

# **SAN GABRIEL/POMONA** **REGIONAL CENTER**

## **NOTICE OF MEETING**

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

**DATE: Wednesday, May 25, 2022**

**TIME: 7:15 p.m.**

**PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.**

All SG/PRC Board and related Committee meetings will be held via videoconference to maintain distancing during the COVID-19 outbreak. All scheduling for such video-conferenced meetings will remain at their regularly scheduled times.

**Join Zoom Meeting:**  
**Meeting ID: 234 566 141**  
**Password: 916227**

Please check our website, [sgprc.org](http://sgprc.org) to access the zoom link and meeting materials.

**\*If you wish to sign up for public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\***

75 Rancho Camino Drive, Pomona, CA 91766  
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

**S**AN GABRIEL/POMONA  
 REGIONAL CENTER  
 75 Rancho Camino Drive  
 Pomona, CA 91766

MEETING AGENDA  
**BOARD OF DIRECTORS MEETING**  
 (Meets 4<sup>th</sup> Wednesday of each Month)

**Wednesday, May 25, 2022 at 7:15 p.m.**  
**Videoconference Meeting**  
 ZOOM Meeting ID: 234 566 141  
 Password: 916227

**BOARD OF DIRECTORS**

**Sheila James, Board President**

**Shannon Hines, 2<sup>nd</sup> Vice President**

**Bill Stewart, Treasurer**

**Preeti Subramaniam, Secretary**

**Gisele Ragusa, Immediate Past President**

**Natalie Webber**

**Susan Stroebel, VAC Chairperson**

**Mary Soldato**

**ACTION MATERIAL COLOR**

|                    |   |                |                 |              |
|--------------------|---|----------------|-----------------|--------------|
| <b>7:15 - 7:25</b> | <b>CALL TO ORDER</b><br>(Sheila James, Board President)   | None           | None            | None         |
|                    | • <b>Roll Call</b>  | <b>Quorum</b>  | <b>None</b>     | <b>None</b>  |
|                    | • <b>Review Agenda</b>  | Info           | Attached        | White        |
|                    | • <b>Minutes of April 27, 2022</b>  | <b>Consent</b> | <b>Attached</b> | <b>White</b> |
| <b>7:25 – 7:30</b> | GENERAL PUBLIC INPUT<br>(To sign up, please email @egomez@sgprc.org)  | Info           | None            | None         |
| <b>7:30 – 7:45</b> | EXECUTIVE/FINANCE COMMITTEE<br>(Anthony Hill & Staff)<br><br><b>Financial Report-</b> Roy Doronilla<br><b>A-9 Contract</b> – Roy Doronilla<br><br><b>Review of Contracts</b> – Salvador Gonzalez <ul style="list-style-type: none"> <li>• First Five</li> </ul> <b>Review of Contracts</b> – Lucina Galarza <ul style="list-style-type: none"> <li>• Dr. Carrillo – Intake</li> <li>• Psychological Group – Intake</li> <li>• Dr. Vasquez – Intake</li> <li>• Hope House- Mary Jo - EBSH</li> <li>• Brilliant Corners – Start up for ADU</li> <li>• Halifax House –</li> <li>• Easter Seals Victoria -</li> <li>• Peoples Care- Maverick</li> <li>• Flagship @ Yaleton</li> </ul> | <b>Consent</b> | Attached        | Ivory        |
| <b>7:45</b>        | COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE - <b>No meetings in April and May – Preeti Subramaniam will Chair the mtg in June</b>  | Info           | Attached        | Orange       |

| APPROXIMATE SCHEDULE  | ITEM  | ACTION  | MATERIAL | COLOR     |
|---|---|---------|----------|-----------|
| 7:45 – 7:50   | ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES<br><b>BHT Policy – Review for consideration of approval in June</b><br>(Shannon Hines and Sheila James)  | Info    | Attached | Yellow    |
| 7:50 – 7:55   | VENDOR ADVISORY COMMITTEE<br>(Susan Stroebe)  | Info    | Attached | Goldenrod |
| 7:55 – 8:05   | STRATEGIC DEVELOPMENT ADVISORY COMMITTEE<br>(Gisele Ragusa)<br><b>-Recommendations – Board Committees Members</b> <ul style="list-style-type: none"> <li>• F. Tolley – Advisory Committee for Individuals Served and Their Families <i>instead</i> of Community Relations/Legislative Advisory Committee</li> <li>• P. Rodarte - Community Relations/Legislative Advisory Committee</li> <li>• T. Gonzalez – if needed</li> <li>• J. Porter – if needed</li> </ul> <b>-Proposed Slate of Officers FY 2022/2023</b><br><i>15.04 - Nominations of Officers - A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section 21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board's Executive Assistant at least ten (10) days before the election is to be held.</i><br>*Notice to Conduct Elections of slate of officers for FY 2022-2023 on June 22, 2022 | Consent | Attached | Green     |
| 8:05 -8:10  | BOARD PRESIDENT'S REPORT<br>(Sheila James, Board President)<br>-Possibility of Reassignments of Committee Members   | Info    | None     | None      |
| 8:10– 8:20  | EXECUTIVE DIRECTOR'S REPORT<br>(Anthony Hill, Executive Director) <ul style="list-style-type: none"> <li>• FY 22/23 Budget May Revise- Brief Overview</li> <li>• ARCA Response to May Revise</li> <li>• Caseload Ratio Plan of Correction</li> <li>• Medicaid Wavier (HCBS) Audit Overview- Response</li> </ul>   | Info    | None     | None      |
| 8:20  | OTHER BOARD & COMMUNITY ANNOUNCEMENTS   | Info    | None     | None      |
| <b><u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u></b> |   |         |          |           |
| 8:25  | <b>EXECUTIVE SESSION – Personnel Matter</b>   | Info    | None     | None      |

| APPROXIMATE SCHEDULE | ITEM | ACTION | MATERIAL | COLOR |
|----------------------|------|--------|----------|-------|
|----------------------|------|--------|----------|-------|

**\*This serves as notice of intent to conduct an election on June 22, 2022 for a slate of officers for FY 22/23.\***

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
***DRAFT* Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**April 27, 2022**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Sheila James  
Shannon Hines  
Bill Stewart  
Gisele Ragusa  
Preeti Subramaniam  
Susan Stroebel

**ABSENT:**

Mary Soldato  
Natalie Webber

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Daniela Santana, Director of Client Services  
Roy Doronila, Chief Financial Officer  
Salvador Gonzalez, Director of Community Outreach and Compliance  
Raquel Sandoval, Human Resources Director  
Yvonne Gratianne, Manager of Communications & Public Relations  
Erika Gomez, Exec. Assistant BOD  
Willanette Satchell, Executive Assistant

**GUESTS:**

Sofia Benitez  
Nikisia Simmons  
Albert Feliciano  
Michelle Nelson

**A. CALL TO ORDER:**

Sheila James, Board President, called the meeting to order at 7:17 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed, and Gisele Ragusa provided a brief reminder of the Board survey that all members are encouraged to complete.
- The minutes for the March 23, 2022, meeting were reviewed and approved by the Board.

**M/S/C (Stroebel & Subramaniam) The Board approved the minutes.**

**B. PUBLIC INPUT:**

- Staff gave an overview reminder of the guidelines for Public Input.
- Mr. Carl Argila, stated that his is a parent of an individual that is served with San

Gabriel/Pomona Regional Center. He stated that the Conservatorship of his son through San Gabriel/Pomona Regional Center is not needed, and he request that it is terminated. Mr. Argila, stated that he believes that he has the right to record the Board meeting through teleconference format.

- Albert Feliciano, SCDD Los Angeles, announced the upcoming statewide trainings, including an Independent Facilitator training for Spanish speakers. He posted the flyers in the chat.

*\*If anyone wishes to provide public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\**

### **C. EXECUTIVE/FINANCE COMMITTEE**

**Review of Contract Recommended by the Executive Finance Committee:**  
Presented by Lucina Galarza, Director of Community Services:

- *Integrated Living Partners*

The Board reviewed the contract based on their policy for contracts over \$250,000.

**M/S/C (Stewart & Subramaniam) The Board approved the contract.**

**Abstain: Stroebel**

### **D. SPECIAL PRESENTATION – GRASSROOTS DAY**

Yvonne Gratianne, Manager of Communications & Public Relations gave an overview of this year's Grassroots Day Event

- This is an annual event coordinated by ARCA
- ARCA puts together talking points:
  - Modernizing Core Staffing Formula
  - Repeal of fees on families
  - Legislation for Support and/or Co-Authoring
    - SB 882
    - AB 2378
    - SCR 91
  - Provider Rate Reform acceleration
- 19 Regional Centers participated
- SG/PRC's delegation was made up of 11 individuals that consisted of staff, parents, vendors, and individuals served.

### **E. BOARD TRAINING – UNDERSTADING DIVERSITY, EQUITY AND INCLUSION (DEI)**

Pawan Gill, Director of Diversity, Equity and Inclusion, Kern County Regional

Center, presented on the following:

- Diversity
- Equity
- Inclusion
- The benefits of DEI to businesses and its employees
- Implicit Bias
- Building DEI awareness
- Understanding DEI vocabulary
- The root of implicit bias
- Bias and the brain
- Types of unconscious bias
- 8 tactics to reduce implicit bias
- What microaggressions are
- 3 intervention strategies to combat microaggressions
- DEI enablers
- Unconscious bias
- Reflection

**F. EXECUTIVE SESSION**

There was an Executive Sessions regarding a Personnel Matter.

**Next meeting on Wednesday, May 25, 2022 at 7:15 p.m.**

**BOARD MINUTES FROM THE APRIL 27, 2022 MEETING**

Submitted by:

\_\_\_\_\_  
Sheila James, Board President

\_\_\_\_\_  
Date

**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**April - May 2022**



**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**May 11, 2022**

**PRESENT**

Sheila James, Board President  
Shannon Hines, 2<sup>nd</sup> VP  
Preeti Subramaniam, Secretary  
Bill Stewart, Treasurer  
Gisele Ragusa, Immediate Past  
President

**GUESTS:**

None

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of  
Community Services  
Roy Doronila, Chief Financial Officer  
Salvador Gonzalez, Director of  
Compliance  
Willanette Satchell, Executive  
Assistant  
Erika Gomez, Executive Assistant –  
BOD & RDDF

**ABSENT:**

Natalie Webber, Director

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE  
PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board. The actions taken by the Executive/Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of March 2022 in the Fiscal Year 2021-22. These expenditures are for services paid through April 18, 2022

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Sheila James, Board President, called the meeting to order at 7:18 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of the April 13, 2022, meeting, with the following change: Sheila James, Board President.

**(M/S/C Ragusa & Subramaniam) The committee approved the minutes.**

**B. PUBLIC INPUT:**

None

**C. FINANCIAL REPORT**

Roy Doronila, Chief Financial Officer, reported on the following:

**Financial Report**

In regional center operations, the allocation based on the C-3 (estimated) amendment is expected to meet expenditure projections. Projections include ongoing operating cost, estimated cost for traditional initiatives and the current year's spending plan. The operation's C-3(est.) allocation for fiscal year 2021-22 is currently at \$36,282,148 with projected expenditures of \$35,536,351. The year-to-date expenditures is \$22,412,232 with projected remaining expenditures of \$13,124,118. This results in unencumbered balance of **\$745,797** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, it is expected that the full amount will be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-2 amendment. Continuation funding is expected this year in the amount of \$1,708,988 and the full amount will be spent.

The Purchase of Service allocation is based on the C2 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,567,288 bringing the year-to-date expenditures for services to \$198,607,537. The remaining projected expenditures and late bills are in the amount of \$104,379,678 leaving a surplus, **\$15,045,430**.

CPP POS is in a separate line item, SG/PRC allocated a total of \$320,868 for placement, assessment, and start-up.

**(M/S/C Stewart & Hines) The committee approved the Financial Report.**

#### **D. CONTRACTS FOR REVIEW**

Salvador Gonzalez, Director of Compliance, presented the following contract:

- *First Five*  
**(M/S/C – Subramaniam & Hines) The committee approved to recommend to the Board the review of this contract.**

Lucina Galarza, Director of Community Services presented the following contracts:

- *Dr. Carrillo – Intake*
- *Psychological Group – Intake*
- *Dr. Vasquez – Intake*  
**(M/S/C – Ragusa & Subramaniam) The committee approved to recommend the above-mentioned contracts to the Board for their review.**
  
- *Hope House – Mary Jo- EBSH*  
**(M/S/C – Stewart & Subramaniam) The committee approved to recommend to the Board the review of this contract.**
  
- *Brilliant Corners – Startup for ADU*  
**(M/S/C – Stewart & Hines) The committee approved to recommend to the Board the review of this contract.**
  
- *Halifax House*  
**(M/S/C – Ragusa & Stewart) The committee approved to recommend to the Board the review of this contract.**
  
- *Easter Seals Victoria*  
**(M/S/C – Hines & Stewart) The committee approved to recommend to the Board the review of this contract.**
  
- *People’s Care – Maverick*  
**(M/S/C – Stewart & Subramaniam) The committee approved to recommend to the Board the review of this contract.**
  
- *Flagship @ Yaletton*  
**(M/S/C – Ragusa & Hines) The committee approved to recommend to the Board the review of this contract.**

## **E. BOARD OVERVIEW**

Sheila James, Board President, led the following conversation:

- Agenda for Board Meeting – May 25, 2022:
  - Notice of Elections
  - Proposed Slate of Officers
  - Strategic Planning Retreat
  - Membership Recommendations/Reassignments
- Agenda for Executive Finance Committee Meeting – June 8, 2022 –
  - Financial report
  - Strategic planning meeting/training with Mary Beth
  - President’s report
- Strategic Planning Meeting – the date has been changed to June 11, 2022, tentatively, at 9am-12pm
- The Community Relations/ Legislative Advisory Committee did not meet in April because it does not currently have a chairperson or any Board Directors in their membership, as required in the Bylaws. Only three members currently make up that committee. There was discussion about suspending the meeting for this month and the committee decided it should be.  
**(M/S/C – Ragusa & Hines) The committee approved to suspend the Community Relations/ Legislative Advisory Committee meeting for May 2022.**

## **F. INFORMATION - EXECUTIVE DIRECTOR**

Anthony Hill, Executive Director, reported the following:

- May Revise – There is going to be a briefing on Friday by the Governor.
  - His proposal is to have lower caseload ratios for ages 0-5
  - SG/PRC and ARCA will be looking closely at what is issued
- Caseload Ratio Plan of Correction- SG/PRC, along with all the other regional centers is out of compliance. SG/PRC submitted a plan of correction to DDS, as required. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals served, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. SG/PRC held a community meeting to meet this requirement on April 26, 2022.
- Core Staffing Formula – The antiquated core staffing formula creates an under allocation in funding for Service Coordinator positions. SG/PRC supports the ARCA Budget request to reform the Core Staffing Formula.

Regional Center staff are supported through operations funding, flowing from the methodology relied on within the Core Staffing Formula. Approximately 380,000 individuals statewide are served through regional centers.

- Rate Reform Implementation – The first phase went into effect on April 1, 2022. The second phase will start on July 2023. There's an initiative so that the second phase starts on July 2022 as providers are struggling hiring and retaining staff. 5 senators have come up with a plan.
- Annual Family Fee Program and Family Cost Participation Program – ARCA is seeking a sponsor to end both.
- Performance Incentive Measures – There are \$87 million allocated for this, DDS will keep 10% and regional centers will have to earn the rest. Performance measures will be hard to meet if the staffing formula is not fixed.
- Transition Liaison Funding – Money will be allocated for one position for each regional center. There are 9 requirements for this position. The listing will be posted on SG/PRC's website.
- Health and Safety Waiver Assistance - SG/PRC is committed to relying on all options to ensure that the needs of individuals served, and their families are met through optimizing the use of the Health and Safety Waiver procedure, particularly with Non-English-Speaking individuals served at least 18 years in age or their parents or guardians if the individual served is a minor. SG/PRC has designated staff to support its initiative.
- Funding for Compliance with HCBS Final Rule – There is \$284,000 of funding. Staff must submit a report with the partnership of service providers of a plan to utilize the money. A meeting will be held in June. The report is due on September 30, 2022.

**COVID-19 Update:** There has not been new guidance.

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on June 8, 2022, at 7:15 p.m. via videoconference.

**CLOSED SESSION:** Personnel Matter

# **Special Instructions**

Please use color copies  
of Financial Statements  
for all Board Member &  
SGPRC Staff packets.

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All other packets  
get them copied  
on ivory paper.

# San Gabriel Pomona Regional Center

To: The Board of Directors  
From: Roy Doronila, CFO  
Date: May 4, 2022  
Subject: Financial Report Notes

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Attached, for your review and approval are the Draft Copies of the Operations and Purchase of Services monthly financial reports for the month of March 2022 in the Fiscal Year 2021-22. These expenditures are for services paid through April 18, 2022. These will be presented at the Executive Finance Committee meeting Wednesday evening, May 11, 2022.

In regional center operations, our allocation based on the C-3 (estimated) amendment is expected to meet expenditure projections. Projections include ongoing operating cost, estimated cost for traditional initiatives and the current year's spending plan. Our operation's C-3(est.) allocation for fiscal year 2021-22 is currently at \$36,282,148 with projected expenditures of \$35,536,351. Our year-to-date expenditures is \$22,412,232 with projected remaining expenditures of \$13,124,118. This results in unencumbered balance of **\$745,797** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, we expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-2 amendment. We expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C2 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,567,288 bringing the year-to-date expenditures for services to \$198,607,537. The remaining projected expenditures and late bills are in the amount of \$104,379,678 leaving a surplus, **\$15,045,430**.

CPP POS is in a separate line item, we are allocated a total of \$320,868 for placement, assessment and start-up.

Please note that the prior year (FY 20/21) information is included in the graph for comparison only.

Department of Developmental Services, Budget Section, RC Allocation Unit  
 EXHIBIT III Explanation of Items in Allocation  
 Regional Center: San Gabriel/Pomona Valleys Developmental Services, Inc.

EXHIBIT III

| FY 2019-20 Regional Centers  | <u>Operations</u>    | <u>Purchase<br/>Of Services</u> | <u>Early Intervention<br/>Program</u> | <u>Family Resource<br/>Services</u> |
|--|----------------------|---------------------------------|---------------------------------------|-------------------------------------|
| Previous Contract (A-8):   | \$34,980,650         | \$250,680,281                   | \$98,720                              | \$55,844                            |
| This Amendment (A-9):  |                      |                                 |                                       |                                     |
| <b>Operations Allocation (Ops):</b>                                |                      |                                 |                                       |                                     |
| Miscellaneous  | 0                    |                                 |                                       |                                     |
| <b>Ops Policy Items:</b>   |                      |                                 |                                       |                                     |
| Early Intervention Program (EIP) Family Resource Centers/Networks: |                      |                                 | 0                                     |                                     |
| Family Resource Services (Formerly Prevention Program)             |                      |                                 |                                       | 0                                   |
| <b>Purchase of Services Allocation (POS):</b>                      |                      |                                 |                                       |                                     |
| <b>POS Policy Items:</b>   |                      |                                 |                                       |                                     |
| <b>Operations CPP Items:</b>                                       |                      |                                 |                                       |                                     |
| <b>Non-CPP, "CPP-Related" Items:</b>                               |                      |                                 |                                       |                                     |
| DC Closure/Ongoing Workload  | 0                    |                                 |                                       |                                     |
| <b>Purchase of Services CPP Items:</b>                             |                      |                                 |                                       |                                     |
| Regular / CRDP Start-Up  |                      | (175,000)                       |                                       |                                     |
| COVID Start-Up   |                      | 0                               |                                       |                                     |
| Regular Assessment   |                      | 0                               |                                       |                                     |
| Regular Placement  |                      | (342,900)                       |                                       |                                     |
| <b>"CPP-Related" Items, (Non-CPP, funded)</b>                      |                      |                                 |                                       |                                     |
| Development of STAR Homes  |                      | 0                               |                                       |                                     |
| <b>Total A-9 Amendment</b>   | <b>\$0</b>           | <b>(\$517,900)</b>              | <b>\$0</b>                            | <b>\$0</b>                          |
| Total A-9 Contract   | \$34,980,650         | \$250,162,381                   | \$98,720                              | \$55,844                            |
| <b>Grand Total Contract</b>  | <b>\$285,297,595</b> |                                 |                                       |                                     |



**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
**FISCAL YEAR 2021-22**

PAYMENTS THROUGH APRIL 18, 2022 FOR SERVICES PROVIDED THROUGH MARCH 31, 2022

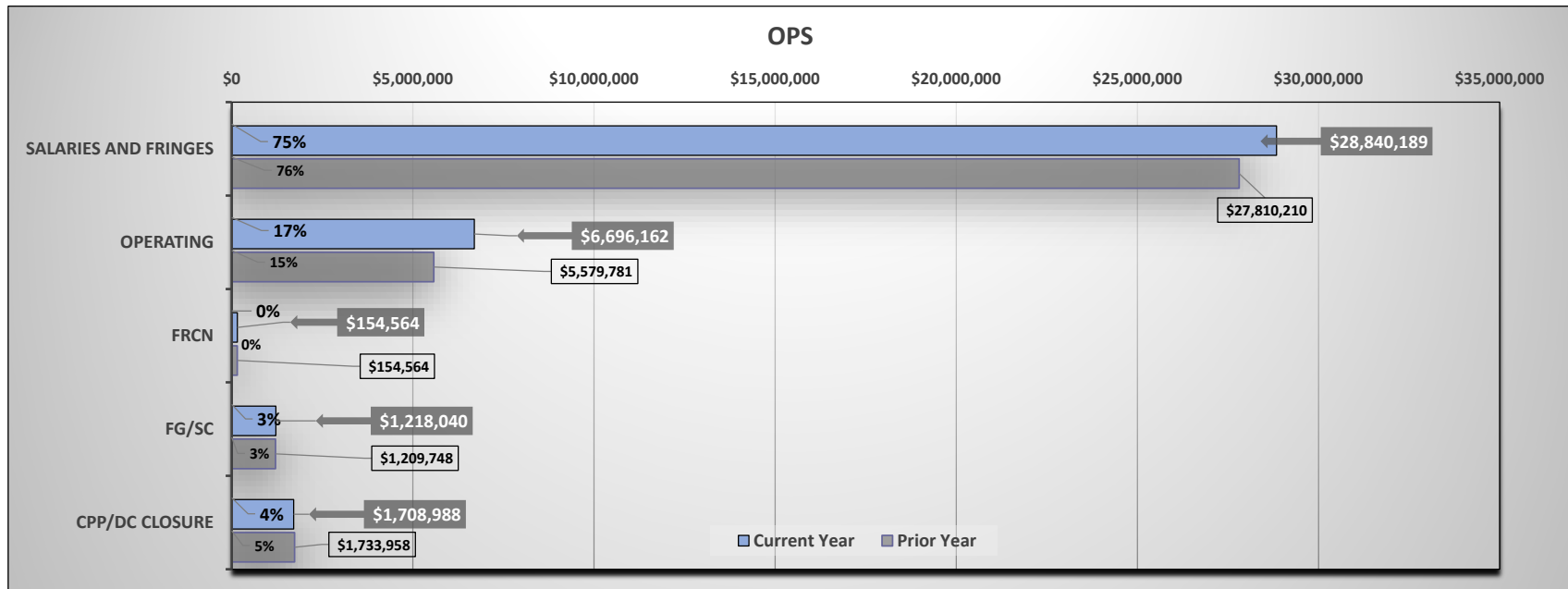
**OPERATIONS (OPS)**

**REGIONAL CENTER**

|                             | MTD                | YTD                 | Remaining           | Total               | FY 20/21            |
|-----------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| Salaries and Fringes        | \$2,145,785        | \$18,711,392        | \$10,128,797        | \$28,840,189        | \$27,810,210        |
| Operating Expenses          | \$445,827          | \$3,700,841         | \$2,995,321         | \$6,696,162         | \$5,579,781         |
| <b>Total</b>                | <b>\$2,591,612</b> | <b>\$22,412,232</b> | <b>\$13,124,118</b> | <b>\$35,536,351</b> | <b>\$33,389,991</b> |
| Allocation ( C-3 ) estimate |                    |                     |                     | \$36,282,148        | \$33,389,991        |
| <b>Surplus/(Deficit)</b>    |                    |                     |                     | <b>\$745,797</b>    | <b>\$0</b>          |

**RESTRICTED OPS FUNDS**

|                                     |                  |                    |                    |                    |                    |
|-------------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|
| Family Resource Center              | \$12,525         | \$99,319           | \$55,245           | \$154,564          | \$154,564          |
| Foster Grandparent/Senior Companion | \$41,639         | \$465,520          | \$752,519          | \$1,218,040        | \$1,209,748        |
| CPP and DC Closure Ongoing          | \$110,914        | \$1,330,912        | \$378,076          | \$1,708,988        | \$1,733,958        |
| <b>Total</b>                        | <b>\$165,078</b> | <b>\$1,895,751</b> | <b>\$1,185,840</b> | <b>\$3,081,592</b> | <b>\$3,098,270</b> |
| Allocation ( C-3 ) estimate         |                  |                    |                    | \$3,081,592        | \$3,098,270        |
| <b>Surplus/(Deficit)</b>            |                  |                    |                    | <b>\$0</b>         | <b>\$0</b>         |

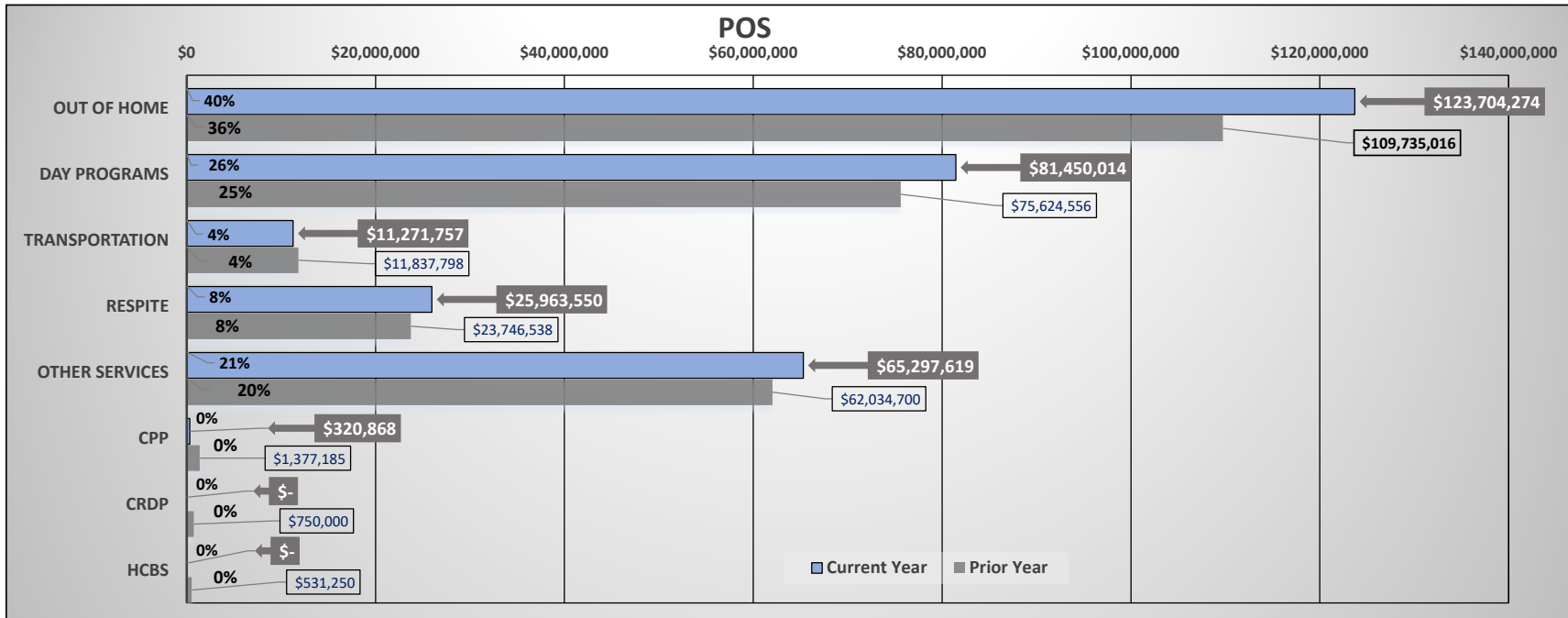


**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
**FISCAL YEAR 2021-22**

PAYMENTS THROUGH APRIL 18, 2022 FOR SERVICES PROVIDED THROUGH MARCH 31, 2022

**PURCHASE OF SERVICES (POS)**

| <b>REGIONAL CENTER</b>      | MTD                 | YTD                  | Remaining            | Total                | FY 20/21             |
|-----------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| Out of Home                 | \$9,605,095         | \$82,330,602         | \$41,373,673         | \$123,704,274        | \$109,735,016        |
| Day Programs                | \$6,441,243         | \$54,058,657         | \$27,391,357         | \$81,450,014         | \$75,624,556         |
| Transportation              | \$800,758           | \$8,053,791          | \$3,217,967          | \$11,271,757         | \$11,837,798         |
| Respite                     | \$1,629,750         | \$15,208,377         | \$10,755,174         | \$25,963,550         | \$23,746,538         |
| Other Services              | \$5,426,594         | \$42,293,667         | \$23,003,951         | \$65,297,619         | \$62,034,700         |
| SPA/ICF Reimbursements      | (\$336,151)         | (\$3,337,556)        | (\$1,362,444)        | (\$4,700,000)        | (\$5,501,448)        |
| <b>Total</b>                | <b>\$23,567,288</b> | <b>\$198,607,537</b> | <b>\$104,379,678</b> | <b>\$302,987,215</b> | <b>\$277,477,161</b> |
| Allocation ( C-3 ) estimate |                     |                      |                      | <b>\$318,032,645</b> | <b>\$283,327,207</b> |
| <b>Surplus/(Deficit)</b>    |                     |                      |                      | <b>\$15,045,430</b>  | <b>\$5,850,046</b>   |
| <b>RESTRICTED POS FUNDS</b> |                     |                      |                      |                      |                      |
| CPP                         | \$0                 | \$5,868              | \$315,000            | \$320,868            | \$1,377,185          |
| CRDP                        | \$0                 | \$0                  | \$0                  | \$0                  | \$750,000            |
| HCBS                        | \$0                 | \$0                  | \$0                  | \$0                  | \$531,250            |
| <b>Total</b>                | <b>\$0</b>          | <b>\$5,868</b>       | <b>\$315,000</b>     | <b>\$320,868</b>     | <b>\$2,658,435</b>   |
| Allocation ( C-3 ) estimate |                     |                      |                      | <b>\$320,868</b>     | <b>\$2,508,435</b>   |
| <b>Surplus/(Deficit)</b>    |                     |                      |                      | <b>\$0</b>           | <b>(\$150,000)</b>   |



**SAN GABRIEL/POMONA REGIONAL CENTER**

STATEMENTS OF FINANCIAL POSITION

| March 31  | 2022                  |
|---|-----------------------|
| <b>ASSETS</b>                                     |                       |
| Cash and Cash Equivalents                         | \$ 53,910,571         |
| Receivable - State Regional Center Contracts      | 56,080,079            |
| Receivable - Intermediate Care Facility Providers | 1,793,924             |
| Other Receivables                                 | 62,998                |
| Prepaid Expenses                                  | 192,236               |
| Deposits  | 12,459                |
| <b>TOTAL ASSETS</b>                               | <b>\$ 112,052,268</b> |
| <b>LIABILITIES AND NET ASSETS</b>                 |                       |
| <b>Liabilities</b>                                |                       |
| Accounts Payable                                  | \$ 22,367,093         |
| Advance - State Regional Center Contracts         | 88,593,889            |
| Accrued Salaries and Payroll Taxes                | 962,012               |
| Other Payables                                    | 29,274                |
| Reserve for Unemployment Insurance                | 100,000               |
| <b>Total Liabilities</b>                          | <b>\$ 112,052,268</b> |
| <b>Net Assets</b>                                 |                       |
| Without Donor Restriction                         | 0                     |
| With Donor Restriction                            | 0                     |
| <b>Total Net Assets</b>                           | <b>0</b>              |
| <b>TOTAL LIABILITIES AND NET ASSETS</b>           | <b>\$ 112,052,268</b> |

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| CONTRACT ALLOCATIONS                                 | Regular POS        | CPP                           | HCBS                         | Other                                     | Total                                  |                                 |  |
|--|--------------------|-------------------------------|------------------------------|---|--|---------------------------------|--|
| Preliminary Allocation (Regular POS)                 | 250,025,837        |                               |                              |   | 250,025,837                            |                                 |  |
| C-1  | 68,006,808         | 100,000                       |                              |   | 68,106,808                             |                                 |  |
| C-2  |                    | 220,868                       |                              |   | 220,868                                |                                 |  |
| C-3 (estimate)                                       |                    |                               |                              |   |  |                                 |  |
| <b>Total Contract Allocation</b>                     | <b>318,032,645</b> | <b>320,868</b>                | <b>0</b>                     |   | <b>318,353,513</b>                     |                                 |  |
|  |                    |                               |                              |   | C plus E                               |                                 |  |
|  | A                  | B                             | C                            | D   | E                                      | F                               | G  |
|  |                    | Current Month<br>Expenditures | Year-to-Date<br>Expenditures | YTD Actual<br>as percent of<br>Allocation | Projected<br>Remaining<br>Expenditures | Total Projected<br>Expenditures | Projected as<br>percent of<br>Allocation |
| <b>Total POS Actual &amp; Projected Expenditures</b> |                    | <b>23,567,288</b>             | <b>198,613,405</b>           | <b>62.4%</b>                              | <b>104,694,678</b>                     | <b>303,308,083</b>              | <b>95.3%</b>                             |
| <b>OUT OF HOME CARE</b>                              |                    |                               |                              |   |  |                                 |  |
| Community Care Facilities                            |                    | 9,587,966                     | 82,185,229                   | 25.8%                                     | 40,921,149                             | 123,106,378                     | 38.7%                                    |
| ICF/SNF Facilities                                   |                    | 17,129                        | 145,372                      | 0.0%                                      | 452,524                                | 597,897                         | 0.2%                                     |
| <b>Total Out of Home Care</b>                        |                    | <b>9,605,095</b>              | <b>82,330,602</b>            | <b>25.9%</b>                              | <b>41,373,673</b>                      | <b>123,704,274</b>              | <b>38.9%</b>                             |
| <b>DAY PROGRAMS</b>                                  |                    |                               |                              |   |  |                                 |  |
| Day Care   |                    | 1,327,660                     | 11,071,620                   | 3.5%                                      | 10,296,576                             | 21,368,195                      | 6.7%                                     |
| Day Training   |                    | 4,248,347                     | 37,023,926                   | 11.6%                                     | 14,443,786                             | 51,467,712                      | 16.2%                                    |
| Supported Employment                                 |                    | 606,059                       | 4,411,618                    | 1.4%                                      | 1,999,293                              | 6,410,910                       | 2.0%                                     |
| Work Activity Program                                |                    | 259,177                       | 1,551,494                    | 0.5%                                      | 651,703                                | 2,203,197                       | 0.7%                                     |
| <b>Total Day Programs</b>                            |                    | <b>6,441,243</b>              | <b>54,058,657</b>            | <b>17.0%</b>                              | <b>27,391,357</b>                      | <b>81,450,014</b>               | <b>25.6%</b>                             |
| <b>OTHER SERVICES</b>                                |                    |                               |                              |   |  |                                 |  |
| Non-Medical: Professional                            |                    | 784,776                       | 5,966,903                    | 1.9%                                      | 3,710,147                              | 9,677,049                       | 3.0%                                     |
| Non-Medical: Programs                                |                    | 1,350,804                     | 11,141,258                   | 3.5%                                      | 5,338,407                              | 16,479,665                      | 5.2%                                     |
| Home Care: Programs                                  |                    | 166,489                       | 1,758,953                    | 0.6%                                      | 1,015,780                              | 2,774,732                       | 0.9%                                     |
| Transportation                                       |                    | 431,463                       | 3,815,517                    | 1.2%                                      | 1,646,889                              | 5,462,406                       | 1.7%                                     |
| Transportation Contracts                             |                    | 369,295                       | 4,238,274                    | 1.3%                                      | 1,571,078                              | 5,809,352                       | 1.8%                                     |
| Prevention   |                    | 1,438,680                     | 9,564,279                    | 3.0%                                      | 3,643,827                              | 13,208,106                      | 4.2%                                     |
| Other Authorized Services                            |                    | 1,327,554                     | 10,877,732                   | 3.4%                                      | 5,156,872                              | 16,034,604                      | 5.0%                                     |
| Personal and Incidentals                             |                    | 15,479                        | 120,144                      | 0.0%                                      | 47,737                                 | 167,881                         | 0.1%                                     |
| Hospital Care  |                    | 0                             | 239,866                      | 0.1%                                      | 2,003,263                              | 2,243,130                       | 0.7%                                     |

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|  | C plus E           |                            |                           |                                     |                                  | G                            |  |
|--|--------------------|----------------------------|---------------------------|-------------------------------------|----------------------------------|------------------------------|--|
|  | A                  | B                          | C                         | D                                   | E                                |                              | F  |
|  |                    | Current Month Expenditures | Year-to-Date Expenditures | YTD Actual as percent of Allocation | Projected Remaining Expenditures | Total Projected Expenditures | YTD & Projected as percent of Allocation |
| Medical Equipment  |                    | 43,070                     | 123,076                   | 0.0%                                | 66,297                           | 189,372                      | 0.1%                                     |
| Medical Service: Professional  |                    | 162,844                    | 1,293,315                 | 0.4%                                | 1,552,604                        | 2,845,918                    | 0.9%                                     |
| Medical Service: Programs  |                    | 136,898                    | 1,208,143                 | 0.4%                                | 469,019                          | 1,677,162                    | 0.5%                                     |
| Respite: In Own Home   |                    | 1,628,146                  | 15,179,647                | 4.8%                                | 10,687,453                       | 25,867,100                   | 8.1%                                     |
| Respite: Out of Home   |                    | 1,604                      | 28,729                    | 0.0%                                | 67,721                           | 96,451                       | 0.0%                                     |
| Camps  |                    | 0                          | 0                         | 0.0%                                | 0                                | 0                            | 0.0%                                     |
| <b>Total Other Services</b>  |                    | <b>7,857,102</b>           | <b>65,555,835</b>         | <b>20.6%</b>                        | <b>36,977,092</b>                | <b>102,532,926</b>           | <b>32.2%</b>                             |
| <b>Total Estimated Cost of Current Services</b>  |                    | <b>23,903,439</b>          | <b>201,945,093</b>        | <b>63.5%</b>                        | <b>105,742,122</b>               | <b>307,687,215</b>           | <b>96.7%</b>                             |
| <b>OTHER ITEMS</b>   |                    |                            |                           |                                     |                                  |                              |  |
| HCBS   | 0                  | 0                          | 0                         |                                     | 0                                | 0                            |  |
| <b>Total Other Items</b>   |                    | <b>0</b>                   | <b>0</b>                  | <b>0.0%</b>                         | <b>0</b>                         | <b>0</b>                     | <b>0.0%</b>                              |
| <b>Total Purchase of Services</b>  |                    | <b>23,903,439</b>          | <b>201,945,093</b>        | <b>63.5%</b>                        | <b>105,742,122</b>               | <b>307,687,215</b>           | <b>96.7%</b>                             |
| Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services |                    | (336,151)                  | (3,337,556)               | -1.0%                               | (1,362,444)                      | (4,700,000)                  | -1.5%                                    |
| <b>Expenditures Regular POS (Net of CPP)</b>   | <b>318,032,645</b> | <b>23,567,288</b>          | <b>198,607,537</b>        | <b>62.4%</b>                        | <b>104,379,678</b>               | <b>302,987,215</b>           | <b>95.3%</b>                             |
| <b>Projected Allocation Balance (Deficit) Regular POS</b>                                      |                    |                            |                           |                                     |                                  | <b>15,045,430</b>            | <b>4.7%</b>                              |
| <b>COMMUNITY PLACEMENT PLAN</b>  |                    |                            |                           |                                     |                                  |                              |  |
| Community Placement Plan (inc. CRDP)   | 320,868            | 0                          | 5,868                     | 1.8%                                | 315,000                          | 320,868                      | 100.0%                                   |
| <b>Allocation Balance (Deficit) CPP and CRDP</b>   |                    |                            |                           |                                     |                                  | <b>0</b>                     | <b>0.0%</b>                              |
| <b>Total Projected Allocation Balance (Deficit) Regular &amp; Community Placement Plan POS</b> |                    |                            |                           |                                     |                                  | <b>15,045,430</b>            | <b>4.7%</b>                              |

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|   | Regular            | CPP/CRDP<br>DC Ongoing | Family Resource<br>Center  | Foster Grandparent<br>Senior Companion | Other                         | Total                            |                              |                                    |                                     |  |
|---|--------------------|------------------------|----------------------------|--|-------------------------------|----------------------------------|------------------------------|------------------------------------|-------------------------------------|--|
| <b>CONTRACT ALLOCATIONS</b>                                 |                    |                        |                            |  |                               |                                  |                              |                                    |                                     |  |
| Preliminary Allocation                                      | 27,967,990         |                        |                            |  |                               | 27,967,990                       |                              |                                    |                                     |  |
| C-1   | 6,756,979          |                        | 154,564                    | 1,218,040                              |                               | 8,129,583                        |                              |                                    |                                     |  |
| C-2   | 482,186            | 1,708,988              |                            |  |                               | 2,191,174                        |                              |                                    |                                     |  |
| C-3 (estimate)  | 89,000             |                        |                            |  | 985,993                       | 1,074,993                        |                              |                                    |                                     |  |
| <b>Total Operations Contract Allocation</b>                 | <b>35,296,155</b>  | <b>1,708,988</b>       | <b>154,564</b>             | <b>1,218,040</b>                       | <b>985,993</b>                | <b>39,363,740</b>                |                              |                                    |                                     |  |
|   |                    |                        |                            |  |                               |                                  | D plus F                     | A minus G                          |                                     |  |
|   | A                  | B                      | C                          | D                                      | E                             | F                                | G                            | H                                  | I                                   |  |
|   | Current Allocation | % of Allocation        | Current Month Expenditures | Year-to-Date Expenditures              | YTD Actual as % of Allocation | Projected Remaining Expenditures | Total Projected Expenditures | Projected Balance Remaining Amount | Projected Balance Remaining Percent |  |
| <b>Total Operations - Actual and Projected Expenditures</b> | <b>39,363,740</b>  | <b>100.00%</b>         | <b>2,756,689</b>           | <b>24,307,984</b>                      | <b>61.8%</b>                  | <b>14,309,958</b>                | <b>38,617,942</b>            | <b>745,798</b>                     | <b>1.89%</b>                        |  |
| <b>PERSONAL SERVICES (REGULAR OPERATIONS)</b>               |                    |                        |                            |  |                               |                                  |                              |                                    |                                     |  |
| Salaries  | 23,888,889         | 65.84%                 | 1,785,766                  | 15,101,321                             | 41.6%                         | 8,701,295                        | 23,802,616                   | 86,273                             | 0.24%                               |  |
| Temporary Staff   | 0                  | 0.00%                  | 0                          | 0                                      | 0.0%                          | 0                                | 0                            | 0                                  | 0.00%                               |  |
| Retirement ( includes 403B)                                 | 2,926,389          | 8.07%                  | 212,374                    | 1,872,380                              | 5.2%                          | 934,827                          | 2,807,208                    | 119,181                            | 0.33%                               |  |
| Social Security (OASDI)                                     | 346,389            | 0.95%                  | 25,445                     | 192,411                                | 0.5%                          | 113,014                          | 305,425                      | 40,963                             | 0.11%                               |  |
| Health Benefits/Long Term Care                              | 1,851,389          | 5.10%                  | 113,403                    | 1,353,649                              | 3.7%                          | 270,730                          | 1,624,379                    | 227,010                            | 0.63%                               |  |
| Worker's Comp Insurance                                     | 191,111            | 0.53%                  | 9,671                      | 110,098                                | 0.3%                          | 73,310                           | 183,408                      | 7,703                              | 0.02%                               |  |
| Unemployment Insurance                                      | 50,000             | 0.14%                  | 0                          | 24,145                                 | 0.1%                          | 24,145                           | 48,289                       | 1,711                              | 0.00%                               |  |
| Non-Industrial Disability/Life Insurance                    | 112,278            | 0.31%                  | (875)                      | 57,387                                 | 0.2%                          | 11,477                           | 68,864                       | 43,414                             | 0.12%                               |  |
| Clinical Consultants - Consumer Services                    | 89,000             | 0.25%                  | 0                          | 0                                      | 0.0%                          | 0                                | 0                            | 89,000                             | 0.25%                               |  |
| <b>Total Personal Services (Regular Operations)</b>         | <b>29,455,444</b>  | <b>81.18%</b>          | <b>2,145,785</b>           | <b>18,711,392</b>                      | <b>51.6%</b>                  | <b>10,128,797</b>                | <b>28,840,189</b>            | <b>615,255</b>                     | <b>1.70%</b>                        |  |
| <b>OPERATING EXPENSES (REGULAR OPERATIONS)</b>              |                    |                        |                            |  |                               |                                  |                              |                                    |                                     |  |
| Equipment Rental  | 54,000             | 0.15%                  | 11,885                     | 53,417                                 | 0.1%                          | 0                                | 53,417                       | 583                                | 0.00%                               |  |
| Equipment Maintenance                                       | 34,000             | 0.09%                  | 4,271                      | 23,624                                 | 0.1%                          | 7,875                            | 31,499                       | 2,501                              | 0.01%                               |  |
| Facility Rent   | 2,628,000          | 7.24%                  | 219,000                    | 2,190,000                              | 6.0%                          | 438,000                          | 2,628,000                    | 0                                  | 0.00%                               |  |
| Facility Maintenance  | 284,000            | 0.78%                  | 633                        | 22,725                                 | 0.1%                          | 257,575                          | 280,300                      | 3,700                              | 0.01%                               |  |
| Communications (postage, phones)                            | 387,000            | 1.07%                  | 34,145                     | 252,657                                | 0.7%                          | 120,595                          | 373,252                      | 13,748                             | 0.04%                               |  |
| General Office Expense                                      | 329,182            | 0.91%                  | 32,287                     | 231,051                                | 0.6%                          | 92,017                           | 323,068                      | 6,114                              | 0.02%                               |  |
| Printing  | 22,000             | 0.06%                  | 228                        | 8,984                                  | 0.0%                          | 12,995                           | 21,979                       | 21                                 | 0.00%                               |  |
| Insurance   | 300,000            | 0.83%                  | 0                          | 299,566                                | 0.8%                          | 0                                | 299,566                      | 434                                | 0.00%                               |  |
| Data Processing   | 121,032            | 0.33%                  | 6,184                      | 56,869                                 | 0.2%                          | 38,956                           | 95,825                       | 25,207                             | 0.07%                               |  |
| Data Processing Maintenance / Licenses                      | 298,000            | 0.82%                  | 25,366                     | 192,087                                | 0.5%                          | 104,029                          | 296,116                      | 1,884                              | 0.01%                               |  |
| Interest Expense  | 0                  | 0.00%                  | 0                          | 0                                      | 0.0%                          | 0                                | 0                            | 0                                  | 0.00%                               |  |
| Bank Service Fees   | 2,000              | 0.01%                  | 60                         | 389                                    | 0.0%                          | 1,530                            | 1,919                        | 81                                 | 0.00%                               |  |
| Legal Fees  | 110,000            | 0.30%                  | 2,793                      | 48,126                                 | 0.1%                          | 44,063                           | 92,188                       | 17,812                             | 0.05%                               |  |
| Board of Directors Expense                                  | 5,000              | 0.01%                  | 0                          | 585                                    | 0.0%                          | 195                              | 781                          | 4,219                              | 0.01%                               |  |
| Accounting Fees   | 65,000             | 0.18%                  | 0                          | 0                                      | 0.0%                          | 65,000                           | 65,000                       | 0                                  | 0.00%                               |  |
| Equipment Purchases   | 360,000            | 0.99%                  | 92,860                     | 168,164                                | 0.5%                          | 186,055                          | 354,219                      | 5,781                              | 0.02%                               |  |

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|  |                    |                 |                            |                           |                               | D plus F                         | A minus G                    |                                    |              |
|--|--------------------|-----------------|----------------------------|---------------------------|-------------------------------|----------------------------------|------------------------------|------------------------------------|--------------|
|  | A                  | B               | C                          | D                         | E                             | F                                | G                            | H                                  | I            |
|  | Current Allocation | % of Allocation | Current Month Expenditures | Year-to-Date Expenditures | YTD Actual as % of Allocation | Projected Remaining Expenditures | Total Projected Expenditures | Projected Balance Remaining Amount | Percent      |
| Contractor & Consultants - Adm Services  | 1,709,032          | 4.71%           | 16,254                     | 151,384                   | 0.4%                          | 1,547,074                        | 1,698,458                    | 10,574                             | 0.03%        |
| Contract - ABX2 Disparities  | 0                  | 0.00%           | 0                          | 0                         | 0.0%                          | 0                                | 0                            | 0                                  | 0.00%        |
| Travel/mileage reimbursement   | 65,000             | 0.18%           | 4,270                      | 44,539                    | 0.1%                          | 15,917                           | 60,456                       | 4,544                              | 0.01%        |
| ARCA Dues  | 80,458             | 0.22%           | 0                          | 0                         | 0.0%                          | 80,458                           | 80,458                       | 0                                  | 0.00%        |
| General Expenses   | 65,000             | 0.18%           | 4,714                      | 28,859                    | 0.1%                          | 5,576                            | 34,435                       | 30,565                             | 0.08%        |
| <b>Total Operating Expenses (Regular Operations)</b>   | <b>6,918,704</b>   | <b>19.07%</b>   | <b>454,949</b>             | <b>3,773,026</b>          | <b>10.4%</b>                  | <b>3,017,909</b>                 | <b>6,790,935</b>             | <b>127,769</b>                     | <b>0.35%</b> |
| <b>Total Personal Services &amp; Operating Expenses (Regular Operations)</b>                     | <b>36,374,148</b>  | <b>100.25%</b>  | <b>2,600,733</b>           | <b>22,484,418</b>         | <b>62.0%</b>                  | <b>13,146,707</b>                | <b>35,631,124</b>            | <b>743,024</b>                     | <b>2.05%</b> |
| <b>OTHER INCOME</b>  |                    |                 |                            |                           |                               |                                  |                              |                                    |              |
| Interest & Other Income  | (92,000)           | -0.25%          | (9,122)                    | (72,185)                  | -0.2%                         | (22,588)                         | (94,774)                     | 2,774                              | 0.01%        |
| <b>Total Personal Services &amp; Operating Expenses Net of Other Income (Regular Operations)</b> | <b>36,282,148</b>  | <b>100.00%</b>  | <b>2,591,612</b>           | <b>22,412,232</b>         | <b>61.8%</b>                  | <b>13,124,118</b>                | <b>35,536,351</b>            | <b>745,798</b>                     | <b>2.06%</b> |
| <b>RESTRICTED FUNDS</b>  |                    |                 |                            |                           |                               |                                  |                              |                                    |              |
| Family Resource Center Expenses  | 154,564            | 100.00%         | 12,525                     | 99,319                    | 64.3%                         | 55,245                           | 154,564                      | 0                                  | 0.00%        |
| Foster Grandparent/Senior Companion Expenses   | 1,218,040          | 100.00%         | 41,639                     | 465,520                   | 38.2%                         | 752,519                          | 1,218,040                    | 0                                  | 0.00%        |
| Community Placement Plan Expenses  | 1,708,988          | 100.00%         | 110,914                    | 1,330,912                 |                               | 378,076                          | 1,708,988                    | (0)                                |              |
| <b>Total Restricted Funds</b>  | <b>3,081,592</b>   |                 | <b>165,078</b>             | <b>1,895,751</b>          | <b>99.2%</b>                  | <b>1,185,840</b>                 | <b>3,081,592</b>             | <b>(0)</b>                         |              |
| <b>Total Expenses (Including Restricted Funds)</b>   | <b>39,363,740</b>  |                 | <b>2,756,689</b>           | <b>24,307,984</b>         | <b>61.8%</b>                  | <b>14,309,958</b>                | <b>38,617,942</b>            | <b>745,798</b>                     | <b>1.93%</b> |
| <b>Total Allocation Balance (Deficit)</b>  |                    |                 |                            |                           |                               |                                  |                              | <b>745,798</b>                     |              |



San Gabriel / Pomona  
Regional Center

# Community Outreach/Compliance Department Report

**April 4, 2022**

TO: Anthony Hill, Executive Director  
FROM: Salvador Gonzalez,  
Director of Community Outreach and Compliance  
RE: Community Outreach and Compliance

## **Director Reports**

### **Amos Byun, Community Outreach Specialist**

- **Understanding My Child's Disability (UMCD) Online Series** on SG/PRC Parent Portal (<https://sgpreparent.arcalearn.org>) – Flyers in English, Spanish and Korean were created and will be promoted through Staff training and other DDS Equity Projects.
- **Outreaching to Asian Community** – Amos participated TET Festival invited by VPDCA (Vietnamese Parents with Disabled Children Association) on 2/12/22. Asian pediatrician/physician list was updated. Registered WSGV SELPA Student with Disabilities Resource Fair on 4/16/22 and started recruiting staff. Participated Fiesta Educativa Autism Conference organizing meetings and registered for the conference on 4/26/22 and 4/27/22.
- **POS Expenditure Data Presentation for Asian Communities** – Community Meetings for Chinese Community (3/12/22), Vietnamese Community (3/19/22) and Korean Community (3/24/22) were provided with SG/PRC staff presentation and translation.
- **Reducing NO/LOW POS Client Project** – Amos participated in Virtual Chart Training on 3/31/22.
- **Supporting DDS Equity Project** – Recruiting Vietnamese mentor and provided technical support for utilizing SG/PRC parent training modules for Parent Mentor Initiative (PMI) project.
- **Person-Centered Conversation (PCC)** – In March, Amos provided total of 7 PCCs for Korean parents and one PCC with Chinese caregiver with Chinese translation provided by Parents' Place Chinese Outreach Specialist.
- **Translation for Korean Families** – Amos provided total of 1 verbal translation for quarterly meeting and 7 written translations including SOC/REC Survey, Sirens of Silence flyer and UMCD flyer.
- **Collaboration with Asian Equity Partners** – Amos provided 'Regional Center 101' Workshop for 29 Korean parents who have children from age 2-13. This workshop was organized by Being Built



Together, FY2022 DDS Equity Award recipient. Amos continued participating in the Monthly DDS Cultural Specialist and Community Based Organization Meeting on 3/11/22 and ARCA Cultural Specialist Meeting on 3/24/22 to promote better collaboration promoting POS Equity in regional center services. Amos will continue collaborate with Being Built Together Korean (BBT), Chinese Parents Association For the Disabled (CPAD), Korean American Special Education Center (KASEC), and Vietnamese Parents with Disabled Children Association (VPDCA) which awarded FY2021/2022 Equity Grant.



**Daniel Ibarra, Fair Hearing Specialist**

For the month of March, Fair Hearing received twelve DS1805/Fair Hearing Requests. Fair Hearing Requests consisted of the following: transportation, daycare, denial of Intake, Lanterman eligibility, dental procedure, vehicle modification/wheelchair lift, copayments for speech therapy, and Self Determination Program budget.

Daniel Ibarra, Fair Hearing Specialist (FHS), held informal meetings on and 3/9/22 and 3/18/22. The appeal reviewed on 3/9/22 was resolved and a Notification of Resolution (NOR) was filed with the Office of Administrative Hearings. FHS is in the process of resolving the appeal reviewed on 3/18/22 pending required documentation. A preliminary meeting with authorized representative and Office of Clients’

Rights Advocate was held on 3/22, to review the Physical Therapist’s consultation note regarding a request for a vehicle modification/wheelchair lift. He attended a Fair Hearing on 2/17. Fair Hearing scheduled for 3/23/22 was resolved informally. Fair Hearing scheduled for 3/9/22 was resolved through mediation. Fair Hearings scheduled for 3/17/22 was withdrawn by authorized representative. And the Fair Hearing scheduled for 3/

He continues providing support and assistance in developing Notices of Proposed Action (NOPA). He reviewed 12 NOPAs submitted for the following issues: genetic testing, fund ABA in school, termination of supplemental rate for residential facility, personal assistance hours for a minor, legal representative to be employee under SDP, copayments for speech therapy, funding for an attorney to support with educational advocacy, SG/PRC individual not being present at the annual meetings, and Early Intervention services.

He participated in three Exceptional Service Review (ESR) meetings. As a member of the Social Recreational Policy, he joined the team in presenting the Social Recreational Policy draft to the Directors on 3/8/22 and to the Advisory Board of Individuals Served on 3/23/22. And now Daniel is part of the team that will be working on developing the Educational Services Policy.

Due to a fair hearing being rescheduled, Daniel had to reschedule his training to the staff to May. He continues working on developing short trainings regarding the different parts of the Fair Hearing Process.

**Nora Perez-Given, Education Specialist**

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing supports regarding educational matters for students ages 3 and up to include post- secondary school years and in matters related to limited conservatorships including the review of limited conservatorship letters being forwarded to court.

**With regards to supports provided in educational matters**

Nora is scheduled to provide training in 2022 to SG/PRC as follows:

|              |  |
|--------------|--|
| March 24     | IEP basics and your role at school meetings              |
| April 22     | Limited conservatorship letters and regional center role |
| May 26       | IEP & 504 plans  |
| July 21      | Requesting related services                              |
| September 22 | Special Education Timelines                              |
| October 20   | Assistive Technology                                     |

\*Further trainings to SG/PRC staff, families and school districts will be coordinated for 2022 year.

|   |    |
|---|----|
| Consults completed  | 36 |
| School Meetings attended<br>(IEP’s/504/ SST/Resolution type meetings) | 20 |

**Outreach/Trainings:**

Nora along with SG/PRC team members (Rosa Chavez, Josie Martinez, Lihn Lee, Griselda Gastelum, Giselle Salas and Edith Aburto assisted with the 2022 Virtual Transition Fair that took place on March 16, 2022, from 10am-3pm. This virtual transition fair was coordinated by a collaborative work group that had members from San Gabriel/Pomona Regional Center, San Gabriel Valley Workability 1 Partners, and School Districts. The 2022 Virtual Transition fair had over 500 virtual participants that included transition students, parents, vendors, and community partners. 2022 Virtual Transition participants continue to have access to the resources provided during the fair by accessing the same link they were emailed at time of registration.

**With regards to supports provided regarding limited conservatorship matters**

Nora reviewed 33 conservatorship letters from service coordinators before letters can be forwarded to the court for filing. This review is done to assure that what is being forwarded to the court is in alignment with the needs of the client and to assure all the components of a conservatorship assessment letter are contained in letter. Consults are provided to staff when needed.

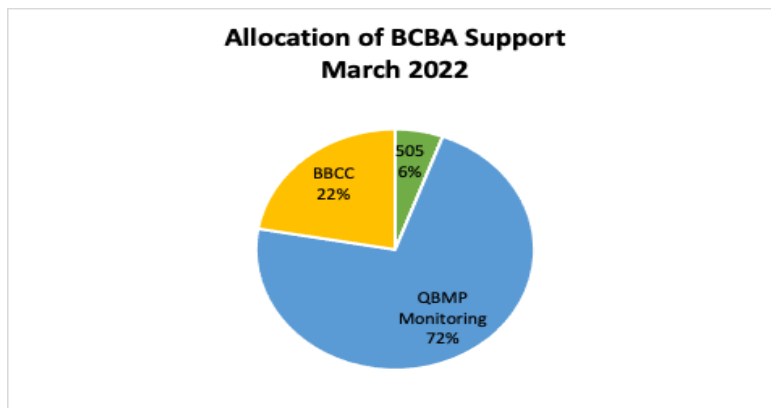
**Other Activity during month of March**

March 24, 2022, staff training session on “IEP Basics & Your Role In Supporting Families/Students with Educational Matters” provided SG/PRC service coordination staff with knowledge in the following areas:

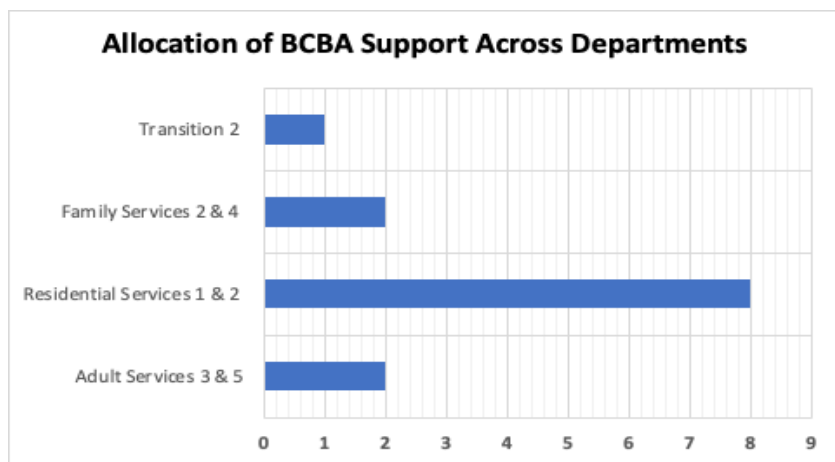
- What is an IEP
- Role of service coordinator when supporting families in educational matters
- Types of IEP meetings
- Components of an IEP
- Special education eligibility
- Placement options & least restrictive environment concept
- Related services
- Consenting to IEP
- Educational resources to share with families

**Joshua Trevino, Intensive Transition Specialist**

In the month of March 2022 your SGPRC Board Certified Behavior Analyst (BCBA), Joshua Trevino, directly supported a total of 18 individuals. A total of 5 individuals served, originated from Regional Centers across Southern California (ELARC, RCOG, NLARC & FDLRC). Of the 18 individuals served, 7 individuals are on the Autism Spectrum and the remaining 11 Individuals are diagnosed with Intellectual Disability. Your SGPRC BCBA supported individuals in private homes, residential group homes, Community Crisis homes & Enhanced Behavior Support Homes.



72% of support in the community setting was utilized in the area of conducting in person Qualified Behavior Modification reviews (QBMP Monitoring). These reviews execute Title 17 regulatory monitoring duties specific to SGPRC Enhanced Behavioral Support Homes and Community Crisis Homes. A total of 28% of BCBA support was utilized via direct behavioral consultation in your SGPRC Bio Behavioral Consultation Committee (BBCC) and 1:1 parent consultation via 505 requests. The youngest individual served in this reporting period was 6 years of age while the oldest individual served was 61 years of age. Allocation of BCBA support across departments in the month of March 2022 is noted below;



### **Jessica Wilson, Deaf and Hard of Hearing Specialist March 2022 Report**

Providing support to SGPRC's DHH community by developing staff trainings, securing generic resources for DHH, assisting with resource development, IPP, IDT meetings and collaboration with sister Regional Centers to further develop role.

**Assistive Technology Conference CSUN- 3/17/22:** Attended conference at the Anaheim convention center. Met with various vendors who support the Deaf, blind, and disabled community with technology access. Met with Sorenson Communication, T-Mobile, JAN, Scrip Talk and more.

**Deaf and Hard of Hearing Specialist Weekly Collective Meetings- 3/23, 3/30/22:** Attended meetings to collaborate on development of DHH role and projects. Contributed to the development of support ideas for Deaf Individuals residing in group homes. Discussed Health and Safety waiver, ADA rights, communication aids, Assistive Technology apps, etc.

**Generic Resource Secured Sorenson VRS- 3/21/22:** Met with Sorenson Communications - a major Video Relay service for the Deaf. Received brief training on how to set up their Video Relay Interpreting Service. They are a free service funded through the FCC. Follow up to set up in Residential Home and Independent Living for DHH.

**Resource Development Communication Assessment- 3/2/22:** Secured vendor Certified Interpreting Services (CIS) to become vendor to provide communication assessments for all DHH.

**Vendor Outreach Meeting- 3/2/22, 3/31/22:** Met with Easter Seals and provided Deaf friendly Applications for their iPad technology lending library.

**Interpreting meetings, SC consultations, Parent support-** Assisted Service Coordinators and Individuals Served by providing ASL interpreting/communication to facilitate meetings. Met with Service Coordinators to provide resources for Hearing Aids, Communication Devices and Advocacy Groups. Provided resources to parent of DHH for ASL classes.

**California State University Northridge Assistive Technology Expo Hall 3/17/22**



**Maria Vargas, Foster Grandparent/Senior Companion Manager North**

Volunteers were mailed trainings on “Return to Service- COVID Training” and mailed back the quiz corresponding to the material for training hour credit. Volunteers were also provided a Zoom training regarding Women’s History Month. Grandma Celia and Grandpa Romeo created 35 St. Patrick’s Day cards for sites served by the Regional Center as well as staff within the Regional Center. Although most sites continue to be closed to volunteers at this time, some volunteers are slowly returning to serving in person.

3/1/2022- Dignity Adult Day Health Center re-opened and welcomed back volunteers after closing in December due to the COVID spike. On this day, there were 3 volunteers who returned to serving individuals on site.

3/15/2022- Rosita S. began as a new Senior Companion volunteer at Dignity Adult Day Health Center. Rosita will be shadowing a seasoned volunteer to learn her duties within the program.

3/15/2022- Program Manager participated in monthly program meeting with DDS.

3/18/2022- Program Manager held Zoom meeting with volunteers on Women’s History Month.

**Wendy Hemminger, Foster Grandparent/Senior Companion Manager South**

Volunteers: 48  
Hours: 2,891  
Individuals Served: 22

Volunteer Trainings:

In March, we sent our scheduled mail-out In-Service Training with materials including National Developmental Disabilities Awareness month information on the Lanterman Act and the Rights of Persons with Developmental Disabilities worksheet. We also provided training materials on Fall Prevention, Pedestrian Safety and a St. Patrick's Day Wordsearch puzzle.

We held 6 separate zoom meetings with small, assigned cohorts for check-ins, with approximately 44 in attendance for those meetings.

Beginning in April, we will resume in person monthly trainings. This will continue as long as it is safe to do so, and the facility allows large group gatherings.

ADDITIONAL ITEMS

- Completed Monthly Reports
- Participated in Monthly Director's Conference Call with DDS.
- Participated in Program Managers Conference meeting.
- Held Advisory Council meeting
- Planning began for Recognition Luncheon in May
- School District Allowed 4 FG volunteers to return to service in March
- Completed FG/SC Station Handbooks
- Completed final MOU for RI

**Equity Partners Resources**

- **Parenting Black Children (PBC) a project of Access Non-Profit**
- **Creating Leadership Among Parents (CLAP) a project of Familias**
- **Parent Navigator Program, a project of CHLA**
- **Vietnamese Parent with Disability Children Association, Inc.**
- **Family Resource Navigators**
- **Chinese Parents Associate for the Disabled (CPAD)**

Respectfully,

Salvador Gonzalez, M.S.

Director of Community Outreach and Compliance





**S**AN GABRIEL/POMONA  
REGIONAL CENTER

**Advisory Committee for Individuals  
Served and Their Families**

Wednesday, May 25, 2022, at 6:00 p.m.

Videoconference Meeting

ZOOM Meeting ID: 191 486 135

Password: 681356

**Committee Members:**

**Staff:**

Shannon Hines, Co-Chairperson

Sheila James, Co-Chairperson

Mary Soldato

Preeti Subramaniam

Herminio Escalante

Michelle Nelson

Jaye Dixit

Wendy Lai

Louis Jones

Daniel Clancy

Ning Yang (LOA)

Rebecca Wilkins (LOA)

John Randall (LOA)

David Grisey (LOA)

Anthony Hill

Lucina Galarza

Daniela Santana

Joe Alvarez

Erika Gomez

Willanette Satchell

**AGENDA**

- **Call to Order – Chairperson, Shannon Hines and Sheila James (6:00 – 6:05)**  
**- Approve Minutes of April 27, 2022 Meeting**

- Public Comment (6:05 – 6:10)

- Action Item: None

**(6:10 – 6:15) – Eliza Herzog, Client Advocate, Update**

**(6:15 – 6:45) – Special Presentation – Low or No POS Enhanced Service Coordination**  
by Yaned Busch, Hortencia Tafoya and Specialized Services Team

**(6:45 – 6:50) - Future Training Topics**

- June 22, 2022 – Updates on: 1) Conversation with of Aging Caregivers & 2) Social Recreation Survey
- July 27, 2022 – TBD

**(6:50 – 7:00) Committee Information**

Shannon Hines and Sheila James, Chairpersons, and SG/PRC staff reported on the following:

- **BHT Service Funding Policy**
- **Self Determination Advisory Committee Meetings & Updates**
- **May Revise/ Proposed Changes/ Regional Center Services**
- **Coronavirus Update**
- **Agenda for June 22, 2022**

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.**

**Minutes of the Meeting of the**

**Advisory Committee for Individuals Served and Their Families**

**April 27, 2022**

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, April 27, 2022. The following committee members were present at said meeting:

**PRESENT**

Shannon Hines  
Sheila James  
Pretti Subramaniam  
Jaye Dixit  
Wendy Lai  
Michelle Nelson

**GUESTS:**

Sam Yi  
Vanessa Chay  
Sofia Benitez

**STAFF:**

Anthony Hill  
Lucina Galarza  
Daniela Santana  
Salvador Gonzalez  
Scott Kelley  
Giselle Salas  
Jesus Ozeda  
Monica Romero  
Daniel Ibarra  
Xochitl Gonzalez  
Willanette Satchell  
Erika Gomez

**ABSENT:**

Herminio Escalante  
Mary Soldato  
Daniel Clancy  
Louis Jones  
Ning Yang (LOA)  
Rebecca Wilkins (LOA)  
David Grisey (LOA)  
John Randall (LOA)

**ITEMS DISCUSSED**

**CALL TO ORDER**

Shannon Hines called the meeting to order at 6:04 pm  
A quorum was established. New member, Wendy Lai, was introduced and welcomed.

The minutes of the March 23, 2022 meeting were reviewed and approved.  
**M/S/C (James & Subramaniam) The committee approved the minutes.**  
**Abstain: Nelson and Lai**

**PUBLIC COMMENT** – None

**CLIENT ADVOCATE UPDATE**

Elisa Herzog, Advocate for Individuals Served, was not present.

**SPECIAL PRESENTATION – AFTER HOURS RESPONSE SYSTEM**

SG/PRC has an after-hours response team ready to support the individuals served and their family after regular business hours, including weekends & holidays. If assistance is needed after business hours, they can call the main telephone number and an operator will connect them with a response team member. Meeting the needs of the community is important to SG/PRC.

- The following After Hours SG/PRC Team members were introduced:
  - Scott Kelley – Lead
  - Joan Williams
  - Adrian Sosa
  - Mario Escobedo
  - Nora Perez-Givens
  - Joshua Trevino
  - Lezette Alcaraz
- This team had trainings before the launch of the system, including protocol on deaths.
- The team rotates two weeks at a time, and they meet once a month to debrief.
- Directors also provide afterhours coverage, and they rotate once a month.
- Quality Assurance supports the on-call team and the Directors. All 9 Quality Assurance Specialists rotate.
- There is coverage 27 hours a day, every day.

Mr. Hill asked Daniela Santana, Director of Client Services, to ask Service Coordinators to inform families that this is available. A flyer will also be created and distributed.

**Future Training Topics:**

May 25, 2022 - Low or No POS Enhanced Service Coordination

June 22, 2022 – Updates on: 1) Conversation with of Aging Caregivers and 2) Social Recreation Survey

### **BHT Service Funding Policy**

This policy was approved by the Board 1.5 years ago and was submitted to DDS for approval. Two weeks ago they indicated that it was missing the exemptions criteria. Staff would like this committee to review it for approval of Board recommendation. Members of the committee requested to see what had been changed. Staff will provide this information to them for the following meeting.

### **Social Recreational Services Survey**

Lucina Galarza, Director of Community Services provided an update of the results. There were 203 responses. It was also shared with the vendor community and will be shared next week with the community.

### **Self Determination Advisory Committee Meetings & Updates**

This item was tabled due to the time constraints.

### **COVID 19 Update**

This item was tabled due to the time constraints.

### **ADJOURN**

Chairperson Shannon Hines adjourned the meeting.

**M/S/C (James & Subramaniam) The committee approved the minutes.**

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, May 25, 2022 via videoconference.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**April 7, 2022**

The following committee members were in attendance at said meeting:

**PRESENT:**

Susan Stroebel, Chairperson  
Valerie Donelson  
Grace Kano  
Olaf Luevano  
Brenda Baldeon  
Jeanette Cabrera  
Nicole Mirikitani  
Nancy Bunker  
Jose Meraz  
Vanessa Besack  
Charmayne Ross  
Chris Schlanser

**STAFF:**

Lucina Galarza, Director of Community Services  
Daniela Santana, Director of Client Services  
Dara Mikesell, Associate Director of Community Services  
Jaime Anabalon, Manager of Quality Assurance  
Lourdes Sanchez, Program Evaluator/PCT Trainer  
Willanette Satchell, Executive Assistant – Management  
Erika Gomez, Executive Assistant – Board of Directors

**MEMBERS ABSENT:**

Baldo Pasetta

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Susan Stroebel called the meeting to order at 10:00 a.m. A quorum was established.

The agenda was reviewed.

The minutes from the April 7, 2022, meeting were approved.

**M/S/C (Donelson & Mirikitani) The committee approved the minutes.**

## **B. VAC VACANCIES**

There are vacancies in the following categories:

- Residential (CCF)
- Adult Day Program

Anyone interested can email [egomez@sgprc.org](mailto:egomez@sgprc.org) for an application.

## **C. TERMS & UPCOMING CHAIRPERSON ELECTION**

The following members are terming off on June 30, 2022:

- Susan Stroebel – May serve an additional year if selected Chairperson again.
- Nicole Mirikitani
- Nancy Bunker
- Olaf Luevano
- Baldo Paseta
- Vanessa Besack
- Valerie Donelson

Anyone interested in filling these upcoming vacancies can email [egomez@sgprc.org](mailto:egomez@sgprc.org) for an application.

The members remaining for FY 22/23 that are interested in being considered for the Chairperson position were asked to notify [egomez@sgprc.org](mailto:egomez@sgprc.org). Elections will be conducted on June 2, 2022.

## **D. MOST PRESSING AREAS OF CONCERN**

The following was mentioned:

- Rates/Staffing – ongoing issues with hiring and retaining staff
- Mental health – a lot of individuals served, and providers are struggling
- Advocacy for vendors – 30 people attended the advocacy meeting. A survey is being created to better understand what is important to everyone, it will be ready next Monday. Mr. Hill penned some letters to help advocate for the needs of the vendors. Members are encouraged to use those letters to make their voices heard.

## **E. SG/PRC STAFF UPDATES**

Staff provided the following updates:

- Reminder to look at the RFPs on [www.sgprc.org](http://www.sgprc.org) that were discussed last month.
- The referral report was reviewed
- The Medicaid Waiver audit was announced
- The FHA Audit was announced

- HCBS Monies – On April 21, 2022 a notification was issued that a plan must be developed and submitted by September 30, 2022 for the money that was allotted. Staff are required to partner with providers to plan on how to encumber the money. The process was explained, and more information will be available soon.
- HCBS Compliance – Lourdes Sanchez, Program Evaluator provided a brief presentation on the following:
  - Training to all stakeholders
  - 2019-DDS rolled out the provider self-assessment
  - Provider self-assessment
  - Virtual site assessments
  - SG/PRC compliance report
  - HCBS Compliance

## **F. VENDOR CATEGORY REPORTS**

### **Adult Programs**

*Vocational* – Olaf Luevano and Vanessa Besack held a subcommittee meeting yesterday and discussed: hiring new staff, retaining staff, legislation and generating virtual resumes. They will cover advocacy at the next meeting.

*Adult Day* – Jose Meraz provided his email address and asked that anyone interested in having a subcommittee meeting let him know. He also made himself available to anyone that would like to reach out to him.

### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross hopes that the possibility of telehealth continues. She also asked a question regarding Early Start rate increases. Staff clarified that those that qualified for the increase will see it in their e-billing in May and should have also received an email. There are some service codes that have not had the increase implemented yet. Staff are catching up.

### **Transportation**

Baldo Paseta was not present.

### **Independent Living Services**

*ILS Services* – Nicole Mirikitani had nothing to report.

*SLS Services* – Nancy Bunker shared on staffing issues, including COVID-19 pay. She feels this issue must be addressed as providers do not get funding for this requirement.

### **Residential Services**

*Specialized* – Chris Schlanser introduced himself.

*CCF* – Valerie Donelson (**one vacancy in this category**). Nothing to report.

*ICF*- Grace Kano spoke about the challenges of finding younger people that are passionate about this line of work.

**Other Vendored Services**- Jeanette Cabrera reported that the individuals who have transitioned back to campuses are asking questions about reengaging and campus culture. They are open about their anxiety and seek support.

**At Large**- Brenda Baldeon expressed that she wishes ARCA would advocate for the continuation of teletherapy.

### **LEGISLATIVE UPDATE**

Please see the materials.

### **PUBLIC COMMENTS**

The Richard D. Davis Foundation will have their annual golf tournament on September 12, 2022. The foundation needs more parent representation. If anyone is interested in joining, please contact Erika Gomez, [egomez@sgprc.org](mailto:egomez@sgprc.org)

### **MEETING ADJOURNED**

The next regular meeting will be held on June 2, 2022, at 10:00 a.m.



**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**May 11, 2022**

The following committee members were present at said meeting.

**MEMBERS:**

Gisele Ragusa  
Bill Stewart  
Shannon Hines  
Julie Chetney

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Raquel Sandoval, Director of Human Resources  
Willanette Satchell, Executive Assistant  
Erika Gomez, Executive Assistant - BOD

**GUESTS:**

None

**MEMBERS ABSENT:**

Bruce Cruickshank  
Ethel Gardner

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING: None.**

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Gisele Ragusa, called the meeting to order at 6:03 p.m. A quorum was established.

The agenda was reviewed.

The Minutes from the April 20, 2022, meeting were reviewed and approved.

**M/S/C (Stewart & Chetney) The committee approved the minutes.**

**B. PUBLIC INPUT**

None

**C. STRATEGIC PLANNING**

The following was discussed:

- The committee reviewed the SOAR Data, item by item. Some common themes were:
  - Vision

- Forward thinking
- DEI
- Advocacy
- Training
- Partnership
- Mental health
- Outreach
- Strategic Planning Retreat – Initially, the Board proposed May 21, 2022 to hold this event but that date does not work for the presenter. The tentative date is now June 11, 2022. It will be discussed at the following Executive Finance Committee meeting.

#### **D. BOARD COMPOSITION**

The following was discussed:

- The committee will propose a slate of officers to the Board in May for Fiscal Year 2022/2023.
  - Sheila James is interested in continuing as Board President
  - Bill Stewart is interested in continuing as Board Treasurer
  - Former Board members are interested in returning
  - More will be discussed via email due to time constraints

#### **E. INTERVIEW**

The committee interviewed an individual interested in Board Committee membership.

#### **F. ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for June 8, 2022.

For materials shared at meetings,  
please go to [www.sgprc.org](http://www.sgprc.org),  
click on the calendar and look for an event by date.  
There you will find a link to the materials for each meeting.