

# SAN GABRIEL/POMONA REGIONAL CENTER

## NOTICE OF MEETING

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, June 22, 2022

TIME: 7:15 p.m.

PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.

All SG/PRC Board and related Committee meetings will be held via videoconference to maintain distancing during the COVID-19 outbreak. All scheduling for such video-conferenced meetings will remain at their regularly scheduled times.

Join Zoom Meeting:  
Meeting ID: 234 566 141  
Password: 916227

Please check our website, [sgprc.org](http://sgprc.org) to access the zoom link and meeting materials.

\*If you wish to sign up for public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\*

75 Rancho Camino Drive, Pomona, CA 91766  
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

**SAN GABRIEL/POMONA**  
**REGIONAL CENTER**  
 75 Rancho Camino Drive  
 Pomona, CA 91766

MEETING AGENDA  
 BOARD OF DIRECTORS MEETING  
 (Meets 4<sup>th</sup> Wednesday of each Month)

Wednesday, June 22, 2022 at 7:15 p.m.

Videoconference Meeting

ZOOM Meeting ID: 234 566 141

Password: 916227

**BOARD OF DIRECTORS**

Sheila James, Board President

Shannon Hines, 2<sup>nd</sup> Vice President

Bill Stewart, Treasurer

Preeti Subramaniam, Secretary

Gisele Ragusa, Immediate Past President

Natalie Webber

Susan Stroebel, VAC Chairperson

Mary Soldato

ACTION MATERIAL COLOR

		ACTION	MATERIAL	COLOR
7:15 - 7:25	CALL TO ORDER (Sheila James, Board President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
	• Minutes of May 25, 2022	Consent	Attached	White
7:25 – 7:30	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:30 – 7:40	EXECUTIVE/FINANCE COMMITTEE (Anthony Hill & Staff)  Financial Report- Roy Doronilla <ul style="list-style-type: none"> <li>• C-3 Amendment</li> <li>• b-5 Amendment</li> </ul> Review of Contract – Lucina Galarza <ul style="list-style-type: none"> <li>• Insight for Life</li> </ul>	Consent	Attached	Ivory
7:40 - 7:45	COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE	Info	Attached	Orange
7:45 – 7:50	ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES	Info	Attached	Yellow
7:50 – 7:55	VENDOR ADVISORY COMMITTEE (Susan Stroebel)  Chairperson <u>Certification</u> to the Board per Bylaws 18.07	Consent	Attached	Goldenrod

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
7:55 – 8:05	STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Gisele Ragusa) -Recommendations – Board Committee Member <ul style="list-style-type: none"> <li>• Karen Zarsadiaz-Ige – Community Relations/Legislative Committee</li> </ul> -Recommendations – New Board Members  -Proposed Slate of Officers FY 2022/2023 <ul style="list-style-type: none"> <li>• Bill Stewart – Treasurer</li> <li>• Preeti Subramaniam - Secretary</li> </ul>	Consent	Attached	Green
8:05 -8:10	BOARD PRESIDENT’S REPORT (Sheila James, Board President) <ul style="list-style-type: none"> <li>• Attendance</li> <li>• Approval of Interim Board President – Gisele Ragusa</li> </ul>	Consent	None	None
8:10– 8:20	<b>EXECUTIVE DIRECTOR’S REPORT</b> (Anthony Hill, Executive Director) <ul style="list-style-type: none"> <li>• FY 22/23 Budget Overview</li> <li>• ARCA Meeting Overview</li> </ul>	Info	None	None
8:20	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<b><u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u></b>				
8:25	EXECUTIVE SESSION – Personnel Matter	Info	None	None

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**DRAFT Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**May 25, 2022**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Sheila James  
Shannon Hines  
Bill Stewart  
Gisele Ragusa  
Preeti Subramaniam  
Susan Stroebel  
Natalie Webber

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Roy Doronila, Chief Financial Officer  
Salvador Gonzalez, Director of Community Outreach and Compliance  
Yvonne Gratianne, Manager of Communications & Public Relations  
Erika Gomez, Exec. Assistant BOD  
Willanette Satchell, Executive Assistant

**ABSENT:**

Mary Soldato

**GUESTS:**

Albert Feliciano, SCDD  
Sofia Benitez  
Nikisia Simmons  
Michelle Nelson  
Paul

**A. CALL TO ORDER:**

Sheila James, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed.
- The minutes for the April 27, 2022, meeting were reviewed and approved by the Board.

**M/S/C (Stewart & Hines) The Board approved the minutes.**

**B. PUBLIC INPUT:**

- Staff gave an overview reminder of the guidelines for Public Input.
- Mr. Carl Argila stated that his is a parent of an individual that is served with San Gabriel/Pomona Regional Center. He stated that the Conservatorship of his son through San Gabriel/Pomona Regional Center is not needed, and he request that

it is terminated. Mr. Argila, stated that he believes that he has the right to record the Board meeting through teleconference format.

- Albert Feliciano, SCDD Los Angeles, announced the upcoming statewide trainings, which are free of charge. He posted the flyers in the chat.

*\*If anyone wishes to provide public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\**

## **C. EXECUTIVE/FINANCE COMMITTEE**

### **Financial Report**

#### **Financial Report**

In regional center operations, the allocation based on the C-3 (estimated) amendment is expected to meet expenditure projections. Projections include ongoing operating cost, estimated cost for traditional initiatives and the current year's spending plan. The operation's C-3(est.) allocation for fiscal year 2021-22 is currently at \$36,282,148 with projected expenditures of \$35,536,351. The year-to-date expenditures is \$22,412,232 with projected remaining expenditures of \$13,124,118. This results in unencumbered balance of **\$745,797** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, it is expected that the full amount will be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-2 amendment. Continuation funding is expected this year in the amount of \$1,708,988 and the full amount will be spent.

The Purchase of Service allocation is based on the C2 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,567,288 bringing the year-to-date expenditures for services to \$198,607,537. The remaining projected expenditures and late bills are in the amount of \$104,379,678 leaving a surplus, **\$15,045,430**.

CPP POS is in a separate line item, SG/PRC allocated a total of \$320,868 for placement, assessment, and start-up.

**Review of Contracts:**

Salvador Gonzalez, Director of Compliance, presented the following contract:

- *First Five*

**(M/S/C – Stewart & Subramaniam) The Board reviewed the contract based on their policy for contracts over \$250,000 and approved it.**

**Abstain: Stroebel**

Lucina Galarza, Director of Community Services presented the following contracts:

- *Dr. Carrillo – Intake*
- *Psychological Group – Intake*
- *Dr. Vasquez – Intake*

**(M/S/C – Ragusa & Subramaniam) The Board reviewed the contracts based on their policy for contracts over \$250,000 and approved them.**

**Abstain: Stroebel**

- *Hope House – Mary Jo- EBSH*
- *Halifax House*
- *Easter Seals Victoria*
- *People’s Care – Maverick*
- *Flagship @ Yaletton*

**(M/S/C – Stewart & Subramaniam) The Board reviewed the contracts based on their policy for contracts over \$250,000 and approved them.**

**Abstain: Stroebel**

- *Brilliant Corners – Startup for ADU*

**(M/S/C – Ragusa & Hines) The Board reviewed the contract based on their policy for contracts over \$250,000 and approved it.**

**Abstain: Stroebel**

**D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

There were no meetings in April or May as the committee is currently lacking a Chairperson and Board members. There will be a meeting in June. Preeti Subramaniam will chair the meeting and Sheila will also be present. Membership issues will be resolved in the near, future.

**E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR**

Shannon Hines reported that the committee reviewed the Behavioral Health

Treatment Policy and provided input. The committee recommended the policy to the Board for approval, which they had ample time to review.

**M/S/C (Hines & James) The Board approved the Behavioral Health Treatment Policy**

#### **F. VENDOR ADVISORY COMMITTEE (VAC)**

Susan Stroebel shared the following:

- Providers continue to struggle with hiring qualified staff.
  - Vendors are having to turn away referrals and create waiting lists because they don't have enough staff to provide services.
- Vendors are disappointed that the May Revision didn't include rate increases.
  - Service providers, staff and Mr. Hill continue doing advocacy.
- At the last VAC meeting, the attendees received the DEI training that the Board received last month.
- The committee will lose 6 members as the fiscal year ends. There are strong recruiting efforts taking place.
- This is Mental Health Awareness month, and it is important to check in with people and oneself.

#### **G. STRATEGIC DEVELOPMENT COMMITTEE**

Gisele Ragusa reported that the committee completed the SOAR Analysis and is planning a workshop for the Board to create the strategic plan using the data. More information of this workshop, which is tentatively scheduled for June 11<sup>th</sup>, will follow.

The committee interviewed the following applicants for Board Committee membership and were recommended to the Board for their approval:

- Flor Tolley – Advisory Committee for Individuals Served and Their Families *instead of* Community Relations/Legislative Advisory  
**M/S/C (Hines & Stroebel) The Board approved Flor Tolley for membership on the Advisory Committee for Individuals Served and Their Families.**
- Paula Rodarte - Community Relations/Legislative Advisory Committee  
**M/S/C (Stewart & Ragusa) The Board approved Paula Rodarte for membership on the Community Relations/Legislative Advisory Committee**
- Trish Gonzales – Community Relations/Legislative Advisory

Committee

**M/S/C (Stewart & Ragusa) The Board approved Trish Gonzales for membership on the Community Relations/Legislative Advisory Committee**

- Jessica Porter – Advisory Committee for Individuals Served and Their Families

**M/S/C (Stewart & Subramaniam) The Board approved Jennifer Porter for membership on the Advisory Committee for Individuals Served and Their Families.**

**Notice of intent to conduct elections on June 22, 2022**

**ELECTION – SLATE OF OFFICERS**

Gisele Ragusa reported the following Proposed Slate of Officers to the Board of Directors for Fiscal Year 22/23:

- Board President: Sheila James
- 1<sup>st</sup> Vice President: Vacant until it can be filled
- 2<sup>nd</sup> Vice President: Vacant until it can be filled
- Treasurer: Bill Stewart
- Secretary: Preeti Subramaniam

An alternate may be submitted in accordance to Bylaws, Section 15.04:  
*A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section 21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board's Executive Assistant at least ten (10) days before the election is to be held. The Executive Assistant, upon receiving a writing by first class mail, personal delivery, or electronic communication, which identifies the Director so nominated, the office for which they have been nominated, and the Directors who signed or supported the nomination, shall provide notice of intent to conduct an election pursuant to Section 15.05, if notice has not already been provided, of the nominated Director. The public shall have no part in the Officer nomination process other than to make comments prior to the vote.*



## **H. BOARD OVERVIEW**

Sheila James shared the following information:

- There's a possibility that committee members are reassigned to serve in a different committee, to address recent membership issues.
- The attendance of all Board and committee members will be reviewed. While absences were excused at the beginning and height of the pandemic, after two years, it's time to revert to what they bylaws state.

## **I. EXECUTIVE DIRECTOR'S REPORT:**

Anthony Hill, Executive Director, discussed the following:

- FY 22/23 Budget May Revise
  - Major policy items impacting regional centers are as follows:
    - A temporary suspension of Family Fee programs.
    - Retaining a 10 percent increase for Intermediate Care Facilities rates.
  - Unfortunately, the following was not included:
    - Acceleration of the implementation of the rate reform.
    - Modernization of the Core Staffing Formula (CSF) that underfunds regional centers operations
- ARCA Response to May Revise
  - ARCA is supportive of the proposed one-time investments intended to support the Service Provider and Regional Center workforces.
  - ARCA is supportive of investments connected to equity, disaster preparedness, adjustments in the Half-Day billing practices, Financial Management Services funding for Self-Determination Program participants, sustaining rate increases for Intermediate Care Facilities, and expanding early intervention services.
- Caseload Ratio Plan of Correction – The plan was submitted to DDS and staff are awaiting their response. It has also been posted to the website.
- Medicaid Waiver (HCBS) Audit Overview - On April 21, 2022, DDS allocated \$284,109 for every regional center to support Service Providers with adjusting their service delivery philosophy and designs to align with the final regulations issued through the federal centers for Medicare and Medicaid Services for Home and Community Based Services. SG/PRC is required to work with its Vendor Advisory Committee to prioritize the use of the above-mentioned allocation. SG/PRC and its Vendor Advisory Committee are required to submit their plan to DDS before August 30, 2022
- Brief COVID 19 Update:

- There is currently an uptick of positive cases among the individual served.
- SG/PRC continues to serve as testing site.

**J. EXECUTIVE SESSION**

There was an Executive Session regarding a Personnel Matter.

**Next meeting on Wednesday, June 22, 2022 at 7:15 p.m.**

**BOARD MINUTES FROM THE MAY 25, 2022 MEETING**

Submitted by:

\_\_\_\_\_  
Sheila James, Board President

\_\_\_\_\_  
Date

**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**May - June 2022**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**June 8, 2022**

**PRESENT**

Sheila James, Board President  
Shannon Hines, 2<sup>nd</sup> VP  
Preeti Subramaniam, Secretary  
Bill Stewart, Treasurer  
Gisele Ragusa, Immediate Past  
President  
Natalie Webber, Director

**GUESTS:**

None

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of  
Community Services  
Roy Doronila, Chief Financial Officer  
Raquel Sandoval, Director of Human  
Resources  
Willanette Satchell, Executive  
Assistant  
Erika Gomez, Executive Assistant –  
BOD & RDDF

**ABSENT:**

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE  
PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board. The actions taken by the Executive/Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of April 2022 in the Fiscal Year 2021-22 for services paid through May 19, 2022.

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Sheila James, Board President, called the meeting to order at 7:21 pm. A quorum was established.

- The committee reviewed the agenda, and the Closed Session was cancelled.
- The committee reviewed and approved the minutes of the May 11, 2022.  
**(M/S/C Hines & Stewart) The committee approved the minutes.**

**B. PUBLIC INPUT:**

None

**C. CONTRACTS FOR REVIEW**

Lucina Galarza, Director of Community Services, presented the following contracts:

- o *Insight For Life*

**(M/S/C – Stewart & Hines) The committee approved to recommend the above-mentioned contract to the Board for their review.**

**D. FINANCIAL REPORT**

Roy Doronila, Chief Financial Officer, reported on the following:

**Financial Report**

In regional center operations, the allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating cost and estimated cost for traditional initiatives and the current year's spending plan. The operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 with projected expenditures of \$36,169,933. The year-to-date expenditures is \$24,940,891 with projected remaining expenditures of \$11,229,042. This results in unencumbered balance of **\$753,763** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, the full amount is expected to be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-3 amendment. Staff expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C3 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,487,013 bringing the year-to-date expenditures for services to \$222,094,549. The remaining projected expenditures and late bills are in the amount of \$79,940,848 leaving a surplus, **\$15,997,248**.

CPP/CRDP POS is in a separate line item, SG/PRC allocated a total of \$1,250,868

for placement, assessment, and start-up. SG/PRC was allocated \$ 604,110 for HCBS programs in POS.

**(M/S/C Stewart & Hines) The committee approved the Financial Report.**

**Line of Credit – City National** – The signature of the Board Secretary, Preeti Subramaniam, and Executive Director, Anthony Hill, are needed to renew the line of credit.

**(M/S/C Ragusa & Stewart) The committee approved the signatures of the Executive Director and Board Secretary for the Line of Credit with City National.**

**Foster Grandparent Program & Senior Companion-South Contract** – The two-year Foster Grandparent Program and Senior Companion-South contract needs the approval for the signature of the Executive Director, Anthony Hill.

**(M/S/C Ragusa & Stewart) The committee approved the signature of the Executive Director on the Foster Grandparent Program and Senior Companion-South Contract.**

**C-3 Amendment** – This contract needs to go to the Board for approval.

**(M/S/C – Subramaniam & Stewart) The committee approved to recommend the C-3 Amendment to the Board for their review.**

**B-5 Amendment** – This contract needs to go to the Board for approval.

**(M/S/C – Stewart & Shannon) The committee approved to recommend the B-5 Amendment to the Board for their review.**

## **E. BOARD OVERVIEW**

Sheila James, Board President, led the following conversation:

- Agenda for Board Meeting – June 22, 2022:
  - Elections of Proposed Slate of Officers
  - New Board Members
- Attendance – While the Board adopted a resolution at the beginning of the pandemic to allow people to miss meetings due to technical difficulties when the Board transitioned their meetings to a videoconference format, the Board will now revert to what the bylaws state and will accept three consecutive missed meetings to be accepted as their resignation. Several members of the Advisory Committee for Individuals Served and Their Families have missed a lot more than three consecutive meetings in a row, with most missing all the

meetings. A letter informing those individuals of their accepted resignation will be mailed out and their resignation will be effective June 30, 2022.

- Strategic Development – Gisele Ragusa shared the following:
  - This Planning Retreat has been cancelled for now to give the Board an opportunity to resolve its membership issues.
  - The Strategic Development Committee reviewed all their recent interviews and decided they will ask some of those applicants to serve on the Board, as well as a couple of members of that committee, Julie Chetney, and Bruce Cruickshank. Staff will coordinate with the committee to reach out to these committee members.
  - Trainings and Orientations will be planned to support all new members.

## **F. INFORMATION - EXECUTIVE DIRECTOR**

Anthony Hill, Executive Director, reported the following:

- CFO Transition – Roy Doronila is retiring, and Dara Mikesell will replace him. In the meantime, he will mentor Dara until the end of August. He will remain a consultant along with Pete Tiedemann.
- Joe Alvarez is also retiring on August 1, 2022, and will also mentor his replacement, when one is selected.
- May Revise – Major policy items impacting regional centers are as follows:
  - Early Start Eligibility – The budget includes funding to support revised statutory eligibility provision for early intervention services, including lowering the eligibility threshold and identifying Fetal Alcohol Syndrome as a risk factor for developmental delays. SG/PRC will adjust its structures internally to model what the Governor is planning ailing in early childhood development, which will also align with “First 5.” More children served will require more staff; approximately 40 Service Coordinators and 6 managers will be hired.
  - A temporary suspension of Family Fee programs.
  - \$1.86 million General Fund one-time funding including \$500 dollar stipends for Direct Support Professionals and a tuition reimbursement program for regional center staff that pursue an advance degree in the field of Human Services. The Executive Directors of the regional centers across the state did not like that this was not offered to all regional center employees and proposed a plan to DDS that would allow it to be available to all staff.
  - Unfortunately, the following was not included:
    - Acceleration of the implementation of the rate reform.

- Modernization of the Core Staffing Formula (CSF) that underfunds regional centers operations
  - The budget is expected to be approved on June 15, 2022.
- Language Access and Cultural Competency Plan – DDS issued a letter on April 6, 2022 that every regional center must plug in their specific circumstances in the layout provided to identify individuals served by their ethnicity and language as well as sexual preference/gender identification. Staff do not currently have data of how many individuals served are part of LGBTQ. The plan must be inclusive of this community. The deadline to submit the plan is June 15, 2022. SG/PRC will request 4 positions to help be more inclusive. SG/PRC is also looking to get a consultant to do interpretations and translations.
- Performance Incentive Measures – There are \$87 million allocated for this, DDS will keep 10% and regional centers will have to earn the rest. Performance measures will be hard to meet if the staffing formula is not fixed.
  - ARCA requested that all regional centers submit a survey for caseload ratios and average salary for service coordinators – budgeted vs. actual. This is to help gather data for a new approach on how to allocate funding for service coordinators.
  - Regional centers will receive more money at the end of the year based on their performance.
  - SG/PRC prefers to receive its allocation based on how many individuals are served.
  - Lucina Galarza is working on the performance measures for service providers.

**COVID-19 Update:** There has not been new guidance. SG/PRC continues to serve as a testing site.

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on July 13, 2022, at 7:15 p.m. via videoconference.

**CLOSED SESSION:** None



# **Special Instructions**

Please use color copies  
of Financial Statements  
for all Board Member &  
SGPRC Staff packets.

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All other packets  
get them copied  
on ivory paper.

# San Gabriel Pomona Regional Center

To: The Board of Directors  
From: Roy Doronila, CFO  
Date: June 1, 2022  
Subject: Financial Report Notes

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Attached, for your review and approval are the Draft Copies of the Operations and Purchase of Services monthly financial reports for the month of April 2022 in the Fiscal Year 2021-22. These expenditures are for services paid through May 19, 2022. These will be presented at the Executive Finance Committee meeting Wednesday evening, June 8, 2022.

In regional center operations, our allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating cost and estimated cost for traditional initiatives and the current year's spending plan. Our operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 with projected expenditures of \$36,169,933. Our year-to-date expenditures is \$24,940,891 with projected remaining expenditures of \$11,229,042. This results in unencumbered balance of **\$753,763** in regular operations.

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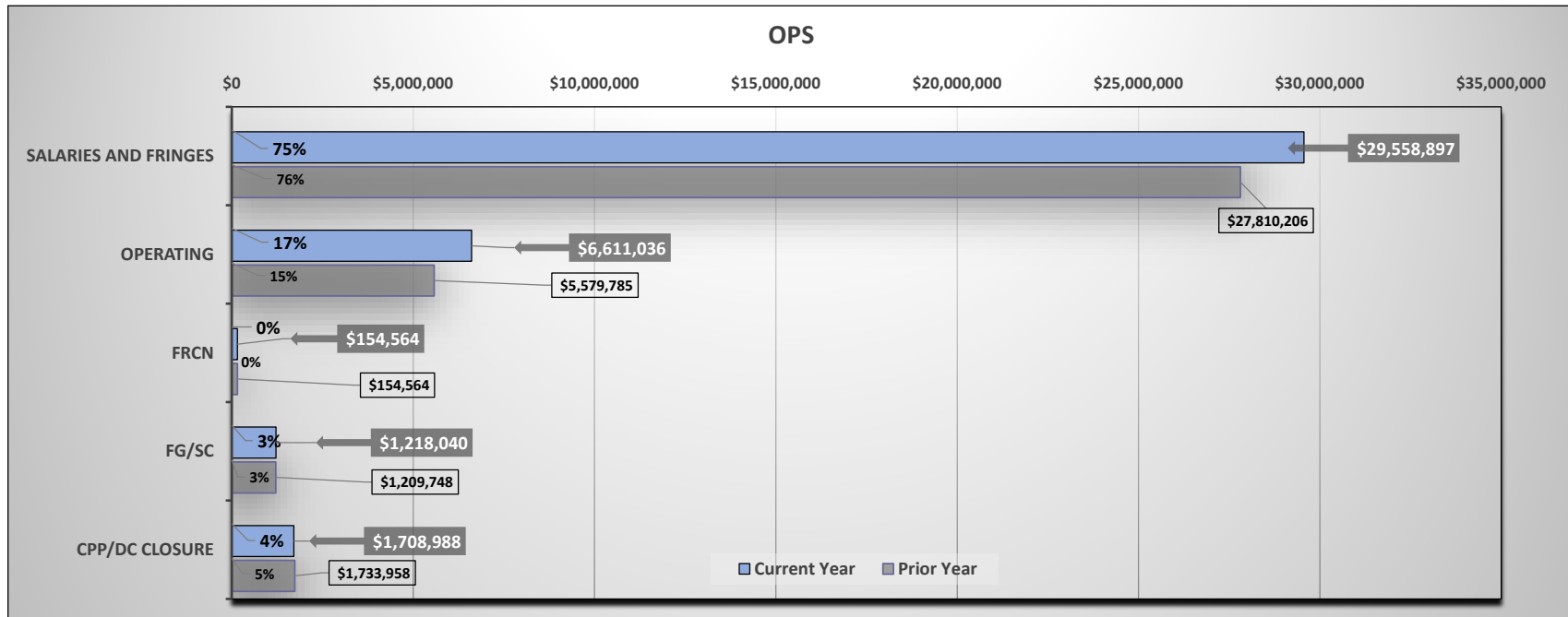
Please note that the prior year (FY 20/21) information is included in the graph for comparison only.

**SAN GABRIEL/POMONA REGIONAL CENTER  
FINANCIAL REPORT  
FISCAL YEAR 2021-22**

PAYMENTS THROUGH MAY 19, 2022 FOR SERVICES PROVIDED THROUGH APRIL 30, 2022

**OPERATIONS (OPS)**

<b>REGIONAL CENTER</b>	MTD	YTD	Remaining	Total	<i>FY 20/21</i>
Salaries and Fringes	\$2,179,014	\$20,890,406	\$8,668,491	\$29,558,897	\$27,810,206
Operating Expenses	\$349,644	\$4,050,485	\$2,560,551	\$6,611,036	\$5,579,785
<b>Total</b>	<b>\$2,528,658</b>	<b>\$24,940,891</b>	<b>\$11,229,042</b>	<b>\$36,169,933</b>	<b>\$33,389,991</b>
Allocation ( C-3 )				\$36,923,696	\$33,389,991
<b>Surplus/(Deficit)</b>				<b>\$753,763</b>	<b>\$0</b>
<b>RESTRICTED OPS FUNDS</b>					
Family Resource Center	\$0	\$99,319	\$55,245	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$99,229	\$564,749	\$653,291	\$1,218,040	\$1,209,748
CPP and DC Closure Ongoing	\$160,180	\$1,491,092	\$217,896	\$1,708,988	\$1,733,958
<b>Total</b>	<b>\$259,409</b>	<b>\$2,155,160</b>	<b>\$926,432</b>	<b>\$3,081,592</b>	<b>\$3,098,270</b>
Allocation ( C-3 )				\$3,081,592	\$3,098,270
<b>Surplus/(Deficit)</b>				<b>(\$0)</b>	<b>\$0</b>

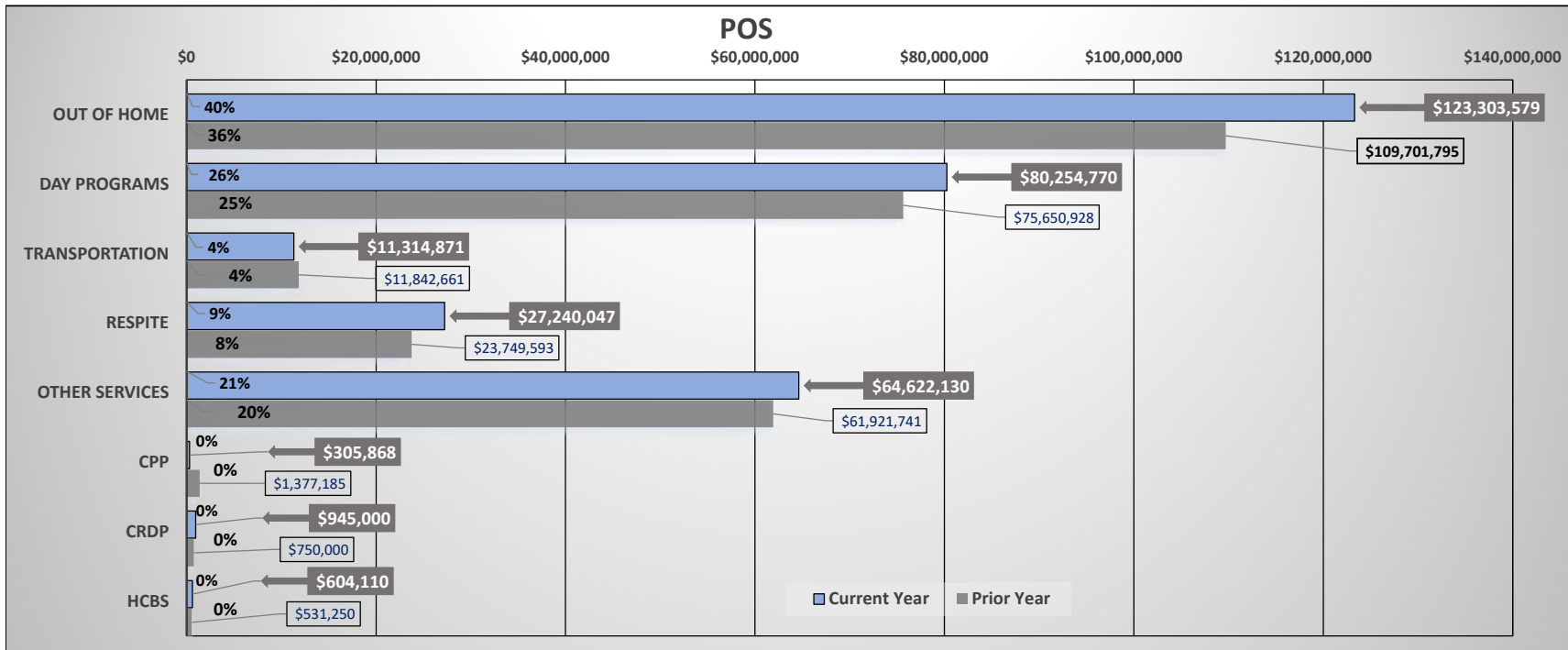


**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
 FISCAL YEAR 2021-22

PAYMENTS THROUGH MAY 19, 2022 FOR SERVICES PROVIDED THROUGH APRIL 30, 2022

**PURCHASE OF SERVICES (POS)**

<b>REGIONAL CENTER</b>	MTD	YTD	Remaining	Total	FY 20/21
Out of Home	\$9,805,807	\$92,136,409	\$31,167,170	\$123,303,579	\$109,701,795
Day Programs	\$6,355,729	\$60,414,386	\$19,840,385	\$80,254,770	\$75,650,928
Transportation	\$977,593	\$9,031,384	\$2,283,487	\$11,314,871	\$11,842,661
Respite	\$1,556,551	\$16,764,928	\$10,475,119	\$27,240,047	\$23,749,593
Other Services	\$5,098,263	\$47,391,930	\$17,230,200	\$64,622,130	\$61,921,741
SPA/ICF Reimbursements	(\$306,930)	(\$3,644,487)	(\$1,055,513)	(\$4,700,000)	(\$5,501,166)
<b>Total</b>	<b>\$23,487,013</b>	<b>\$222,094,549</b>	<b>\$79,940,848</b>	<b>\$302,035,397</b>	<b>\$277,365,552</b>
Allocation ( C-3 )				\$318,032,645	\$283,327,207
<b>Surplus/(Deficit)</b>				<b>\$15,997,248</b>	<b>\$5,961,655</b>
<b>RESTRICTED POS FUNDS</b>					
CPP	\$0	\$5,868	\$300,000	\$305,868	\$1,377,185
CRDP	\$35,000	\$35,000	\$910,000	\$945,000	\$750,000
HCBS	\$0	\$0	\$604,110	\$604,110	\$531,250
<b>Total</b>	<b>\$35,000</b>	<b>\$40,868</b>	<b>\$1,814,110</b>	<b>\$1,854,978</b>	<b>\$2,658,435</b>
Allocation ( C-3 )				\$1,854,978	\$2,508,435
<b>Surplus/(Deficit)</b>				<b>(\$0)</b>	<b>(\$150,000)</b>



**SAN GABRIEL/POMONA REGIONAL CENTER**

STATEMENTS OF FINANCIAL POSITION

April 30	2022
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 53,454,503
Receivable - State Regional Center Contracts	55,914,474
Receivable - Intermediate Care Facility Providers	1,649,099
Other Receivables	69,532
Prepaid Expenses	199,729
Deposits	12,459
<b>TOTAL ASSETS</b>	<b>\$ 111,299,796</b>
<b>LIABILITIES AND NET ASSETS</b>	
<b>Liabilities</b>	
Accounts Payable	\$ 22,417,392
Advance - State Regional Center Contracts	88,593,889
Accrued Salaries and Payroll Taxes	179,005
Other Payables	9,510
Reserve for Unemployment Insurance	100,000
<b>Total Liabilities</b>	<b>\$ 111,299,796</b>
<b>Net Assets</b>	
Without Donor Restriction	0
With Donor Restriction	0
<b>Total Net Assets</b>	<b>0</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 111,299,796</b>

SAN GABRIEL/POMONA REGIONAL CENTER  
**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH MAY 19, 2022 FOR SERVICES PROVIDED THROUGH APRIL 30, 2022

83% OF YEAR ELAPSED

**DRAFT  
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CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	250,025,837				250,025,837		
C-1	68,006,808	100,000			68,106,808		
C-2		220,868			220,868		
C-3		930,000	604,110		1,534,110		
<b>Total Contract Allocation</b>	<b>318,032,645</b>	<b>1,250,868</b>	<b>604,110</b>		<b>319,887,623</b>		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
<b>Total POS Actual &amp; Projected Expenditures</b>		<b>23,522,013</b>	<b>222,135,418</b>	<b>69.4%</b>	<b>81,754,958</b>	<b>303,890,375</b>	<b>95.0%</b>
<b>OUT OF HOME CARE</b>							
Community Care Facilities		9,789,598	91,974,827	28.9%	30,705,851	122,680,678	38.6%
ICF/SNF Facilities		16,209	161,582	0.1%	461,319	622,901	0.2%
<b>Total Out of Home Care</b>		<b>9,805,807</b>	<b>92,136,409</b>	<b>29.0%</b>	<b>31,167,170</b>	<b>123,303,579</b>	<b>38.8%</b>
<b>DAY PROGRAMS</b>							
Day Care		1,043,210	12,114,830	3.8%	7,879,721	19,994,550	6.3%
Day Training		4,404,817	41,428,744	13.0%	10,062,238	51,490,981	16.2%
Supported Employment		722,501	5,134,119	1.6%	1,440,794	6,574,913	2.1%
Work Activity Program		185,200	1,736,694	0.5%	457,632	2,194,326	0.7%
<b>Total Day Programs</b>		<b>6,355,729</b>	<b>60,414,386</b>	<b>19.0%</b>	<b>19,840,385</b>	<b>80,254,770</b>	<b>25.2%</b>
<b>OTHER SERVICES</b>							
Non-Medical: Professional		779,096	6,745,999	2.1%	2,900,732	9,646,731	3.0%
Non-Medical: Programs		1,396,496	12,537,754	3.9%	3,667,947	16,205,701	5.1%
Home Care: Programs		229,899	1,988,851	0.6%	749,861	2,738,713	0.9%
Transportation		496,791	4,312,308	1.4%	1,086,652	5,398,960	1.7%
Transportation Contracts		480,802	4,719,076	1.5%	1,196,835	5,915,911	1.9%
Prevention		1,025,235	10,589,513	3.3%	2,606,571	13,196,085	4.1%
Other Authorized Services		1,375,316	12,253,048	3.9%	3,595,166	15,848,214	5.0%
Personal and Incidentals		14,219	134,363	0.0%	33,305	167,668	0.1%
Hospital Care		0	239,866	0.1%	2,003,263	2,243,130	0.7%

SAN GABRIEL/POMONA REGIONAL CENTER  
**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH MAY 19, 2022 FOR SERVICES PROVIDED THROUGH APRIL 30, 2022

83% OF YEAR ELAPSED

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	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		(41,524)	81,551	0.0%	72,617	154,168	0.0%
Medical Service: Professional		173,699	1,467,013	0.5%	1,281,168	2,748,181	0.9%
Medical Service: Programs		145,828	1,353,971	0.4%	319,570	1,673,541	0.5%
Respite: In Own Home		1,550,895	16,730,542	5.3%	10,409,802	27,140,344	8.5%
Respite: Out of Home		5,656	34,386	0.0%	65,318	99,703	0.0%
Camps		0	0	0.0%	0	0	0.0%
Total Other Services		7,632,407	73,188,242	23.0%	29,988,806	103,177,048	32.4%
Total Estimated Cost of Current Services		23,793,943	225,739,036	71.0%	80,996,361	306,735,397	96.4%
<u>OTHER ITEMS</u>							
HCBS	604,110	0	0		604,110	604,110	
Total Other Items		0	0	0.0%	604,110	604,110	0.2%
Total Purchase of Services		23,793,943	225,739,036	71.0%	81,600,471	307,339,507	96.6%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(306,930)	(3,644,487)	-1.1%	(1,055,513)	(4,700,000)	-1.5%
<b>Expenditures Regular POS (Net of CPP)</b>	<b>318,636,755</b>	<b>23,487,013</b>	<b>222,094,549</b>	<b>69.8%</b>	<b>80,544,958</b>	<b>302,639,507</b>	<b>95.2%</b>
<b>Projected Allocation Balance (Deficit) Regular POS</b>						<b>15,997,248</b>	<b>5.0%</b>
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	1,250,868	35,000	40,868	3.3%	1,210,000	1,250,868	100.0%
<b>Allocation Balance (Deficit) CPP and CRDP</b>						<b>(0)</b>	<b>0.0%</b>
<b>Total Projected Allocation Balance (Deficit) Regular &amp; Community Placement Plan POS</b>						<b>15,997,248</b>	<b>5.0%</b>

SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH MAY 19, 2022 FOR SERVICES PROVIDED THROUGH APRIL 30, 2022

83% OF YEAR ELAPSED

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CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total				
							D plus F	A minus G		
Preliminary Allocation	27,967,990					27,967,990				
C-1	6,756,979		154,564	1,218,040		8,129,583				
C-2	482,186	1,708,988				2,191,174				
C-3	730,548				985,993	1,716,541				
<b>Total Operations Contract Allocation</b>	<b>35,937,703</b>	<b>1,708,988</b>	<b>154,564</b>	<b>1,218,040</b>	<b>985,993</b>	<b>40,005,288</b>				
	A	B	C	D	E	F	G	H	I	
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent	
<b>Total Operations - Actual and Projected Expenditures</b>	<b>40,005,288</b>	<b>100.00%</b>	<b>2,788,067</b>	<b>27,096,051</b>	<b>67.7%</b>	<b>12,155,474</b>	<b>39,251,525</b>	<b>753,763</b>	<b>1.88%</b>	
<b>PERSONAL SERVICES (REGULAR OPERATIONS)</b>										
Salaries	24,523,810	66.42%	1,776,037	16,877,358	45.7%	7,608,808	24,486,166	37,643	0.10%	
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Retirement ( includes 403B)	2,942,857	7.97%	211,549	2,083,929	5.6%	778,296	2,862,225	80,633	0.22%	
Social Security (OASDI)	355,595	0.96%	25,473	217,884	0.6%	99,235	317,119	38,476	0.10%	
Health Benefits/Long Term Care	1,673,929	4.53%	140,492	1,494,142	4.0%	135,831	1,629,973	43,956	0.12%	
Worker's Comp Insurance	196,190	0.53%	10,039	120,137	0.3%	27,767	147,904	48,286	0.13%	
Unemployment Insurance	55,000	0.15%	16,033	40,178	0.1%	13,393	53,570	1,430	0.00%	
Non-Industrial Disability/Life Insurance	115,262	0.31%	(609)	56,778	0.2%	5,162	61,940	53,322	0.14%	
Clinical Consultants - Consumer Services	89,000	0.24%	0	0	0.0%	0	0	89,000	0.24%	
<b>Total Personal Services (Regular Operations)</b>	<b>29,951,643</b>	<b>81.12%</b>	<b>2,179,014</b>	<b>20,890,406</b>	<b>56.6%</b>	<b>8,668,491</b>	<b>29,558,897</b>	<b>392,746</b>	<b>1.06%</b>	
<b>OPERATING EXPENSES (REGULAR OPERATIONS)</b>										
Equipment Rental	62,000	0.17%	7,985	61,402	0.2%	0	61,402	598	0.00%	
Equipment Maintenance	34,000	0.09%	2,414	26,038	0.1%	5,208	31,246	2,754	0.01%	
Facility Rent	2,628,000	7.12%	219,000	2,409,000	6.5%	219,000	2,628,000	0	0.00%	
Facility Maintenance	280,000	0.76%	1,678	24,402	0.1%	254,880	279,283	717	0.00%	
Communications (postage, phones)	412,000	1.12%	(5,616)	247,042	0.7%	137,360	384,402	27,598	0.07%	
General Office Expense	310,560	0.84%	(7,629)	223,422	0.6%	44,684	268,107	42,453	0.11%	
Printing	22,000	0.06%	349	9,332	0.0%	1,866	11,199	10,801	0.03%	
Insurance	310,000	0.84%	768	300,333	0.8%	0	300,333	9,667	0.03%	
Data Processing	85,000	0.23%	6,208	63,077	0.2%	12,615	75,692	9,308	0.03%	
Data Processing Maintenance / Licenses	260,000	0.70%	(12,426)	179,661	0.5%	35,932	215,593	44,407	0.12%	
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Bank Service Fees	2,000	0.01%	0	389	0.0%	78	467	1,533	0.00%	
Legal Fees	100,000	0.27%	2,944	51,070	0.1%	17,023	68,093	31,907	0.09%	
Board of Directors Expense	5,000	0.01%	1,000	1,585	0.0%	317	1,902	3,098	0.01%	
Accounting Fees	65,000	0.18%	0	0	0.0%	65,000	65,000	0	0.00%	
Equipment Purchases	360,000	0.97%	11,054	179,218	0.5%	35,844	215,062	144,938	0.39%	



SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH MAY 19, 2022 FOR SERVICES PROVIDED THROUGH APRIL 30, 2022

83% OF YEAR ELAPSED

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						D plus F	A minus G		
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent
Contractor & Consultants - Adm Services	1,702,036	4.61%	32,222	183,606	0.5%	1,503,757	1,687,363	14,673	0.04%
Contract - ABX2 Disparities	225,000	0.61%	0	0	0.0%	225,000	225,000	0	0.00%
Travel/mileage reimbursement	75,000	0.20%	11,119	55,658	0.2%	12,732	68,391	6,609	0.02%
ARCA Dues	80,458	0.22%	80,458	80,458	0.2%	0	80,458	0	0.00%
General Expenses	46,000	0.12%	5,173	34,032	0.1%	4,218	38,249	7,751	0.02%
<b>Total Operating Expenses (Regular Operations)</b>	<b>7,064,054</b>	<b>19.13%</b>	<b>356,700</b>	<b>4,129,727</b>	<b>11.2%</b>	<b>2,575,516</b>	<b>6,705,242</b>	<b>358,811</b>	<b>0.97%</b>
<b>Total Personal Services &amp; Operating Expenses (Regular Operations)</b>	<b>37,015,696</b>	<b>100.25%</b>	<b>2,535,715</b>	<b>25,020,132</b>	<b>67.8%</b>	<b>11,244,006</b>	<b>36,264,139</b>	<b>751,558</b>	<b>2.04%</b>
<b>OTHER INCOME</b>									
Interest & Other Income	(92,000)	-0.25%	(7,056)	(79,242)	-0.2%	(14,964)	(94,206)	2,206	0.01%
<b>Total Personal Services &amp; Operating Expenses Net of Other Income (Regular Operations)</b>	<b>36,923,696</b>	<b>100.00%</b>	<b>2,528,658</b>	<b>24,940,891</b>	<b>67.5%</b>	<b>11,229,042</b>	<b>36,169,933</b>	<b>753,763</b>	<b>2.04%</b>
<b>RESTRICTED FUNDS</b>									
Family Resource Center Expenses	154,564	100.00%	0	99,319	64.3%	55,245	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,218,040	100.00%	99,229	564,749	46.4%	653,291	1,218,040	(0)	0.00%
Community Placement Plan Expenses	1,708,988	100.00%	160,180	1,491,092		217,896	1,708,988	(0)	
<b>Total Restricted Funds</b>	<b>3,081,592</b>		<b>259,409</b>	<b>2,155,160</b>	<b>99.2%</b>	<b>926,432</b>	<b>3,081,592</b>	<b>(0)</b>	
<b>Total Expenses (Including Restricted Funds)</b>	<b>40,005,288</b>		<b>2,788,067</b>	<b>27,096,051</b>	<b>67.7%</b>	<b>12,155,474</b>	<b>39,251,525</b>	<b>753,763</b>	<b>1.92%</b>
<b>Total Allocation Balance (Deficit)</b>								<b>753,763</b>	

The Community Relations/  
Legislative Committee did  
not meet in April and May.



# SAN GABRIEL/POMONA REGIONAL CENTER

## Advisory Committee for Individuals Served and Their Families

Wednesday, June 22, 2022, at 6:00 p.m.

Videoconference Meeting

ZOOM Meeting ID: 191 486 135

Password: 681356

### Committee Members:

### Staff:

Shannon Hines, Co-Chairperson  
Sheila James, Co-Chairperson  
Mary Soldato  
Preeti Subramaniam  
Herminio Escalante  
Michelle Nelson  
Jaye Dixit  
Wendy Lai

Flor Tolley  
Jessica Porter  
Louis Jones  
Daniel Clancy  
Ning Yang (LOA)  
Rebecca Wilkins (LOA)  
John Randall (LOA)  
David Grisey (LOA)

Anthony Hill  
Lucina Galarza  
Rosa Chavez  
Joe Alvarez  
Erika Gomez  
Willanette Satchell

### AGENDA

- **Call to Order – Chairperson, Shannon Hines and Sheila James (6:00-6:05)  
- Approve Minutes of May 25, 2022 Meeting**
- Public Comment (6:05 – 6:10)
- Action Item: None

**(6:10 – 6:40) – Special Presentation – Updates on: 1) Conversation with of Aging Caregivers & 2) Social Recreation Survey**

#### **(6:40 – 6:45) - Future Training Topics**

- July 27, 2022 – TBD
- August 24, 2022 – TBD
- September 28, 2022 - TBD

#### **(6:50 – 7:00) Committee Information**

Chairpersons and SG/PRC staff will report on the following:

- **Attendance expectation (Sheila James)**
- **BHT Service Funding Policy**
- **Self Determination Advisory Committee Meetings & Updates**
- **May Revise/ Proposed Changes/ Regional Center Services**
- **Coronavirus Update**
- **Agenda for July 27, 2022**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**June 2, 2022**

The following committee members were in attendance at said meeting:

**PRESENT:**

Susan Stroebel, Chairperson  
Valerie Donelson  
Grace Kano  
Olaf Luevano  
Brenda Baldeon  
Jeanette Cabrera  
Nicole Mirikitani  
Nancy Bunker  
Jose Meraz  
Charmayne Ross  
Chris Schlanser

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Jaime Anabalon, Manager of Quality Assurance  
Willanette Satchell, Executive Assistant – Management  
Erika Gomez, Executive Assistant – Board of Directors

**MEMBERS ABSENT:**

Baldo Pasetta  
Vanessa Besack

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Susan Stroebel called the meeting to order at 10:01 a.m. A quorum was established.

The agenda was reviewed.

The minutes from the May 5, 2022, meeting were approved.

**M/S/C (Donelson & Mirikitani) The committee approved the minutes.**

## **B. VAC VACANCIES**

There are vacancies in the following categories:

- Residential (CCF)
- Adult Day Program

Anyone interested can email [egomez@sgprc.org](mailto:egomez@sgprc.org) for an application.

## **C. TERMS & UPCOMING CHAIRPERSON ELECTION**

The following members are terming off on June 30, 2022:

- Susan Stroebel (At Large)– May serve an additional year if selected Chairperson again.
- Nicole Mirikitani (ILS)
- Nancy Bunker (SLS)
- Olaf Luevano (Vocational)
- Baldo Paseta (Transportation)
- Vanessa Besack (Vocational)
- Valerie Donelson (Community Care Facilities)

Anyone interested in filling these upcoming vacancies can email [egomez@sgprc.org](mailto:egomez@sgprc.org) for an application.

## **D. ELECTION OF CHAIRPERSON**

Susan Stroebel was nominated by the committee last month and no one else's name was submitted for consideration.

**Susan Stroebel was unanimously selected Chairperson of the VAC effective July 1, 2022 for Fiscal Year 22/23.**

## **E. MOST PRESSING AREAS OF CONCERN**

The following was mentioned:

- There is frustration because of the Provider Independent Audit they are required to do, as it is going to cost \$10,000 to complete. Mr. Hill will talk to ARCA about this.
- Rate acceleration- Susan sent emailed the letter and provided it in the chat, encouraging her peers to advocate. The self-advocacy survey was sent out, but so far only 20 responses have been submitted.
- Last night, the House and Senate had meeting and a budget compromise was reached. The big ask is that it includes an acceleration of rate reform and elimination of family fees as well as revisions of core staffing formula.

## **F. SG/PRC STAFF UPDATES**

Staff provided the following updates:

- CFO Transition – Roy Doronila is retiring, and Dara Mikesell will replace him. In the meantime, he will mentor Dara until the end of August. He will remain a consultant along with Pete Tiedemann.
- Joe Alvarez is also retiring on August 1, 2022, and will also mentor his replacement, when one is selected.
- May Revise – Major policy items impacting regional centers are as follows:
  - Early Start Eligibility – The budget includes funding to support revised statutory eligibility provision for early intervention services, including lowering the eligibility threshold and identifying Fetal Alcohol Syndrome as a risk factor for developmental delays. SG/PRC will adjust its structures internally to model what the Governor is planning ailing in early childhood development, which will also align with “First 5.” More children served will require more staff; approximately 40 Service Coordinators and 6 managers will be hired.
  - A temporary suspension of Family Fee programs.
- Social Recreational – A lot of families are finding their own and SG/PRC will reimburse.
- Residential vacancies will be addressed at the next subcommittee meeting.
- The 3 RFPs on the website were awarded.
- HCBS- Several deadlines are coming up, an email with that information went out to around 300 yesterday. Everyone who is in compliance must submit a validation form, those not yet in compliance-must complete a re-mitigation plan.
  - There are \$284,000 that must be used to provide training to providers for HCBS compliance. More information will follow.
- Some programs have not submitted their program’s profile that assists with referrals.

## **G. VENDOR CATEGORY REPORTS**

### **Adult Programs**

*Vocational* – Olaf Luevano thanked Susan for her efforts while serving as Chairperson.

*Adult Day* – Jose Meraz shared that the subcommittee met and discussed hiring issues. He talked about the importance of sharing resources among vendors.

### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross said there will not be a LICA meeting this month.

## **Transportation**

Baldo Paseta was not present.

## **Independent Living Services**

*ILS Services* – Nicole Mirikitani reported that the rate increase for ILS was received but not for the TDS component. Staff clarified that this is something that will be done manually. She also thanked Susan for serving as the Chairperson this term.

*SLS Services* – Nancy Bunker shared the following:

- Concerns on staffing issues as hiring and retaining staff continues to be challenging.
- She asked that new management at SG/PRC be introduced to service providers at meetings as there has been a lot of turn around.
- Vendors and service coordinators who work with the Deaf or Hard of Hearing population should have trainings to be able to communicate with them.
- Numbers of positive COVID-19 cases are rising.

## **Residential Services**

*Specialized* – Chris Schlanser has also seen an uptick in COVID-19 cases. He reported that it is very difficult to hire DSPs with the increase in pay in other job opportunities. A lot of trained clinical staff retired in the last two years and finding replacements has been difficult.

*CCF* – Valerie Donelson (**one vacancy in this category**). Valerie encouraged providers to look in their spam folder for the HCBS email.

*ICF*- Grace Kano shared that vacancies, overall, have gone down slightly. The next subcommittee meeting is scheduled for June 9<sup>th</sup>. She is concerned with the staff shortages and the uptick of COVID-19 cases.

**Other Vended Services**- Jeanette Cabrera reported that 3 campuses have termed for the semester. Some classes transferred to online sessions because of the uptick of COVID-19 numbers and this was upsetting to some students.

**At Large**- Brenda Baldeon expressed that she is excited for specialization for Early Intervention in SG/PRC.

## **LEGISLATIVE UPDATE**

Please see the materials.

**PUBLIC COMMENTS**

None

**MEETING ADJOURNED**

The next regular meeting will be held on July 7, 2022, at 10:00 a.m.



**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**June 8, 2022**

The following committee members were present at said meeting.

**MEMBERS:**

Gisele Ragusa  
Bill Stewart  
Shannon Hines  
Julie Chetney  
Bruce Cruickshank  
Ethel Gardner

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Raquel Sandoval, Director of Human Resources  
Daniela Santana, Director of Client Services  
Willanette Satchell, Executive Assistant  
Erika Gomez, Executive Assistant - BOD

**GUESTS:**

None

**MEMBERS ABSENT:**

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING: None.**

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Gisele Ragusa, called the meeting to order at 6:03 p.m. A quorum was established.

The agenda was reviewed and the item: SOAR Data Follow-up will be tabled for a later meeting.

The Minutes from the May 11, 2022, meeting were reviewed and approved.,

**M/S/C (Stewart & Chetney) The committee approved the minutes.**

**Abstain: Cruickshank**

**B. PUBLIC INPUT**

None

**C. STRATEGIC PLANNING**

- Strategic Planning Retreat – This event has been cancelled for now to give

the Board an opportunity to resolve its membership issues first.

**D. BOARD COMPOSITION**

The following was discussed:

- The committee proposed the following slate of officers to the Board in May for Fiscal Year 2022/2023 to vote on in June.
  - Sheila James - President
  - Bill Stewart - Treasurer
  - Preeti Subramaniam - Secretary
- Current President, Sheila James, has withdrawn her name from the proposed slate of officers for FY 22/23 as she has resigned from the Board
- Several Board/ committee members and staff have asked Gisele Ragusa to be the interim Board President until one can be proposed.
- There was discussion about committee members that could serve on the Board as well as returning Board members. Staff and committee members will coordinate to contact those individuals.
- Bruce Cruickshank and Julie Lopez are members of this committee that would like to serve on the Board again.

**E. INTERVIEW**

The committee interviewed an individual interested in Board Committee membership.

**F. ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for July 13, 2022.

For materials shared at meetings,  
please go to [www.sgprc.org](http://www.sgprc.org),  
click on the calendar and look for an event by date.  
There you will find a link to the materials for each meeting.