabilities get a vaccine?

There are five primary ways you may be able to find an appointment after March 15. Vaccine supply remains limited nationwide.

1. *Your Health Care Provider:* We strongly recommend individuals with these conditions seek vaccination with a primary health care provider or system, or in an alternate clinical setting. Check first with your usual health care provider to see if they have vaccines and available appointments. Health care providers who have vaccines may also begin reaching out to you, as a patient with a significant, high-risk medical condition or disability known to the provider, to schedule your vaccine appointment.
2. *Pharmacies:* You can check your local pharmacies to see if they have vaccines and available appointments. For the month of March, federal direction is that all school and child care staff are prioritized for pharmacy vaccines, so supply for other populations remains limited.
3. *Your Local Health Department:* Your local health department's website will continue to have information about how to find available vaccine appointments, even as national supply remains limited.
4. *Community Pop-Up Clinics:* Community pop-up clinics for people with high-risk medical conditions and disabilities will roll out in mid-March and will be targeted for equity to those living in communities with the lowest Healthy Place Index scores. Community partners will outreach to people eligible for the pop up clinics.
5. *MyTurn:* Throughout the spring, as vaccine supply increases and the statewide vaccinator network grows, you will be able to schedule an appointment through California's MyTurn, in two ways:
 - **On-line** at www.myturn.ca.gov. The MyTurn website is accessible to people with disabilities and in eight languages: English, Spanish, Tagalog, Vietnamese, Mandarin, Cantonese, Korean, and Japanese.
 - **Calling the COVID-19 Hotline** at 1-833-422-4255 or 1-833-4CA-4ALL (M-F 8AM-8PM, Sa-Su 8AM-5PM). The Hotline is accessible to people with disabilities and offers services in English and Spanish, with connections to interpretive services in more than 250 languages.

You will be asked to state that you have a high-risk medical condition or disability, either to book an available appointment or to register for notice of future appointments made available as supply increases. You will be able to request an accommodation at your vaccine site through MyTurn.

Will I need to verify I have a high-risk medical condition or disability when I go to my appointment?

To protect confidentiality, verification documentation of the diagnosis or type of disability is not required but instead anyone meeting the eligibility requirements will be asked to sign a self-attestation that they meet the criteria for high-risk medical conditions or disabilities.

Will vaccine sites be accessible?

All vaccine clinics in California are required to ensure sites and services are accessible in accordance with the ADA (Americans with Disabilities Act) requirements.

How do I get a vaccine at home, if I am unable to travel to a vaccine site?

For current options, check with your health care provider, local health department, or local pharmacy.

How do I get transportation to a vaccine site?

For current options, check with your health care provider, local health department, or local pharmacy.

If you receive Medi-Cal through a managed care plan, contact your plan's member service department to request assistance for transportation to received covered benefits. If you receive Medi-Cal through Fee-for-Service (FFS), you can access a [list](#) of Non-Medical Transportation (NMT) providers in your county and you can contact them directly to arrange transportation to your appointments. If there is not a provider in your area, the California Department of Health Care Services (DHCS) can assist if you email them DHCSNMT@dhcs.ca.gov. Please do NOT include personal information in your first email. DHCS staff will reply with a secure email asking for your information about the appointment. If you have a need for Non-Emergency Medical Transportation, please inform your medical provider who can prescribe this service and put you in touch with a transportation provider to coordinate your ride to and from your appointment(s).

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
 SACRAMENTO, CA 95814
 TTY: 711
 (916) 654-1897



February 12, 2021

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-021221: CONTACTING CONSUMERS
 REGARDING ELIGIBILITY FOR COVID-19 VACCINATION

Welfare and Institutions (W&I) Code section 4639.6 authorizes the Director of the Department of Developmental Services (Department) to issue directives to regional centers as the Director deems necessary to protect consumer rights, health, safety, or welfare, or in accordance with W&I Code section 4434. Regional centers must comply with any directive issued by the Director pursuant to this section.

Outreach to Regional Center Consumers Age 65 and Older

Existing public health guidance from the California Department of Public Health states that all people in California who are age 65 or older are eligible for vaccination against COVID-19 because of the risk COVID-19 infection poses to this population. **Please note that eligibility for vaccination does not guarantee actual access to the vaccine due to limited supply.** Therefore, pursuant to W&I Code section 4639.6, to reduce risks associated with COVID-19, regional centers are directed to conduct immediate outreach to, and make contact with, **every regional center consumer age 65 and older who is not known to already be vaccinated**, their family or conservator, or with the administrator of their licensed residential facility.

This outreach and contact should be conducted in-person or by telephone or Internet platform whenever possible, with email, text, other written communication used when those efforts have been unsuccessful. If contact made pursuant to the January 29, 2021 Directive titled "Contacting Consumers and Planning for COVID-19 Activities," is compliant with the informing and data collection specifications of this Directive, that contact fulfills this requirement.

The regional center shall make every reasonable effort to provide the following information for regional center consumers:

- Information about where to obtain a vaccine.
- Information about how to schedule an appointment to receive a vaccine.
- Information about options for assistance in accessing vaccination, including regional center or vendor assistance, public telephone hotlines or websites, transportation, and similar resources.
- Information about the vaccines and their safety, such as from the Department's Frequently Asked Questions and other resources found here: <https://www.dds.ca.gov/corona-virus-information-and-resources/vaccine-testing/>

The regional center shall make every reasonable effort to obtain the following information for each regional center consumer, if the consumer or conservator agrees or has consented to provide it:

- Information necessary to populate all applicable vaccination fields required in SANDIS, including but not limited to:
 - Date(s) of vaccination
 - Brand of vaccine

"Building Partnerships, Supporting Choices"

Regional Center Executive Directors
February 12, 2021
Page two

- Any significant adverse reaction, as specified in SANDIS
- Whether the consumer or conservator declines vaccination
- Any request by a consumer for assistance in scheduling and accessing a vaccination, and the type of assistance requested.

In the interest of public health, time is of the essence. Therefore, the regional center may utilize its own employees to make these contacts, and also may utilize the individual's existing service providers to do so, if necessary. A regional center's communication efforts should include notifying consumers and/or families that someone other than their usual service coordinator may be contacting them about vaccinations, if such a decision is made.

Eligible Populations in the Future

The Governor has announced that beginning March 15, 2021, additional people will be eligible for vaccination, including the following persons:

- Individuals ages 16 through 64 who are deemed by the clinical judgment of their health care provider to be at the very highest risk for morbidity and mortality from COVID-19 as a direct result of one or more of the following severe health conditions:
 - **Cancer**, current with debilitated or immunocompromised state
 - **Chronic kidney disease**, stage 4 or above
 - **Chronic pulmonary disease**, oxygen dependent
 - **Down syndrome**
 - **Immunocompromised state** (weakened immune system) from solid organ transplant
 - **Pregnancy**
 - **Sickle cell disease**
 - **Heart conditions**, such as heart failure, coronary artery disease, or cardiomyopathies (excludes hypertension)
 - **Severe obesity** (Body Mass Index ≥ 40 kg/m²)
 - **Type 2 diabetes mellitus** with hemoglobin A1c level greater than 7.5%

OR

If as a result of a developmental or other severe high-risk disability, one or more of the following applies:

- The individual is likely to develop severe life-threatening illness or death from COVID-19 infection
- Acquiring COVID-19 will limit the individual's ability to receive ongoing care or services vital to their well-being and survival
- Providing adequate and timely COVID-19 care will be particularly challenging as a result of the individual's disability

Regional Center Executive Directors
February 12, 2021
Page three

The information above regarding "Eligible Populations in the Future" is subject to change as additional scientific evidence becomes available. The Department is providing this initial information now to assist regional centers, caregivers, providers, and consumers in their efforts to become vaccinated.

The Department will issue a future Directive for the populations outlined above who will be eligible for vaccine prioritization in the future. This future Directive will contain requirements similar to those described in this Directive and specific to persons age 65 and older. More information will be forthcoming at a later date.

This Directive is effective immediately, and is necessary to protect the health of persons age 65 and older from the risks associated with potential COVID-19 infection.

Consumers, family members or providers should contact their local regional center with any questions regarding this Directive. Questions from regional centers should be directed to DDSC19Directives@dds.ca.gov.

Sincerely,

Original Signed by:

NANCY BARGMANN
Director

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

SAN GABRIEL/POMONA REGIONAL CENTER

February 22, 2021

Re: Meeting your Needs is important for Us!

Dear San Gabriel/Pomona Regional Center (SG/PRC) Community:

Your health and safety is very important to us. We have demonstrated, resoundingly throughout the pandemic and before it began, that we are a united community and SG/PRC is committed to meeting your needs through its strategic partnerships and with principled leadership.

We have remained open for business on an appointment basis. Impressively, we have safely offered and conducted full scope in-person intake and eligibility services and Early Intervention Clinics at our business office throughout the pandemic as the only regional center to do so.

Throughout the pandemic, we have continuously made contact with you to assess your Individual Program Plan (IPP) service needs, arrange and fund services and to connect you with our partnering agencies. As expected, your Service Coordinator will be in contact with you again, offering assistance with securing Personal Protective Equipment (PPE), and with locating COVID-19 testing services and COVID-19 vaccine administration locations to protect your health and wellness. This specific contact is in addition to the contact that we engage with you quarterly, semi-annually, and annually or more frequently according to your choice specified in your IPP. Please do not wait to contact your Service Coordinator when you need assistance. You can reach us at (909) 620-7722 anytime of the day or night, and every calendar day.

Weekly, since the onset of the pandemic we have held Zoom Community Meetings on Tuesdays from 10 a.m. to 11 a.m. as forum to keep you informed and updated regarding evolving public health policy, Department of Developmental Services (DDS) directives, information regarding COVID-19 resources, and data that gives you insight on how COVID-19 has impacted our community. Please join us. Also, we recommend and encourage that you visit our website www.SGPRC.org as it is a one stop destination where you will find information regarding community resources, events, training, and learning opportunities that are intended to support you.

The COVID-19 vaccines are here. They are being rolled out according to guidance recommended by the Los Angeles County of Public Health (LACDPH). Dr. Ferrer and her team have done a great job! We are supporting vaccination prioritization for our community. We have provided letters for non-residential service providers and their staff, regional center staff, family member health caregivers, and individuals served living in Family Home Agency settings or that receive either Independent Living Services or Supported Living Services designated by SG/PRC in conformity with LACDPH guidance within Phase 1A (tier 1) and (tier 2). If you fit within one of the above designations, please contact your Service Coordinator. Within Southern California, SG/PRC holds the distinction of being the only regional center that have not received any reported rejections of its letters at vaccination administration sites.

75 Rancho Camino Drive, Pomona, California 91766
(909) 620-7722 www.sgprc.org

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

Page 2 of 2

Meeting your Needs is Important for Us!

We are pleased to announce and affirm that our shared advocacy was a compelling chorus that shifted [state] public health policy. Effective March 15, 2021 individuals with developmental disabilities will have access to the COVID-19 vaccines. Specific details are available within a DDS Directive found at our website www.SGPRC.org. Your Service Coordinator will help answer any questions you might have when they contact you and will support your efforts with scheduling COVID-19 testing or vaccination appointments.

We have exciting news to share. SG/PRC has entered into a partnership with the State of California Health and Human Service Department and Valencia Laboratories. SG/PRC will begin offering COVID-19 testing at our business office during March 2021 for you and your family, our service providers and our staff. Also, we are currently holding strategic conversations with Los Angeles County Department of Public Health, Home Health Agencies and pharmacy partners encouraging our efforts to make SG/PRC a place of distribution for COVID-19 vaccines. Our partnerships and the intended outcome will offer an efficient alternative for scheduling and receiving the vaccine. We will keep you informed.

Our weekly Community Meetings and our website www.SGPRC.org are great resources that will keep you connected with us and informed regarding SG/PRC's programs and services intended to support you.

On Thursday, February 25, 2021 through Zoom from 9 a.m. to 10:30 a.m. Dr. Larry Yin, SG/PRC Consulting Physician will host a conversation regarding COVID-19 vaccines with a question and answer session.

On Tuesday, March 9, 2021 in lieu of our "Community Meeting" through Zoom from 10 a.m. to 12 noon Mr. Chris Littlefield, an inspirational speaker, will support all of us. He will provide us with the tools for "Being Resilient in a Pandemic." Mr. Littlefield's clients include the United Nations, U.S. Army, U.S. Airforce, MetLife, Kraft foods, Salesforce, L.L. Bean, Fidelity Investments and many others.

On Friday, March 19, 2021 from 6 p.m. to 9 p.m. in partnership with Azusa Pacific University, SG/PRC is hosting a virtual dance party for individuals served 18 years and older. The theme is the '80s. There will be a costume contest, music and a lineup of fun activities and prizes.

Parents' Place is a valued strategic partner. Parents' Place is simply a place for parents to connect with each other and support each other. Parents' Place staff host seminars, support groups, trainings, and delivers PPE and iPads for our families. Ms. Elena Sanchez and her staff at Parents' Place are always ready to serve you and can be reached at (626) 919-1091. Please visit Parents' Place website www.parentsplacefrc.com a place that holds a reservoir of information regarding its programs, services and resources that are offered through its partnering agencies.

SG/PRC is exceedingly committed to meeting your needs. Your health and wellness are important to us. We cherish all of you! Please stay safe and remain well.

With best regards,



Anthony Hill, M.A. J.D. Esq.
Executive Director
San Gabriel/Pomona Regional Center

ATTACHMENT G

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1897



March 9, 2021

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-030921: CONTACTING CONSUMERS AGES 16 THROUGH 64 REGARDING ELIGIBILITY FOR COVID-19 VACCINATION

Welfare and Institutions (W&I) Code section 4639.6 authorizes the Director of the Department of Developmental Services (Department) to issue directives to regional centers as the Director deems necessary to protect consumer rights, health, safety, or welfare, or in accordance with W&I Code section 4434. Regional centers must comply with any directive issued by the Director pursuant to this section.

Outreach to Regional Center Consumers Ages 16 through 64

Public health guidance from the California Department of Public Health states that, effective March 15, 2021, the following persons will be eligible for vaccination:

- Individuals ages 16 through 64 who are deemed by the clinical judgment of their health care provider to be at the very highest risk for morbidity and mortality from COVID-19 as a direct result of one or more of the following severe health conditions:
 - **Cancer**, current with debilitated or immunocompromised state
 - **Chronic kidney disease**, stage 4 or above
 - **Chronic pulmonary disease**, oxygen dependent
 - **Down syndrome**
 - **Immunocompromised state** (weakened immune system) from solid organ transplant
 - **Pregnancy**
 - **Sickle cell disease**
 - **Heart conditions**, such as heart failure, coronary artery disease, or cardiomyopathies (excludes hypertension)
 - **Severe obesity** (Body Mass Index \geq 40 kg/m²)
 - **Type 2 diabetes mellitus** with hemoglobin A1c level greater than 7.5%

OR

If as a result of a developmental or other severe high-risk disability, one or more of the following applies:

- The individual is likely to develop severe life-threatening illness or death from COVID-19 infection
- Acquiring COVID-19 will limit the individual's ability to receive ongoing care or services vital to their well-being and survival
- Providing adequate and timely COVID-19 care will be particularly challenging as a result of the individual's disability

Please note that eligibility for vaccination does not guarantee access to the vaccine due to limited supply.

“Building Partnerships, Supporting Choices”

Regional Center Executive Directors
March 9, 2021
Page two

In order to provide verification of consumer eligibility for vaccination, by March 15, 2021 regional centers should begin providing personalized letters to each consumer described on page 1 of this Directive, who is not already known to be vaccinated. Regional centers must use the template letter enclosed with this Directive for this purpose.

Pursuant to W&I Code section 4639.6, to reduce risks associated with COVID-19, regional centers are directed to conduct outreach to, and make contact with, regional center consumers ages 16 through 64 who are not already known to be vaccinated, their family or conservator, or with the administrator of their licensed residential facility. Outreach to consumers most at-risk from COVID-19 complications should be prioritized.

Outreach and contact should be accomplished by telephone, in-person or via an online platform such as Zoom, WebEx, FaceTime, or Teams. Contact should be made in preferred languages, whenever possible. Emails, text, Everbridge messages or other written communications may be used when direct phone or in-person efforts are unsuccessful.

With this outreach, the regional center shall make every reasonable effort to provide the following information to consumers, families, conservators or home administrators:

- Information about where consumers can obtain a vaccine.
- Information about how to schedule an appointment to receive a vaccine.
- Options for assistance in accessing vaccines, including regional center or service provider assistance, making appointments, transportation, public telephone hotlines or websites and similar resources.
- When needed, provide information about the vaccines and their safety, such as from the Department's Frequently Asked Questions and other resources found here: <https://www.dds.ca.gov/corona-virus-information-and-resources/vaccine-testing/>
- Remind them to bring their personalized letter to the vaccination site to verify eligibility for vaccination.

The regional center shall make every reasonable effort to obtain and document the following information for each regional center consumer, if the consumer or conservator consents to provide it:

- Information necessary to populate all applicable vaccination fields required in SANDIS, including but not limited to:
 - Date(s) of vaccination
 - Brand of vaccine
 - Any significant adverse reaction, as specified in SANDIS
 - Whether the consumer or conservator declines vaccination
- Any request by a consumer for assistance in scheduling and accessing a vaccination, and the type of assistance requested.

In the interest of public health, time is of the essence. Therefore, the regional center may utilize its own employees to make these contacts, or may utilize the individual's existing service providers to do so, if necessary. Regional centers' communication efforts should include

Regional Center Executive Directors
March 9, 2021
Page three

notifying consumers and/or families that someone other than their individual service coordinator may be contacting them about vaccinations, if such a decision is made.

This Directive is necessary to protect the health of consumers from the risks associated with potential COVID-19 infection and is effective immediately.

The Department will make available on the Department's website de-identified data on vaccinations collected as a result of this Directive.

Regional Center Relief

The Department recognizes the extra effort required to contact each consumer, their family or conservator, or the administrator of their licensed residential home. The focus of available employee time should be on consumer health and obtaining available vaccination. Therefore, individual regional centers may make requests of the Department that would provide relief to that regional center to assist in increasing available resources to comply with this Directive. Proposals and requests should be submitted to DDSC19Directives@dds.ca.gov.

Consumers, family members or providers should contact their local regional center with any questions regarding this Directive. Questions from regional centers should be directed to DDSC19Directives@dds.ca.gov.

Sincerely,

Original signed by:

NANCY BARGMANN
Director

Enclosure

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY: 711
(916) 654-1897



January 29, 2021

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-012921: CONTACTING CONSUMERS AND PLANNING FOR COVID-19 ACTIVITIES

Welfare and Institutions (W&I) Code section 4639.6 authorizes the Director of the Department of Developmental Services (Department) to issue directives to regional centers as the Director deems necessary to protect consumer rights, health, safety, or welfare, or in accordance with W&I Code section 4434. Regional centers must comply with any directive issued by the Director pursuant to this section.

The Department acknowledges the extraordinary and crucial work of regional centers in response to the COVID-19 pandemic. The actions you have taken and continue to take every day to protect consumers, families and providers and to mitigate risk has contributed to saving lives. Now, with the tremendous increase in positive cases throughout the state, we must remain vigilant and increase our efforts. Consumers and families are in need now more than ever and it is critical that regional centers remain informed, in contact and increase case management activities where necessary. Pursuant to W&I Code section 4639.6, the Department is directing regional centers to take the actions stated in this Directive.

Consumer and Family Contacts

The Department is requiring regional centers to contact each consumer and family it serves within the next 30 days, unless contact has been made since January 1, 2021, and additional contact is not warranted or the consumer or family has expressed an interest in less contact. The purpose of the contact is to inquire about the health, safety and well-being of the consumer and family, and to obtain information regarding testing and vaccinations and any outstanding needs, such as services and supports and personal protective equipment (PPE). Regional centers should plan recurring follow-up contacts and increase contacts on an individual basis unless the consumer, family or authorized representative requests less frequency. For consumers residing in licensed residential facilities, the regional center may contact the home administrator or owner to establish contact with the consumer, or to obtain information, for this purpose. These contacts do not replace quality assurance and other monitoring activities required by law.

Hospital Contacts

The Department is requiring regional centers to establish and maintain contact with hospitals, families, residential service providers, or other caregivers regarding the status of any consumer who is in a hospital as a result of COVID-19. The purpose of the contacts is to obtain information that will assist the regional center in planning for discharges (e.g., identifying placement needs, additional services and support needs, etc.). Regional centers must report to the Department as soon as possible regarding any consumer who may

“Building Partnerships, Supporting Choices”

Regional Center Executive Directors
January 29, 2021
Page two

potentially need to be discharged to the Fairview Developmental Center or Porterville Developmental Center surge sites and must be prepared to discuss the consumer's status in detail. Enclosed is the Department's December 15, 2020 email with information on referrals to the surge sites.

Testing and Vaccination Plan

Each regional center must develop or include in an existing plan, the regional center's plan for COVID-19 testing and vaccinations. The plan should be brief and must address how the regional center will work with consumers, families, service providers and local entities in these efforts, with particular focus on communication to consumers, families and providers regarding plan implementation. The plan must be submitted to the Department along with information on any tangible issues related to testing and vaccinations within 30 days of the date of this Directive, to DDSC19Directives@dds.ca.gov.

Regional Center Relief

The Department is working with regional centers on statewide prioritization of workload and relief that may be granted to allow regional centers more time to focus on consumer health and safety. The Department may issue additional directives as needed. Individual regional centers may propose or request additional items that would provide relief to that regional center to assist in available resources to comply with this Directive. Proposals and requests should be submitted to DDSC19Directives@dds.ca.gov.

This Directive is effective immediately and remains in effect until further notice. Consumers, family members or providers should contact their local regional center with questions regarding this Directive. Questions from regional centers should be directed to DDSC19Directives@dds.ca.gov.

Sincerely,

Original Signed by:

NANCY BARGMANN
Director

Enclosure

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

SAN GABRIEL/POMONA REGIONAL CENTER

March 2, 2021

Brian Winfield, Chief Deputy Director
Department of Developmental Services
1600 Ninth Street
Sacramento, CA 95814

Re: SG/PRC's COVID-19 Response, Testing and Vaccination Plans

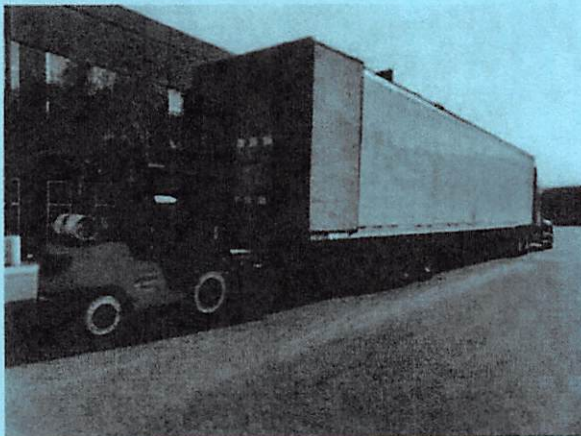
Dear Brian,

I hope all is well for you and we value your support and our partnership with the Department of Developmental Services (DDS). I have outlined SG/PRC's endeavors, plans and strategies intended to support the SG/PRC community in response to the DDS Directive issued on January 29, 2021.

Personal Protective Equipment (PPE)

SG/PRC has held weekly Zoom meetings with our service providers every Monday, since March 16th, 2020 and every Tuesday for individuals served, their families, and community partners, since March 2020. PPE distribution is a standing agenda item. We have widely communicated through SG/PRC's website, Zoom meetings, community letters dispatched to all individuals served through U.S. Mail, Constant Contact and specific email contacts ppe@sgprc.org or www.parentsplacefrc.com regarding SG/PRC's COVID-19 response and PPE distribution strategy. Also, all Service Coordinators have been reminded repeatedly throughout the COVID-19 pandemic when contacting individuals served to assess Individual Program Plan service needs including PPE needs.

Throughout the COVID-19 pandemic with the support and collaboration of DDS and Parent's Place SG/PRC has stayed ahead of PPE needs for individuals served, their family members and service provider staff. SG/PRC has delivered 3.5 million articles of PPE (1,836,920 face masks), (832,400 gloves), (272,000 gowns), (66,264 face shields), and (47,696) bottles of hand sanitizers. SG/PRC delivers PPE to our service providers every 4-6 six weeks or more frequently when needed. Contactless deliveries are made to individuals served and their family members through both Parent's Place and SG/PRC.



COVID-19 Testing

SG/PRC management have directed Service Coordinators to assess COVID-19 testing needs for individuals served living in the family home, receiving independent living services, supported living services or those residing in Family Home Agency settings.

Los Angeles County offers COVID-19 testing within SG/PRC's service region as posted within their website <https://covid19.lacounty.gov/> supplemented with testing performed at QuestDirect, CVS San Dimas, Rite Aids, Walgreens and Labcorp. LA County Home Test Collection is a pilot program with Fulgent Genetics that offers free nasal swab home test kits through February 28, 2021. This program might remain free of cost. However, Los Angeles County has not issued any formal notice regarding continuation or modifications related to its home testing program.

COVID-19 testing resources are published within SG/PRC's website, shared through email blast and are frequent agenda items within SG/PRC's weekly service provider and community Zoom meetings. At the onset of the pandemic testing availability was outpaced by demand. Currently, testing is available. However, the timelines for testing outcomes averages between 3 to 5 days in many instances.

SG/PRC through its partnership with DDS, the California Health and Human Services Agency and Valencia Laboratories is developing the capacity to conduct COVID-19 testing at its business office. SG/PRC is creating infrastructure to support this initiative. Staff training, equipment acquisition, and logistical planning are underway. SG/PRC anticipates a soft opening in late March or early April and will offer testing every Thursday through August 2021. COVID-19 testing will be offered to individuals served and their families, service providers and SG/PRC staff. These efforts are currently communicated and updated during SG/PRC's weekly service provider and community Zoom meetings. Further communications are forthcoming relying on flyers, Constant Contact, and SG/PRC's website after a date has been determined to begin offering testing services.

COVID-19 Vaccines

SG/PRC has maintained close contact with Los Angeles County Department of Public Health (LACDPH), through a letter to its Director, Dr. Ferrer and frequent email contact with Deputy Director, Laurel Fowler. In accordance with LACDPH's guidelines, individuals served residing in congregate living settings have received at least the first dose of the vaccine under the Pharmacy Partnership program. SG/PRC's Nurse Advocates throughout this rollout phase has reviewed medical records of individuals served and have provided signed consents for treatment under my delegation as expressed within WIC Section 4655.

In conformity with current phases and tier eligibility guidance, SG/PRC has issued vaccine prioritization letters for all of its non-residential service providers, (386) SG/PRC staff, (403) family member health caregivers, (47) individuals receiving services through Family Home Agencies, and (575) individuals served that receive independent living or supported living services (designated congregate living settings or arrangements where paid staff support or provide care and supervision constantly or at high frequency).

SG/PRC COVID-19 Response/Testing/Vaccines
March 2, 2021
Page 3 of 3

SG/PRC has secured partnerships with an independent pharmacy, Western University and rely on [codes] offered through the State Council of Developmental Disabilities connected with the California State Los Angeles testing site as resources to secure vaccine appointments for anyone that is currently eligible to receive the vaccine in the above-mentioned categories, including individuals served that are 65 years and older. For individuals served that are 65 years and older, we have secured a special portal with a pharmacy partner. Also, when transportation is a barrier we have secured special transportation services. A letter was sent from me on February 22, 2021 to all individuals served communicating PPE availability, SG/PRC's COVID-19 testing partnerships, and public health policy making the COVID-19 vaccine available on March 15, 2021 for individuals with developmental disabilities.

Our motto is to never rest until the job is done. We are persistently advocating to become a vaccine administration site for our SG/PRC community. We have applied to become a partner with the Federal Emergency Management Agency, Vons & Albertsons, and Phillips Ranch pharmacies. We will continue to explore all options. We have held productive conversations with home health agency partners regarding nursing supports and service rates. We are currently developing transportation service options to deploy when needed.

At this time, our biggest barriers are vaccine supply, and the amount of time that is required when the individuals served is at the vaccine site waiting for the vaccine to be administered. Both barriers can be removed, should SG/PRC be successful in its effort to become a vaccine administration site. Should you have any questions, please give me a call or you can reach me through email. Meeting the needs of our community is important for us. Remain safe and stay healthy!

Best regards,



Anthony Hill, M.A. Esq.
Executive Director
San Gabriel Pomona Regional Center
ahill@sgprc.org

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
 SACRAMENTO, CA 95814
 TTY: 711
 (916) 654-1897



February 18, 2021

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-021821: EXTENSION OF WAIVERS, MODIFICATIONS AND DIRECTIVES DUE TO COVID-19

Pursuant to Governor Gavin Newsom’s Proclamation of a State of Emergency dated March 4, 2020, and Governor Newsom’s Executive Order N-25-20 issued on March 12, 2020, the Director of the Department of Developmental Services (Department) issued numerous Directives to regional centers waiving or modifying certain requirements of the Lanterman Developmental Disabilities Services Act, the California Early Intervention Services Act, and/or certain provisions of Title 17, Division 2 of the California Code of Regulations. Additionally, the Director of the Department issued several Directives pursuant to Welfare and Institutions (W&I) Code section 4639.6 to protect consumer rights, health, safety, or welfare, or in accordance with W&I Code section 4434.

Any waivers, modifications or directives contained in the following Directives are extended an additional 30 days from the current date of expiration, and specified sections within certain Directives are amended, as follows:

Date Issued	Directive Subject	Current Expiration Date	New Expiration Date
3/12/2020	<u>Department Directive on Requirements Waived due to COVID-19</u>	3/7/2021	4/6/2021
3/18/2020	<p><u>Department Directive on Requirements Waived due to COVID-19 and Additional Guidance</u></p> <p><u>Amendments to Directive</u></p> <p><i>a. The following paragraph under section “Day Program Services” is hereby amended to read: “The Department reiterates the March 12, 2020, directive to regional centers, “State of Emergency Statewide,” authorizing regional centers to pay vendors for absences that are a direct result of the COVID-19 outbreak, pursuant to Title 17 section 54326(a)(11). As indicated in the Department’s July 17, 2020, directive, “Providing and Claiming for Nonresidential Services During the State of Emergency,” retention payments to nonresidential providers for consumer absences are authorized through August 31, 2020. The Department will issue a directive outlining the structure for subsequent reimbursement of claims for providing nonresidential services using alternative service delivery approaches during the State of Emergency. (Amendment effective 8/10/2020)</i></p>	3/13/2021	4/12/2021

Regional Center Executive Directors
 February 18, 2021
 Page two

Date Issued	Directive Subject	Current Expiration Date	New Expiration Date
	<p>b. Effective immediately, section "WIC §4731 Consumers' Rights Complaints" is hereby deleted from this Directive. The 20-working day requirement for investigating and providing a written proposed resolution to a complainant pursuant to W&I Code section 4731(b) is reinstated. (Amendment effective 7/15/2020)</p> <p>c. The following sentence under section "Home and Community-Based Services (HCBS) Self Assessments" is hereby amended to read: "The requested completion date for provider HCBS self-assessment has been extended to June 30, 2020 <u>August 31, 2020.</u>" (Amendment effective 6/8/2020)</p>		
3/25/2020	<p><u>Department Directive 02-032520: Requirements Waived due to COVID-19</u></p> <p><u>Amendment to Directive</u></p> <p>a. The following paragraph under section "In-Home Respite Workers" is hereby amended to read: "To increase available workforce and support consumers and families at home, the Department waives Title 17 section 56792(e)(3)(A) requirements for in-home respite workers to possess first aid and cardiopulmonary resuscitation training prior to employment when the consumer receiving services does not have chronic or presenting health concerns. <u>Training must be obtained within 30 days of starting work.</u>" (Amendment effective 7/15/2020)</p>	3/20/2021	4/19/2021
3/30/2020	<p><u>Department Directive 01-033020: Additional Participant-Directed Services</u></p>	3/25/2021	4/24/2021
4/15/2020	<p><u>Department Directive 01-041520: Requirements Waived due to COVID-19</u></p> <p><u>Amendments to Directive</u></p> <p>a. The following paragraph under section "Vendor Fiscal Audits" is hereby amended to read: "The requirements of Article III, Section 9, paragraph (c) of the Department's regional center contract are waived for Fiscal Year 2019-20. To the extent feasible, regional centers shall continue to conduct fiscal audits in accordance with this paragraph." (Amendment effective 7/15/2020)</p> <p>b. The following sentence under section "Home and Community-Based Services (HCBS) Final Rule Compliance Information" is hereby amended to read: "Regional centers shall post this information on their websites by July 1, 2020 <u>August 31, 2020.</u>" (Amendment effective 6/8/2020)</p>	3/11/2021	4/10/2021

Regional Center Executive Directors
 February 18, 2021
 Page three

Date Issued	Directive Subject	Current Expiration Date	New Expiration Date
	<p>c. <i>The following paragraph under section "Residential Facility Payments" is hereby amended to read: "The Department hereby modifies any requirements of the Lanterman Act or Title 17 regarding payments to a residential facility when a consumer is temporarily absent. If the temporary absence from the facility is for the purpose of preventing or minimizing the risk of exposure to COVID-19 and the regional center is in agreement that the absence is related to this purpose, the regional center shall continue to pay the established rate as long as no other consumer occupies the vacancy or until it is determined the consumer will not return to the facility and the facility retains and continues to pay staff during this time. Any claims made for these absences are subject to audit and review. Regional centers shall report to the Department by December 15, 2020, all current approved payments for temporary absences in accordance with this section. The Department will issue a subsequent communication regarding the process and format for reporting." (Amendment effective 12/1/2020)</i></p> <p>d. <i>Section "EBSH/CCH Registered Behavior Technician Certification" will be deleted from this Directive, effective January 10, 2021. (Amendment effective 1/10/2021)</i></p>		
6/15/2020	<u>Department Directive 01-061520: Extension of Early Start Services</u>	3/12/2021	4/11/2021
10/2/2020	<u>Department Directive 01-100220: Waiver of Half-Day Billing Requirements for Day Services</u>	3/1/2021	3/31/2021
11/19/2020	<u>Department Directive 01-111920: Waiver of Self-Determination Program Budget Restrictions for Financial Management Services</u>	2/17/2021	3/19/2021

The extension of time for these Directives continues to be necessary to protect public health or safety and to ensure delivery of services.

All COVID-19 related directives and guidance issued by the Department can be found at: www.dds.ca.gov/corona-virus-information-and-resources.

Regional Center Executive Directors
February 18, 2021
Page four

If you have questions regarding this Directive, please email DDSC19Directives@dds.ca.gov.

Sincerely,

Original Signed by:

NANCY BARGMANN
Director

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

ATTACHMENT K

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 320, MS 3-9
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1958



January 31, 2018

TO: REGIONAL CENTER EXECUTIVE DIRECTORS
SUBJECT: VENDOR INDEPENDENT REVIEWS AND AUDITS

The purpose of this letter is to provide information on the requirements of vendor independent reviews and audits, as a result of the enactment of Senate Bill (SB) 1226, and to provide regional centers with Fiscal Year (FY) 2016-17 purchase of service (POS) expenditure data. Commencing January 1, 2018, SB 1226 requires vendors to obtain an independent review or audit report of its financial statements based upon the amount it receives from the regional center(s) during each state fiscal year. These reports must be submitted by vendors to their vendoring regional center within nine months of the end of the FY for the entity. In addition, Welfare and Institutions Code (WIC) section 4652.5 requires regional centers to submit to the Department of Developmental Services (Department) all copies of independent audit reports it receives and to notify the Department, within 30 days after receipt, of all qualified opinion reports or reports noting significant issues that directly or indirectly impact regional center services.

WIC section 4652.5 requires independent reviews and audits, as follows:

- If the amount received from regional center payments during the state FY is more than or equal to \$500,000 but less than \$2 million, the vendor shall obtain an independent review report of its financial statements for the period.
- If the amount received from regional center payments during the state FY is equal to or more than \$2 million, the vendor shall obtain an independent audit of its financial statements for the period.

Statute states that regional centers shall, upon request, grant a two-year exemption to entities if the prior year's independent review report resulted in an unmodified opinion or a qualified opinion which included issues that are not material. The vendoring regional center is required to report the entities that are granted an exemption to the Department annually.

"Building Partnerships, Supporting Choices"

Regional Center Executive Directors
January 31, 2018
Page two

Please send all vendor Certified Public Accountant reports and the list of vendors receiving two-year exemptions to the following email address:

ddsvendorcpareports@dds.ca.gov

Separate data files based on FY 2016-17 POS expenditures in the Uniform Fiscal System will be sent to each regional center in a subsequent email. This data is a tool to identify vendors that may be impacted by WIC section 4652.5. Additionally, a file containing data for all regional centers will be sent to SANDIS to be uploaded onto the iSeries and distributed to all regional centers. For technical questions about this data, please contact Danielle Hurley at (916) 654-3228, or by email at Danielle.Hurley@dds.ca.gov. If you have questions regarding SB 1226 or independent review or audit requirements, please contact Mike Masui, Chief, Vendor Audits, at (916) 654-2769, or by email at Mike.Masui@dds.ca.gov.

Sincerely,

Original signed by:

BRIAN WINFIELD
Deputy Director
Community Services Division

cc: Regional Center Administrators
Regional Center Chief Counselors
Regional Center Community Services Directors
Amy Westling, Association of Regional Center Agencies
Brenda Crisler, Association of Regional Center Agencies
Vicky Lovell, Department of Developmental Services
Rapone Anderson, Department of Developmental Services
Rachel Long, Department of Developmental Services
Ed Yan, Department of Developmental Services
Mike Masui, Department of Developmental Services
Filmon Sebhatu, Department of Developmental Services

ATTACHMENT L

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY: 711
(916) 654-1897



March 1, 2021

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-030121: 2021 PURCHASE OF SERVICE
DISPARITIES DATA MEETINGS AND REPORTING

Pursuant to Governor Gavin Newsom's Proclamation of a State of Emergency dated March 4, 2020, and under the authority of Governor Newsom's Executive Order N-25-20 issued on March 12, 2020, the Director of the Department of Developmental Services (Department) waives the requirement of Welfare and Institutions (W&I) Code section 4519.5(e) that regional centers hold public meetings within three months of compiling purchase of service disparities data with the Department, and the requirements of W&I Code section 4519.5(f) and the Department's contracts with regional centers requiring submission of a report regarding the meetings and recommendations to the Department by May 31, 2021. Additionally, W&I Code section 4519.5(f)(2) requiring regional centers to post the reports to their websites by August 31, 2021, is waived.

Regional centers shall hold their public meetings in accordance with 4519.5(e) by June 30, 2021, and notify the Department primary liaison as well as post notice to their website 30 days prior to the public meetings. Regional centers shall submit associated reports in accordance with 4519.5(f) to their Department primary liaison by August 31, 2021. The report shall be posted on the regional center's website by October 31, 2021. To the extent feasible, meetings should be held through remote electronic communications. In-person meetings should be held in alignment with local ordinances and public health guidance regarding gatherings. These waivers are necessary to allow regional centers to prioritize workload associated with COVID-19 response.

Consumers, family members or providers should contact their local regional center with any questions regarding this Directive. Questions from regional centers should be directed to DDSC19Directives@dds.ca.gov.

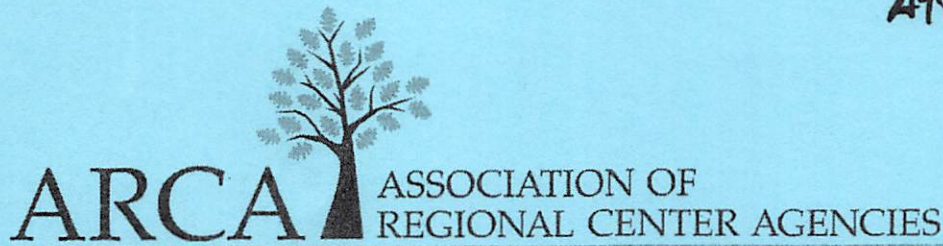
Sincerely,

Original Signed by:

NANCY BARGMANN
Director

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

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980 9th Street, Suite 1450, Sacramento, California 95814 • 916.446.7961 • www.arcanet.org

February 17, 2021

Assemblymember Lisa Calderon
State Capitol, Room 2137
Sacramento, CA 95814

RE: ACR 28 - SUPPORT

Honorable Assemblymember Calderon:

The Association of Regional Center Agencies (ARCA) represents the network of 21 community-based non-profit regional centers that coordinate services for, and advocate on behalf of, over 350,000 Californians with developmental disabilities.

On behalf of ARCA, I am pleased to convey our support for ACR 28, your resolution recognizing February 19th as National Caregivers Day. People with developmental disabilities have unique needs. California has long committed to meeting those needs through a community-based regional center service system. One of the ways those needs are met are through caregivers – paid or unpaid.

ACR 28 accurately notes not only the critical roles of caregivers, but the extent to which they have stepped up to the challenge of COVID-19. Their work, across many service systems, makes community life possible for those they care for. The commitment of caregivers (in the developmental services field, often called “direct support professionals”) makes it possible for people with disabilities to live life as they choose, as valued members of their community.

Increasing awareness of caregivers’ unique role, and the positive impact an appropriately-funded caregiving can make in the lives of people who are aging or have a disability, is a worthy goal. We are grateful for your willingness to advance awareness of this issue and thank you for authoring ACR 28.

If you have any questions regarding our position, please do not hesitate to contact Daniel Savino in our office at dsavino@arcanet.org or (916) 446-7961.

Sincerely,

/s/Amy Westling
Executive Director

Cc: Lucia Saldivar, Legislative Director, Office of Assemblymember Calderon
Gloria Wong, Executive Director, Eastern Los Angeles Regional Center
Anthony Hill, Executive Director, San Gabriel/Pomona Regional Center
Patrick Ruppe, Executive Director, Harbor Regional Center

ATTACHMENT N



980 9th Street, Suite 1450, Sacramento, California 95814 • 916.446.7961 • www.arcanet.org

March 5, 2021

Assemblymember Ed Chau
State Capitol, Room 5016
Sacramento, CA 95814

RE: ACR 35 – SUPPORT

Honorable Assemblymember Chau:

The Association of Regional Center Agencies (ARCA) represents the network of 21 community-based non-profit regional centers that coordinate services for, and advocate on behalf of, over 350,000 Californians with developmental disabilities. On behalf of ARCA, I wish to express our support for ACR 35, your resolution designating April 2, 2021, as "World Autism Awareness Day."

Autism is rapidly becoming the most common developmental disability affecting people in California – and around the country. The unique services and supports to best address the needs of people so diagnosed can make a profound and positive difference in the lives of not only the individual, but their family, friends, and community.

Increasing awareness of this developmental disability, and the positive impact a fully-funded developmental services system makes in the lives of people with autism, is a worthy goal. We are grateful for your willingness to advance awareness of this issue and thank you for authoring ACR 35.

If you have any additional questions regarding our position, please do not hesitate to contact Daniel Savino in our office at dsavino@arcanet.org or (916) 446-7961.

Sincerely,

/s/Amy Westling

Executive Director

Cc: Garret Bazarro, Legislative Director, Office of Assemblymember Chau
Gloria Wong, Executive Director, Eastern Los Angeles Regional Center
Anthony Hill, Executive Director, San Gabriel/Pomona Regional Center

ATTACHMENT 0



980 9th Street, Suite 1450, Sacramento, California 95814 • 916.446.7961 • www.arcanet.org

March 5, 2021

Assemblymember Chris Holden
State Capitol, Room 4052
Sacramento, CA 95814

RE: ACR 39 – SUPPORT

Honorable Assemblymember Holden:

The Association of Regional Center Agencies (ARCA) represents the network of 21 community-based non-profit regional centers that coordinate services for, and advocate on behalf of, over 350,000 Californians with developmental disabilities. On behalf of ARCA, I wish to express our support for ACR 39, your resolution recognizing May as "Roxie Forbes Drowning Prevention Month."

People with developmental disabilities have unique needs. For over 50 years the state of California has committed to meeting those needs through a community-based regional center service system.

Hundreds of people served by regional centers have entered our system because of drowning. ARCA has a long-standing history of supporting measures related to this, as near-drowning accidents are a significant cause of developmental disabilities. Every effort to raise awareness of the risks of drowning is meritorious. Its prevention is a long-standing goal of our association.

We thank you for authoring this bill, and hope it receives favorable consideration. If you have any questions regarding our position, please do not hesitate to contact Daniel Savino in our office at dsavino@arcanet.org or (916) 446-7961.

Sincerely,

/s/Amy Westling

Executive Director

Cc: Naima Ford, Legislative Director, Office of Senator Eggman
Gloria Wong, Executive Director, Eastern Los Angeles Regional Center
Lavinia Johnson, Executive Director, Inland Regional Center
Melinda Sullivan, Executive Director, Frank D. Lanterman Regional Center
Anthony Hill, Executive Director, San Gabriel/Pomona Regional Center



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March 10, 2021

Assemblymember Lisa Calderon
State Capitol, Room 2137
Sacramento, CA 95814

RE: AB 445 – SUPPORT, SPONSOR

Honorable Assemblymember Calderon:

The Association of Regional Center Agencies (ARCA) represents the network of 21 community-based non-profit regional centers that coordinate services for, and advocate on behalf of, over 350,000 Californians with developmental disabilities. On behalf of ARCA, I wish to express our support for AB 445, and appreciation for the opportunity to sponsor this worthy measure.

Beginning in 1984, centers were required to obtain parental information to help ensure centers could connect their children to benefits. This approach made sense decades ago. But for most people served by regional centers, it is not now used for any identifiable purpose. Whether or not it is collected, no penalties will be levied, and no access will be lost without it.

But because of this mandate, some individuals won't even try to enter the service system, going without the critical disability support services to which they are entitled. Some families are hesitant to provide this information due to privacy concerns. In other cases, a parent may not have a Social Security number. Regardless of the reason, requiring its disclosure becomes a barrier to services. And when obtained, this data sits unused, as it usually serves no purpose.

By removing this requirement, this barrier to access will be removed. The families who will benefit most from this are those who are most likely to face disenfranchisement in accessing social services. We deeply appreciate your willingness to author this bill, and thank you for the privilege of sponsoring it. If you have any questions regarding our position, please do not hesitate to contact Daniel Savino in our office at dsavino@arcenet.org or (916) 446-7961.

Sincerely,

/s/Amy Westling
Executive Director

Cc: Arnell Rusanganwa, Legislative Assistant, Office of Assemblymember Calderon
Gloria Wong, Executive Director, Eastern Los Angeles Regional Center
Anthony Hill, Executive Director, San Gabriel/Pomona Regional Center
Patrick Ruppe, Executive Director, Harbor Regional Center



Los Angeles County Temporary Eviction Moratorium for Residential Tenants



What is the County's eviction moratorium?

The Los Angeles County Temporary Eviction Moratorium ("Moratorium"), effective March 4, 2020, through June 30, 2021*, unless repealed or extended by the Los Angeles County ("County") Board of Supervisors ("Board"), places a Countywide ban on evictions for residential and commercial **tenants, including mobilehome space renters. Under the County's Moratorium, tenants may not be evicted for COVID-19 related nonpayment of rent, as well as no-fault reasons, denying entry to a landlord, nuisance, or unauthorized occupants or pets – if related to COVID-19.

**Note: Between October 1, 2020 and June 30, 2021, the County's Moratorium will not apply to residential tenants facing eviction for nonpayment of rent due to COVID-19 related financial hardship, as they are covered under the state's eviction moratorium.*

***Note: Please refer to Frequently Asked Questions (FAQ) for commercial tenants as this FAQ contains information related to residential tenants and mobilehome space renters only.*

What protections does the County's Moratorium include for residential tenants and mobilehome space renters ("Tenants")?

- Prohibits evictions for:
 - o Nonpayment of rent due to COVID-19 related financial hardship through September 30, 2020;
 - o No-fault reasons, including but not limited to, substantial remodels or demolition of property;
 - o COVID-19 related violations due to unauthorized occupants or pets;
 - o Nuisance; or
 - o Denying entry to a landlord
- Prohibits rent increases or new pass-throughs for:
 - o Rent-stabilized units in unincorporated Los Angeles County subject to Chapter 8.52.050 of [the County Code](#) and
 - o Mobilehome spaces subject to Chapter 8.57.050 [of the County Code](#).
- Prohibits imposing or charging late fees, interest, and any related charges for unpaid rent accrued during the Moratorium Period*

**Note: Prohibition against late fees, interest, or other charges does not apply to residential tenants between October 1, 2020 and June 30, 2021.*

Does this mean Tenants don't need to pay their rent?

No. The County's Moratorium is **not** a cancellation of unpaid rent during the Moratorium. Tenants will have until August 31, 2021 to repay past due rent accrued between March 1, 2020 and September 30, 2020. For past due rent accrued between October 1, 2020 and June 30, 2021, tenants must follow the directives under California Assembly Bill ("AB") 3088 and California Senate Bill ("SB") 91 in order to establish protections against eviction. Tenants are encouraged to pay partial rent during the moratorium if they are able to do so, and work out a payment plan with their landlord during and after the termination of the moratorium. However, a Residential Tenant may not be evicted for failure to pay back unpaid rent under the terms of a payment plan. For more information about AB 3088 and SB 91, please visit www.housingiskey.com.

Who do the County's Eviction Moratorium protections apply to?

The Moratorium applies to residential tenants, commercial tenants and mobilehome space renters in unincorporated Los Angeles County, as well as cities in the County that do not have a moratorium in place. The County's Moratorium also applies to tenancies in incorporated cities within the County whose local eviction moratoriums do not address residential tenants, mobilehome space renters, or commercial tenants. If your city has its own moratorium, the County's rules may not apply. On September 1, 2020, the Board of Supervisors established the County's protections as a baseline for all residential and commercial tenancies in Los Angeles County, with certain exceptions. Please visit <http://www.dcba.lacounty.gov/noevictions> for a list of incorporated cities' moratoria in the County.

What is the State's Eviction Moratorium and how does it impact the County's Moratorium?

On September 1, 2020, Governor Newsom signed AB 3088 into law, which protects residential tenants and mobilehome space renters from eviction if they are unable to pay rent between March 1, 2020 and January 31, 2021 due to COVID-19. On January 29, 2021, Governor Newsom signed SB 91 into law, which extends the protections for residential and mobilehome space renters facing eviction due to COVID-19 financial hardship through June 30, 2021. Between October 1, 2020 and June 30, 2021, the County's protections for residential tenants and mobilehome space renters for non-payment of rent due to COVID-19 related financial hardship will temporarily expire and be replaced by AB 3088 and SB 91. All other Tenant protections offered through the County's Moratorium, including protections for no-fault evictions, denying entry to a landlord, and evictions for unauthorized occupants, pets, and nuisance, will remain in effect. SB 91 also establishes a framework for distributing federal rental assistance funding throughout the state, including renters and property owners in Los Angeles County. For more information on the protections established by AB 3088 and SB91, guidelines related to landlord-issued notices, certification requirements, and more, please visit: www.housingiskey.com or call 1-833-422-4255.

What is the Federal Eviction Moratorium?

On September 4, 2020, the CDC issued an Order to provide baseline protections for income-qualifying tenants facing financial hardship, regardless if the financial hardship is related to COVID-19. Qualifying residential tenants who meet the annual income threshold (\$99,000 for single tax filer or \$198,000 for joint filers) and are unable to pay rent due to a financial hardship will be protected from evictions between September 4, 2020 and March 31, 2021, if they follow the provisions established in the CDC Order. For more information on the protections established by the CDC order, and guidelines related to certification requirements, eligibility, and more, please visit: <https://www.cdc.gov/coronavirus/2019-ncov/covid-eviction-declaration.html>.

Do Tenants have to do anything to be protected against eviction for nonpayment of rent?

Tenants covered under the County's Moratorium must notify their landlord, through a self-certification within 7 days after rent is due, unless extenuating circumstances exist. Between October 1, 2020 and June 30, 2021, Tenants must comply with the certification requirements established in AB 3088/SB 91 in order to be protected from eviction. If a residential tenant's inability to pay rent is not directly related to COVID-19, they may be protected under the CDC Order and should comply with the certification requirements under that order. For more information on AB 3088/SB 91 and the CDC Order, please visit: www.housingiskey.com and <https://www.cdc.gov/coronavirus/2019-ncov/covid-eviction-declaration.html>, respectively.

Do landlords have any responsibilities regarding accepting documentation or delivering notices to tenants?

Under the County's Moratorium, landlords must accept self-certification as a valid form of notice for Tenants. Between October 1, 2020 and June 30, 2021, landlords must comply with requirements to provide notice and receive Tenants' documentation as outlined in the directives in AB 3088/SB 91 and the CDC Order for residential tenants only. For more information on AB 3088/SB 91 and the CDC Order, please visit: www.housingiskey.com and <https://www.cdc.gov/coronavirus/2019-ncov/covid-eviction-declaration.html>, respectively.

What if a landlord violates a condition of the Moratorium?

The County, State, Federal protections, or a combination of each of these may provide an affirmative defense if a Tenant is served with an unlawful detainer (formal eviction notice). Tenants are not required to move unless a Sheriff has served a Notice to Vacate.

Landlords are prohibited from harassing or intimidating Tenants that exercise their rights under the County's Moratorium, and may be subject to administrative fines and penalties for violating this provision. Tenants, or a representative acting on behalf of the Tenant, may sue a landlord in court for violations of the Moratorium.

Tenants can see if they qualify for free legal assistance, help understanding their rights, responding to notices, short-term rental assistance, and/or access to other resources by visiting www.stayhousedla.org or calling 833-223-7368 for more information.

If you have questions or need assistance, contact us:

☎ (833) 223-RENT (7368)

✉ rent@dca.lacounty.gov

🌐 RENT.LACOUNTY.GOV

🌐 STAYHOUSEDLA.ORG



What Does Mental Health Mean for
Infants and Toddlers?



JUST ADDED...

The Early Start Webinar Series

To address the needs of Early Start during the coronavirus pandemic, this Webinar Series offers:

- **Telepractice Series** which focuses on web-based strategies to support the development of infants and toddlers in Early Start.
- **Wellness, Mental Health, and Resilience Series** which focuses on preventing, recognizing, and addressing stressors for children, families, and professionals.

**December 2020
thru May 2021**

Sign up now for the **THIRD** Webinar in the **Wellness, Mental Health, and Resilience series**, *What Does Mental Health Mean for Infants and Toddlers?*

Eliza Harley, PhD and Genevieve Skale, PsyD, University of Southern California University Center for Excellence in Developmental Disabilities, Children's Hospital Los Angeles
Tuesday, February 23, 9:00 – 10:30 a.m.

To learn more or to register, visit Early Start Online at <https://www.cpeionline.net>

- ① Login or create an account
- ② Enroll in a Webinar Series
- ③ Sign up for individual webinars in the series as they become available

DDS Department of
Developmental
Services



Early Start Personnel Development is a collaborative effort of the California Department of Developmental Services and California Department of Education, administered by WestEd Center for Prevention and Early Intervention (CPEI).



Transition to Statewide Vaccine Delivery Network

Background:

California is in the process of shifting from a COVID-19 vaccination system in which local health jurisdictions allocate vaccines within their communities to a Statewide Vaccine Delivery Network administered by Blue Shield of California. The goal is to accelerate the delivery of vaccine safely and equitably across the state, increasing capacity for the delivery of vaccines from approximately one million doses per week in January to four million doses per week by the end of April.

Guiding Principles:

- Build on the system's existing capacity and vaccination processes that are working while enhancing state oversight of the vaccine supply and accountability for all doses
- Promote equity in the delivery of vaccine by supporting sites in communities disproportionately affected by COVID-19 infection and death
- Simplify access and support the unified state movement through vaccine prioritization tiers with a single vaccination portal for all Californians to make appointments
- Adjust allocations statewide to maximize efficiency in the delivery of vaccine (no doses sitting in freezers)

March 1: County Transition Process Begins, Blue Shield Implements State-Approved Doses to Local Health Jurisdictions

- All providers and local health jurisdictions will move to a uniform, state-directed eligibility criteria, eliminating confusion on who is eligible to receive a vaccine on a county by county basis.
- Blue Shield of California will begin making allocation recommendations – based on criteria set by the state – to state officials for doses delivered the following week. The state will make final allocation decisions, continuing to use the existing split which prioritizes 70 percent of doses for those 65+ and the other 30 percent in the educational and childcare, emergency services and food and agriculture sectors. Included in that is the 10 percent set aside for educational and childcare workers. This allocation is for first doses only, with second doses being sent to the provider who administered the first vaccination dose.
 - The data-driven allocation criteria will continue to evolve to reach equity targets, and will be adjusted to reflect newly-eligible populations.
- Wave 1 and Wave 2 counties continue onboarding. (See waves below.)
- In partnership with the counties, continue targeted equity strategies in place, such as farmworker mobile and pop-up sites, opening clinics in lowest quartile HPI tracts, etc.

March 31: Blue Shield Takes Full Management Responsibility for Statewide Vaccine Network and Vaccine Allocation

- Over time, only local health jurisdictions and providers who are contracted to provide vaccinations as part of the network will be eligible to receive vaccine doses and administer vaccinations.
- All providers in the Network will report vaccinations using the My Turn reporting tool or the bridge enabling them to report into the state's registry using their existing electronic health records systems.



Transition to Statewide Vaccine Delivery Network

- California will require Blue Shield to continue allocating to achieve equity in administration of the vaccine, with health equity experts at the Department of Public Health determining an allocation formula aimed at ensuring communities most impacted by COVID-19 receive a disproportionate share of vaccines.
 - The Department of Public Health and Blue Shield will work closely with Local Health Departments to understand and support local equity plans and to help ensure that network providers address specific populations needs and that outreach and education plans to reach high-risk populations are in place.

Wave 1:

- Fresno
- Imperial
- Kern
- Kings
- Madera
- Merced
- Riverside
- San Joaquin
- Stanislaus
- Tulare

Wave 2:

- Amador
- Butte
- Calaveras
- Colusa
- El Dorado
- Glenn
- Inyo
- Lake
- Lassen
- Los Angeles
- Monterey
- Nevada
- Orange
- Placer
- Sacramento
- San Benito
- San Bernardino
- San Diego
- San Luis Obispo
- Shasta
- Sierra
- Solano
- Sonoma
- Sutter
- Tehama
- Trinity
- Tuolumne
- Ventura

Wave 3:

- Alameda
- Alpine
- Contra Costa
- Del Norte
- Humboldt
- Marin
- Mariposa
- Mendocino
- Modoc
- Mono
- Napa
- Plumas
- San Francisco
- San Mateo
- Santa Barbara
- Santa Clara
- Santa Cruz
- Siskiyou
- Yolo
- Yuba

**For materials shared at meetings,
please go to www.sgprc.org,
click on the calendar and look for an event by date.
There you will find a link to the materials for each meeting.**

